



DISTRICT BOARD OF TRUSTEES AGENDA

**DATE & TIME:
MAY 9, 2024**

**4:00 PM- WORKSHOP
5:00 PM REGULAR MEETING
LOCATION:
FLORIDA GATEWAY COLLEGE
BOARD ROOM, ADMINISTRATION BLDG. 001
LAKE CITY, FL 32025**



FLORIDA GATEWAY COLLEGE

MISSION STATEMENT

Approved by the Board of Trustees on June 8, 2023

The mission of Florida Gateway College is to provide superior instruction, nurture individual development, and enrich the community through affordable, quality higher education programs and lifelong learning opportunities.

To achieve the Mission and perform the functions set forth in the Institutional Mission Statement, the College will pursue goals to: Serve, Enhance, and Grow

Goal 1 Success

Improve student persistence, retention, and learning through instructional excellence and exceptional support services.

Objectives:

1. Implement proactive advising strategies throughout all college units
2. Use innovation, technology, and best practices in instruction to provide rigorous and engaging learning experiences.
3. Expand transfer pathways by increasing program articulation agreements with higher education institutions.
4. Establish a comprehensive Career Center that helps students align educational and career goals and promotes job exploration and planning to prepare them for success in their chosen career.

Goal 2 Engagement

Promote economic development and community enrichment through business partnerships, service, and engagement

Objectives:

1. Engage students, faculty and staff in community service and service learning activities.
2. Provide client-focused, customized corporate training to enhance continuous employee growth and development
3. Culturally and intellectually enrich the community through diverse entertainment and cultural activities
4. Promote student engagement by providing opportunities to participate in student organizations, competitions, and campus life activities.

Goal 3 Academics and Lifelong Learning

Foster a culture of cradle to grave learning through formal, non-formal and informal education offerings that provide the foundation for lifelong learning.

Objectives:

1. Offer learning experiences that inspire students to obtain knowledge outside of the educational system and the motivation to continue learning throughout their lifespan.
2. Provide a general education core that gives students a broad, common foundation of knowledge, skills, and abilities to succeed within personal, social and career goals.
3. Provide instruction in a variety of delivery methods and flexible course schedules

Goal 4 Assessment, Accountability, and Improvement

Ensure college vitality and enhance college services through a culture of accountability and continuous improvement.

Objectives:

1. Institutionalize a system for planning, budgeting, and assessment to ensure decisions are data driven and lead to improvement.
2. Promote fiscal stability and efficiency of college operations through effective allocation and use of resources.
3. Evaluate the viability and relevance of current programs and perform community and regional studies to find opportunities for new program development.

Goal 5 Institutional Resource Development

Ensure institutional resources are adequate to enhance student learning, instructional quality, and support educational programs.

1. Increase revenue by aligning resource development activities, cultivate new avenues of funding, and pursue opportunities to enhance existing resources.
2. Build and maintain accessible facilities, infrastructure, and grounds that functionally and aesthetically meet institutional needs.
3. Incorporate emerging technologies that enhance student learning, support faculty/staff productivity, and ensure organizational effectiveness.
4. Provide learning/information resources that are appropriate to support instruction and enhance program quality through foundation endowments.
5. Provide comprehensive professional development opportunities that improve teaching and learning, develop leadership, and strengthen employee skills

Goal 6 Access

Develop multiple pathways for equal and equitable access to the college's programs and services by reducing barriers to enrollment and progression, and improve student academic achievement and goal attainment.

1. Develop and implement a Strategic Enrollment Management Plan that will increase enrollment.
2. Implement a marketing plan that will promote the activities of the college and increase awareness of the role it plays in the lives of the community.
3. Provide a college website and Information Technology Systems that is well organized and easy to use for seamless access to college enrollment and progression processes and information pertinent to students, faculty, staff, and community.
4. Establish an Access/Diversity Committee to review, assess and recommend potential additional opportunities to increase diversity in both our student body and for new faculty and staff.
5. Create Scheduling options to meet the needs across diverse student populations.

**FLORIDA GATEWAY COLLEGE
DISTRICT BOARD OF TRUSTEES**

May 9, 2024

4:00 pm, Board Workshop

5:00 pm, Regular Meeting

FGC Administration Building, Board Room

- I. Call to Order
- II. Pledge of Allegiance
- III. Audience of Any Citizen
The FGC Board of Trustees will hear any citizen who wishes to address the Board, on a one time basis, pertaining to a relevant topic. If the Board wishes to hear more about the topic, that topic will be scheduled for a future Board Meeting. Each speaker is limited to three minutes and the time dedicated to this topic will not exceed twenty minutes.
- IV. *Approval of Board Minutes
 - A. *April 11, 2024
- V. Student Government Report {SGA Representative}
 - A. General Information
- VI. *Presentation of Consent Agenda
The items on the consent agenda are routine business, state directives, and/or compliance items. All items have been reviewed by the Board attorney and have been available to the Board for its examination. Any trustee can request a topic to be removed from the consent agenda and discussed further. Typographical errors will be noted and corrected in the Board Minutes.
 - A. *Personnel Matters
 - B. *Routine Contracts and Agreements
 - C. *Surplus Property
 - D. *Approval of Program Changes
 - E. *Approval of Course Changes
- VII. Academic Affairs
 - A. General Information
- VIII. Student Affairs and Public Information {A. Cardenas}
 - A. General Information
- IX. Enrollment and Marketing {K. Schrader}
 - A. General Information

FGC Board of Trustees

May 09, 2024

Page 2 of 2

- X. Business Services Report {M. Holloway}
 - A. General Information
 - B. *Budget Amendment Number Nine (9) Restricted Current Fund (Fund 2) Fiscal Year 2023-2024
 - C. *Budget Amendment Number Nine (9) Capital Outlay Plan for Unexpended Plant Fund (7) Budget Fiscal Year 2023-2024

- XI. President's Report {L. Barrett}
 - A. General Information
 - B. 2023-2024 Presidential Evaluation Results {M. Logan}

- XII. Topics for future meetings

- XIII. Inspect Warrant Register

- XIV. Set Time for the Next Meeting

Date: June 13, 2024

Time: 4:00 pm / Workshop

Time: 5:00 pm / Regular Meeting

Florida Gateway College Board Room

Administration Bldg. 1

*Denotes Board of Trustees' action items

MINUTES
FLORIDA GATEWAY COLLEGE
DISTRICT BOARD OF TRUSTEES
April 11, 2024
5:00 pm, Regular Meeting
FGC Administration Building, Board Room

I. Call to Order

The regular meeting of the District Board of Trustees was called to order April 11, 2024 at 5:00 p.m. by Chairperson David Crawford.

Board Members Dr. Jim Surrency and Ms. Kathryn McInnis was absent. Board Member Dr. Miguel Tepedino was tardy, arriving after approval of the minutes so that he did not participate in that vote.

All votes were unanimous unless stated otherwise.

II. Pledge of Allegiance

Ms. Zamaria Granado led the board in the Pledge of Allegiance.

III. Audience of Any Citizen

There were no citizens that elected to speak.

IV. Approval of Minutes

Mr. Chuck Brannan made a motion to approve the March 14, 2024 Board workshop minutes. Mr. John Medina seconded the motion and the motion carried unanimously on a voice vote.

Mr. Lindsey Lander made a motion to approve the March 14, 2024 Board meeting minutes. Ms. Renae Allen seconded the motion and the motion carried unanimously on a voice vote.

V. Student Government Report

Zamaria Granado updated Board members on recent SGA events. In March SGA hosted a Trivia Day and two Tie-Dye Day's. Spirt & Alumni week was held at the beginning of March where students, faculty, and staff participated in many games and activities. Two Trivia Contests will be held in April and the annual Spring Fling was held on April 10th.

VI. Presentation of Consent Agenda

- A. *Personnel Matters
- B. *Routine Contracts and Agreements
- C. *Surplus Property
- D. *Approval of New Courses
- E. *Approval of Course Changes
- F. *Approval of Program Changes
- G. *Approval of Revised Policy 6Hx12:6-18, Reappointment

Ms. Suzanne Norris made a motion to approve the Consent Agenda consisting of items “A” through “G”. Dr. Miguel Tepedino seconded the motion and the motion carried unanimously on a voice vote.

VII. Academic Affairs

Dr. Lawrence Barrett, President, started the Academic Affairs report by inviting Trustees to attend the FGC Theater Department’s summer production “Peter and the Star Catcher” this play will be held in the Levy Performing Arts Center on June 27-30. The Art and Design Exhibition began today and runs through April 22nd in the Levy Performing Arts Center.

Dr. Barrett continued by reporting, the Brain Bowl team competed at the State Championship at Santa Fe College, March 22-23, and placed 6th. Dr. James Givvines FGC’s Brain Bowl coach was inducted into the FCSAA Hall of Fame, recognizing his six years’ service as the Brain Bowl state advisor.

President Barrett stated, 75 people attended a Solar Eclipse watch party outside the STEM Building on April 8th.

The Commissioner of Education recommended the approval of our Baccalaureate in Business Administration, it will be voted on at the April 17th State Board of Education meeting.

Dr. Barrett closed his report by saying FGC will host UF’s College of Liberal Arts and Sciences (CLAS) on April 18th. This event will be a signing of an agreement for the “Going Gator” program, which will provide FGC AA graduates with guaranteed admission to certain UF CLAS programs with the opportunity to minor in education.

VIII. Student Affairs and Public Information

Mr. Tony Cardenas, Vice President of Student Affairs and Public Information updated Board members on events in his area. Student Activities hosted Spring Fling on April 10th with over 235 in attendance. At this event SGA elections were held for next Fall and Ms. Zamaria Granado was elected again as President. The annual Transfer and Career services Fair was also held that day, with 26 colleges and universities in attendance as well as 17 organizations looking to hire our graduates.

Vice President Cardenas gave an update on our athletics programs. All 4 of our E-Sports teams will be competing in NJCAA-E National Playoffs next week. The women’s flag football team will be defending the national championship crown in Atlanta, GA in May. The women’s softball team is in contention to make the district tournament this year.

Lastly, our Summer Camp registration is open, this year’s camps will be STEM, Basketball, Theater, Volleyball and Flag Football.

IX. Enrollment and Marketing

Ms. Kacey Schrader, Dean of Enrollment and Marketing, gave updates in her area. The college partnered with Catholic Charities in their March Against Hunger campaign in March and collected over 1,000 pounds of food.

Summer registration has started and we are up in enrollment, at 990 students compared to 933 students last year. Credit hours compared to this time last year are 6807 compared to 6718.

Ms. Schrader continued her report saying Senior Night is currently being held on campus, where students can get help with their admission application and FAFSA application. FGC received an additional \$300,000 in Open Door Grant funding to be awarded by August 1st. This will benefit CTE programs over the summer.

The marketing department is working with Modern Campus to create a new FGC website. We are in the design phase now and hope to have the website live Fall 2024.

We have had 135 applications for the Board of Trustee's scholarship. The committee will be selecting 62 students to be awarded.

Ms. Schrader ended her report by reminding the Board of Spring Graduation that will be held on May 3rd at 10:30 am and 1:00 pm.

X. Business Services

Ms. Michelle Holloway, Vice-President of Business Services requested Board consideration of the following items:

A. General Information

B. * Budget Amendment Number Eight (8) Restricted Current Fund (Fund 2) Fiscal Year 2023-2024

Ms. Suzanne Norris made a motion to approve the Budget Amendment Number Eight (8) Restricted Current Fund (Fund 2) Fiscal Year 2023-2024. Dr. Miguel Tepedino seconded the motion and the motion carried unanimously.

C. * Budget Amendment Number Eight (8) Capital Outlay Plan for Unexpected plant Fund (7) Budget Fiscal year 2023-2024

Mr. John Medina made a motion to approve the Budget Amendment Number Eight (8) Capital Outlay Plan for Unexpected plant fund (Fund 7) Budget Fiscal Year 2023-2024. Ms. Renae Allen seconded the motion and the motion carried unanimously.

D. * Approval of Security 101 Contract

Dr. Miguel Tepedino made a motion to approve the Security 101 contract. Ms. Suzanne Norris seconded the motion and the motion carried unanimously.

Ms. Holloway gave a brief update on the STEM II building. There will be a pre-bid conference held next week. Projected ground breaking in June 2024.

XI.

President's Report

Dr. Barrett began his report by stating all departments are currently working on the 2024-2025 budget and we will be bringing that to the Board workshop scheduled in May.

President Barrett thanked Trustee Allen for her continued work and leadership with the science fair and asked her to give an update. Ms. Allen said she attended the state science fair last week in Lakeland, FL, 20 students from this region attended, and out of those students 15 came home with awards. Two of those students were named as FGC's scholarship nominees and were awarded \$1000.

Dr. Barrett noted, one of the college's past presidents, Dr. Kay Heimer passed away this week. She served as LCCC president from 1984-1997.

Dr. Barrett ended his report by announcing the two student speakers for Spring graduation will be Ms. Zoe Nettles and Ms. Zamaria Granada. He is working with the Student Services department in having a bus transport students that would like to attend the Flag Football National Championship game in Atlanta.

He reminded Board members of the Board Self Evaluations that need to be completed by April 26th.

XIII.

Topics for Future Meetings

XIV.

Inspect Warrant Register

XV.

Set Time for the Next Meeting

May 9, 2024

Time: 4:00 pm/ Workshop

5:00 pm Regular Meeting

Location Workshop & Regular meeting: Florida Gateway College Board Room
Administration Bldg. 1

Mr. John Medina made a motion to adjourn.

The meeting adjourned at 5:39 pm

Mr. David Crawford, Chair

Dr. Lawrence Barrett, Secretary

AGENDA ITEM: V.A.

Student Government Report

- A.** General Information: A representative from the Student Government Association will report on recent and upcoming activities and events.

AGENDA ITEM: VI.A.

Personnel Matters

- A. The Personnel Matters reflect the standard and usual personnel operations of the college. The College requests approval of the attached listings of Personnel Matters that includes: Terminations, Appointments, Reappointments, Replacements, Transfers, Students, Short Term Contracts, and Adjunct Faculty.

PERSONNEL MATTERS

May 9, 2024

BOARD OF TRUSTEES MEETING

RESIGNATIONS/RETIREMENTS/TERMINATIONS:

Belcher, Shannon	Coordinator, Payroll, Human Resources (position to be filled)	03/29/2024
Esona, Sona	Assistant Professor, Mathematics, Academic Affairs (position to be filled)	05/03/2024
Richards, Jennifer	Enrollment Specialist I, Enrollment Services (position to be filled)	04/03/2024

APPOINTMENTS/REAPPOINTMENTS/REPLACEMENTS/TRANSFERS:

Harris, Kathrine	Director, Procurement & Contracts, Promotion	04/01/2024
Kazmierski, Amy	Director, Payroll, Human Resources, Full Time	04/29/2024
Maione, Mitchell	Assistant Professor, PTA Programs, Nursing, Full Time	03/25/2024
Thompson, Colby	Administrative Specialist, Enrollment & Marketing, Full Time	04/01/2024
White, Kaitlyn	Instructional Designer, eLearning, Full Time	03/25/2024
Williams, Kristina	Tutor, TRiO, Part-time, Temporary	03/25/2024-05/12/2024

STUDENTS:

ADJUNCT FACULTY/OVERLOAD CONTRACTS:

See attached pages

REAPPOINTMENT OF INSTRUCTIONAL PERSONNEL FOR 2024-25:

I. Instructional Personnel on Annual Contract

Agyare, Stephen	Higdon, Tracey	Reichhardt, Torben
Avery, Carrie	Hirsch, Virginia	Richardson, David
Bozeman, Michelle	Hirth, Brittany	Smith, Deborah
Cafiero, Franco	Johnson, Ashlee	Spiropoulos, Kori
Chapuseaux, Samantha	Johnston, Sandra	Thomas, John
Co, Lisa	Jones, Mandy	Toreky, Carrie
Crary, Cheryl	Kalinowski, Kelly	Welch, Karen
Crews, Jessica	Lynn, Tricia	White, Sarah
Givens, Kimberly	Maione, Mitchell	
Green, Jonathan	McDaniel, Rebecca	
Griswold, David	McLaughlin, Christine	
Helfenberger, Janice	Murdoch, Margaret	

II. Instructional Personnel First Time on Continuing Contract

Barger, Janet
Espenship, Susan
Raulerson, Laura
Smith, William E.

III. Instructional Personnel now on Continuing Contract

Aguilar, Sandra L.	Czarnecki, Allyson C.	Love, Patricia
Allen, Tina	Davis, Melissa	McMahon, Sean H.
Appling, L. Troy	Denson, Japera	Messenger, Ali
Baker, Michael M.	Elman, Alexander	Mimbs, Timothy
Boice, Cheryl M.	Ganser, Joseph M.	Mora-Medina, Pedro
Brown, Jennifer	Givvines, James W.	Pardo, Gabriel
Brown, Thomas	Gross, Denise A.	Parrish, Destiney
Calcano, Sylvia M.	Guzman, Juan	Reid, Debra
Carroll, Elizabeth	Hurner, David M.	Rogers, M. Elizabeth
Clark, Christal	Jernigan, Brenda	Shadle, Joseph
Cobb, Elizabeth	Johnson, Denise	Smith, Frederick K.
Craig, John	Kane, Mustapha	
Cross, Dawn	Larramore, Cecelia	
Cuthbertson, Sharron L	Lombo, Doris E.	

IV. Instructional Personnel on Established Part-time Contract

None

AGENDA ITEM: VI.B.

Routine Contracts and Agreements

These contracts, agreements, and/or change orders reflect those which have been signed by the President or the Vice President for Business Services in accordance with Florida Gateway College Procedure 6Hx12:5-01.

Routine Contracts and Agreements

Board Date: May 09, 2024

Florida Gateway College Policy and Procedure Number 6Hx12:5-01 authorizes the President or designee to sign, on behalf of the Board, contracts/agreements the value of which does not exceed \$325,000 and construction contract Change Orders the value of which each individual Change Order shall not exceed \$65,000 or which does not increase the contact Guaranteed Maximum Price. As authorized by this policy/procedure, the President or designee has signed the following contracts, agreements, memorandums and construction change orders.

- 1. Second Party:** School Datebooks - Lafayette, IN
Narrative: The College entered into a one-year contract with School Datebooks to provide custom Trio planners.
Cost: \$ 1,310.14
- 2. Second Party:** Security 101 - Jacksonville, FL
Narrative: The College entered into an Agreement with Security 101 to purchase Genetec Security Desk client connection.
Cost: \$5,596.50
- 3. Second Party:** Pitman Engineering - Lake City, FL
Narrative: The College entered into a Service Agreement with Pitman Engineering for old gun range sewer expansion.
Cost: \$ 3,135.00
- 4. Second Party:** You Can Achieve (Dependable Plumbing) - Lake City, FL
Narrative: The College entered into an Agreement with You Can Achieve, Inc. to replace the gas water heaters in the Cosmetology building.
Cost: \$ 33,864.00
- 5. Second Party:** Parchment Service Awards - Scottsdale, AZ
Narrative: The College entered into a renewal Agreement with Parchment Service Awards to provide academic transcript processing and delivery service for students.
Cost: \$2.50 to \$ 16.50 handling fee per transcript, depending on need
- 6. Second Party:** HES Facilities, LLC - Knoxville, TN
Narrative: The College Amended the Services Agreement with HES Facilities to remove custodial/janitorial services.
- 7. Second Party:** Glenn's Floorcare - Lake City, FL
Narrative: The College entered into a Service Agreement with Glenn's Floorcare to allow them on premises each weekend in April to inspect before beginning regular maintenance and custodial services.
Cost: None

8. **Second Party:** Maximum Bands Entertainment LLC - Dunedin, FL
Narrative: The College entered into an Entertainment Agreement with Maximum Bands Entertainment for Taylor Swift Tribute Band performance on August 24, 2024.
Cost: \$ 4,000.00
9. **Second Party:** Florida Power and Light Company - Juno Beach, FL
Narrative: The College entered into a Staging Area Agreement with FPL to use main campus as a temporary staging area in the event of disasters.
Cost: None
10. **Second Party:** Florida Power and Light Company - Juno Beach, FL
Narrative: The College entered into a Staging Area Agreement with FPL to use Olustee campus as a temporary staging area in the event of disasters.
Cost: None

Short Term Contracts

Narrative: The College entered into one or more Agreements for short-term employment.

1. **Second Party:** Kempcke Consulting, Inc
Design curriculum for new teacher apprenticeship program
Cost: \$ 10,500.00

AGENDA ITEM: VI.C.

Surplus Property

The College requests Board approval to remove the attached list of equipment from the inventory and dispose of the property in accordance with Section 274.06, Florida Statutes.

FLORIDA GATEWAY COLLEGE
SURPLUS EQUIPMENT LIST
 April 2024
 Board Meeting Date: May 9, 2024

	A	B	C	D	E
1					
2	DECAL	DESCRIPTION	PURCHASE VALUE	PURCHASE DATE	CLASS CODE
3	11841	IPAD Air 2 128 GB	758.00	06/09/15	1
4	11018	OptiPlex 990 Minitower	1,460.70	05/24/12	1
5	10033	Dell Optiplex 755	1,708.40	10/23/08	1
6	12167	OptiPlex 7450 AIO	1,074.34	05/15/17	1
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					
31					
32					
33					
34					
35					
36					
37		TOTAL	5,001.44		
38					
39					
40	1= OBSOLETE				
41	2=SALVAGE/USED FOR PARTS				
42	3=TOO COSTLY FOR REPAIRS				
43	4=SALVAGE NOT REPAIRABLE				
44	5=STOLEN (see attached report)				
45	6=TRADED (see attached form)				
46	7=TRANSFERRED TO ANOTHER AGENCY				
47	8= SURPLUS NOT COST EFFECTIVE TO MAINTAIN				
48	9= SURPLUS TO BE SOLD AND OR SOLD FOR PARTS				
49	10= NATIONAL RECALL				
50	11= OTHER				
51					

AGENDA ITEM: VI.D.

Approval of Program Changes

The College requests Board approval of the following program changes, which have been approved by the FGC Educational Affairs Committee and are being proposed to improve programs. Effective date of implementation: Fall 2024

Operations Management Technology, A.S.: This proposal will allow for students to be admitted to the program prior to the completion of their certificates, and permit them to work on the degree during program breaks. Admission will require the approval of the CTE Coordinator.

Physical Therapy Assistant, A.S.: This proposal will increase the length of the program to allow for a 16-week semester instead of a 10-week semester. This change was recommended by the Commission on Accreditation in Physical Therapy (CAPTE) to improve retention.

AGENDA ITEM: VI.E.

Approval of Course Changes

The College requests Board approval of the following course changes, which have been approved by the FGC Educational Affairs Committee and are being proposed to improve programs. Effective Date of implementation: Fall 2024

Functional Anatomy and Kinesiology (PHT 1175C): This proposal will update the course description to better align with the course content.

Basic Patient Care (PHT 1200): This proposal will update the course description to better align with the course content.

Basic Patient Care Lab (PHT 1200L): This proposal will update the course description to better align with the course content.

Physical Therapy Principles and Procedures (PHT 1217): This proposal will update the course description to better align with the course content.

Physical Therapy Principles and Procedures Lab (PHT 1217L): This proposal will update the course description to better align with the course content.

PTA Seminar (PHT 1931): This proposal will update the course description to better align with the course content.

Therapeutic Techniques and Disabilities (PHT 1224C): This proposal will update the course description to better align with the course content.

Neurological Disabilities and Treatment (PHT 2162C): This proposal will update the course description to better align with the course content.

Advanced Rehab Concepts in Physical Therapy (PHT 2220): This proposal will update the course description to better align with the course content.

Orthopedic Disabilities and Treatment (PHT 2252C): This proposal will update the course description to better align with the course content.

AGENDA ITEM: VII.A.

Academic Affairs Report

- A. General Information: FGC Representative, will report on recent and upcoming events.

AGENDA ITEM: VIII.A.

Student Affairs and Public Information Report

- A.** General Information: Mr. Tony Cardenas, Vice President of Student Affairs and Public Information will report on recent and upcoming events.

AGENDA ITEM: IX.A.

Enrollment & Marketing Report

- A. General Information: Ms. Kacey Schrader, Dean of Enrollment and Marketing will report on recent and upcoming events.

AGENDA ITEM: X.A.

Business Services Report

- A. General Information: Ms. Michelle Holloway, Vice President of Business Services, will report on recent and upcoming events.

AGENDA ITEM: X.B.

**Budget Amendment Number Nine (9)
Restricted Current Fund (Fund 2)
Fiscal Year 2023-24**

The College requests approval of *Budget Amendment Number Nine (9) to the Restricted Current Fund (Fund 2) for Fiscal Year 2023-2024*. This amendment recognizes revised award authorizations and new grants received in the 2023-24 fiscal year.

**BOARD OF TRUSTEES BUDGET AMENDMENT REQUEST
FLORIDA GATEWAY COLLEGE**

Budget Amendment Request Number : Nine

X

FISCAL YEAR: 2023-2024

REASONS FOR BUDGET AMENDMENT: Place an "X" by the applicable reason for amendment.

Fund Name	Fund #	Amount	Explanation
-----------	--------	--------	-------------

(1) CHANGE IN FUND BALANCE:

	Current Budget	Increase	Decrease	Revised Budget
Beginning Fund Balance	252,633.45	\$	\$	\$ 252,633.45
Actual Revenues	734,263.41	1,073,708.14		1,807,971.55
Actual Expenditures	787,008.31	555,487.39	0.00	1,342,495.70
Ending Fund Balance	\$ 199,888.55	\$ 518,220.75	\$ -	\$ 718,109.30

Budgeted Fund Balance as % of Funds Available N/A

*The amounts listed above include, Perkins Voc. Ed., Perkins Rural Sparsley, CARES Act, GEER, Open Door, all foundation support accounts, student activities accounts and various restricted accounts.

CERTIFIED AS
APPROVED BY
BOARD:

President (as Secretary of the Board)

BOARD APPROVAL DATE:

CERTIFIED AS APPROVED BY
DEPARTMENT OF EDUCATION:

DEPARTMENT OF EDUCATION

CHANCELLOR, FLORIDA COMMUNITY COLLEGE SYSTEM

DATE: _____

BY: _____

AGENDA ITEM: X.C.

**Budget Amendment Number Nine (9)
Capital Outlay Plan for Unexpended Plant Fund (7) Budget
Fiscal Year 2023-2024**

We are requesting approval of Fund 7 budget amendment Nine (9) which has been revised so the report reflects actual revenue, revised budgeted expenditures, actual expenses, and updated projects through April 21, 2024.

FLORIDA GATEWAY COLLEGE
FISCAL YEAR 2023-2024
CAPITAL OUTLAY PLAN FOR UNEXPENDED PLANT FUND (FUND 7)
As of April 21st, 2024

A. Recapitulation by Source	Deferred <u>Maintenance</u>	Local Funds	License Tag Fees	Capital Improvement Fee	PECO Funds	Total Funds
Beginning Fund Balance	7,715,676.04	1,101,687.56	147,161.08	480,132.99	4,278,763.96	13,723,421.63
Plus: Revenues	-	600.00	85.00	383,861.83	0.00	384,546.83
Less: Expenditures	2,184,821.76	877,356.54	0.00	437,261.28	363,052.91	3,862,492.49
Ending Fund Balance	<u>5,530,854.28</u>	<u>224,931.02</u>	<u>147,246.08</u>	<u>426,733.54</u>	<u>3,915,711.05</u>	<u>10,245,475.97</u>
B. Budgeted Expenditure	Deferred <u>Maintenance</u>	Local Funds	License Tag Fees	Capital Improvement Fee	PECO Funds	Total
721450 Def. Maint. Roof/Window Replacement	194,307.47					194,307.47
721451 Def. Maint. Door Access/Security	34,592.70					34,592.70
721452 Def. Maint. Cameras/Cali Boxes	1,754,532.47					1,754,532.47
721453 Def. Maint. Fire Alarms	680,185.00					680,185.00
721454 Def. Maint. Roadways/Parking Lots	745,980.50					745,980.50
721455 Def. Maint. AHU Replacement	942,569.25					942,569.25
721448 STEM 22-23 Final appropriation	1,122,465.20					1,122,465.20
721449 Olustee 22-23 Final appropriation	56,221.69					56,221.69
721225 Olustee Campus Public Safety Project	0.00				0.00	0.00
721140 Building 8 & 9					3,915,711.05	3,915,711.05
709200 Local Funds Capital Outlay		224,931.02				224,931.02
720000 CO & DS			147,246.08			147,246.08
Roadways & walkways						
Life-Safety Corrections						
730050 Capital Improvement Fee				316,457.82		316,457.82
Performance Contract Payments						
730070 Capital Improvement Fee - PSAV				110,275.72		110,275.72
Renovations/Remodeling of Facilities						
Equipment for PSAV programs						
Technology Enhancements						
Total	<u>5,530,854.28</u>	<u>224,931.02</u>	<u>147,246.08</u>	<u>426,733.54</u>	<u>3,915,711.05</u>	<u>10,245,475.97</u>

CERTIFIED AS
APPROVED BY
BOARD:

President (as Secretary of the Board)

Date

AGENDA ITEM: XI.A.

President's Report

A. General Information: Dr. Lawrence Barrett will report on recent and upcoming activities and events.



**FLORIDA GATEWAY
COLLEGE**

Board of Trustees

Mr. David Crawford, Board Chair

Ms. Renae Allen, Vice Chair

Mr. Robert C. Brannan, III

Mr. Lindsey Lander

Ms. Kathryn McInnis

Ms. Suzanne Norris

Dr. James Surrency

Dr. Miguel Tepedino

Mr. John Medina

Model Standards of Good Practice for Trustee Boards

In Support of Effective Community College Governance, The Board Believes:

- That it derives its authority from the community and that it must always act as an advocate on behalf of the entire community;
- That it must clearly define and articulate its role;
- That it is responsible for creating and maintaining a spirit of true cooperation and a mutually supportive relationship with its CEO;
- That it always strives to differentiate between external and internal processes in the exercise of its authority;
- That its trustee members should engage in a regular and ongoing process of in-service training and continuous improvement;
- That its trustee members come to each meeting prepared and ready to debate issues fully and openly;
- That its trustee members vote their conscience and support the decision or policy made;
- That its behavior, and that of its members, exemplify ethical behavior and conduct that is above reproach;
- That it endeavors to remain always accountable to the community;
- That it honestly debates the issues affecting its community and speaks with one voice once a decision or policy is made.

Adopted by the ACCT Board of Directors, October 2000.

** The term "board" refers to a community college board of trustees or appropriate governing authority.*

© 2000 Association of Community College Trustees (ACCT). Reprinted with the permission of the Association of Community College Trustees (ACCT). ACCT is a non-profit educational organization of governing boards, representing more than 6,500 elected and appointed trustees who govern over 1,200 community, technical, and junior colleges in the United States, Canada, and England. For more information, visit ACCT's Web site at www.acct.org.

Florida Gateway College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award baccalaureate and associate degrees. Florida Gateway College also may offer credentials such as certificates and diplomas at approved degree levels. Questions about the accreditation of Florida Gateway College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website (www.sacscoc.org).

Florida Gateway College will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. The Disability Services Office can provide further information and assistance by calling the coordinator of disability services, at (386) 754-4215. Located in Building 017, Room 021, 149 SE College Place, Lake City, Florida 32025.

Florida Gateway College does not discriminate in education or employment related decisions on the basis of race, color, ethnicity, national origin, gender, religion, disability, age, marital status, genetic information, sexual orientation, pregnancy, or any other legally protected status in accordance with the law. The equity officer is Cassie Buckles, Executive Director of Human Resources, Building 001, Room 116, 149 SE College Place, Lake City, FL 32025, and may be reached at cassandra.buckles@fgc.edu or (386) 754-4313.