



## Bachelor of Science in Business Administration Application Steps

Thank you for your interest in Florida Gateway College's Bachelor of Science in Business Administration. The following are required to gain acceptance into the Business Administration, B.S. and should be completed before submitting the program application:

- An Associate in Science Degree in Business or any Associate in Arts Degree (60 credit hours) with a minimum 2.5 GPA
- Completion of ACG 2021, ACG 2071, CGS 1570, ECO 2013, ECO 2023, MAC 2233, and STA 2023 with a grade of C or better
- Completion of FGC's Admission application and admission requirements:

Visit the FGC website at [www.fgc.edu](http://www.fgc.edu), select Apply in the top right menu. You will need to create an account first. When you select the Application Type, you should choose Bachelor's Degree. Complete each section of the application and when you get to the Planned Course of Study section, you should choose B.S. - Business Administration. Currently attending FGC students must still submit a new application for a bachelor-level program. In addition to the application, the following is required (if not already on file) to be submitted to FGC's Office of Enrollment Services (149 SE College Place, Lake City, FL 32025 or [enrollment.services@fgc.edu](mailto:enrollment.services@fgc.edu)) to become an admitted student at FGC:

1. Official high school transcript or GED
  2. Official transcripts from all previously attended colleges
- Proof of Florida Residency is not required for admission, but it is highly recommended you complete this step as early as possible. Proving residency allows you to be considered for in-state tuition, which is 70% less than the non-resident rate. Find the form at [www.fgc.edu/residency](http://www.fgc.edu/residency).

Upon completion of the above steps, you will be ready to complete the [Bachelor of Science in Business Administration Program Application](#). The program may be started in either the Fall or Spring semester. I look forward to having you in the program, and to your advancement toward a business career! If you have any questions and/or would like to set up a meeting to discuss the requirements, please contact me:

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**Florida Gateway College** | [FGC.EDU](http://FGC.EDU)

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