



DISTRICT BOARD OF TRUSTEES AGENDA

**DATE & TIME:
MARCH 14, 2024**

**3:30 PM- BOARD WORKSHOP
5:00 PM- REGULAR MEETING**

**LOCATION:
FLORIDA GATEWAY COLLEGE
BOARD ROOM, ADMINISTRATION BLDG. 001
LAKE CITY, FL 32025**



FLORIDA GATEWAY COLLEGE

MISSION STATEMENT

Approved by the Board of Trustees on June 8, 2023

The mission of Florida Gateway College is to provide superior instruction, nurture individual development, and enrich the community through affordable, quality higher education programs and lifelong learning opportunities.

To achieve the Mission and perform the functions set forth in the Institutional Mission Statement, the College will pursue goals to: Serve, Enhance, and Grow

Goal 1 Success

Improve student persistence, retention, and learning through instructional excellence and exceptional support services.

Objectives:

1. Implement proactive advising strategies throughout all college units
2. Use innovation, technology, and best practices in instruction to provide rigorous and engaging learning experiences.
3. Expand transfer pathways by increasing program articulation agreements with higher education institutions.
4. Establish a comprehensive Career Center that helps students align educational and career goals and promotes job exploration and planning to prepare them for success in their chosen career.

Goal 2 Engagement

Promote economic development and community enrichment through business partnerships, service, and engagement

Objectives:

1. Engage students, faculty and staff in community service and service learning activities.
2. Provide client-focused, customized corporate training to enhance continuous employee growth and development
3. Culturally and intellectually enrich the community through diverse entertainment and cultural activities
4. Promote student engagement by providing opportunities to participate in student organizations, competitions, and campus life activities.

Goal 3 Academics and Lifelong Learning

Foster a culture of cradle to grave learning through formal, non-formal and informal education offerings that provide the foundation for lifelong learning.

Objectives:

1. Offer learning experiences that inspire students to obtain knowledge outside of the educational system and the motivation to continue learning throughout their lifespan.
2. Provide a general education core that gives students a broad, common foundation of knowledge, skills, and abilities to succeed within personal, social and career goals.
3. Provide instruction in a variety of delivery methods and flexible course schedules

Goal 4 Assessment, Accountability, and Improvement

Ensure college vitality and enhance college services through a culture of accountability and continuous improvement.

Objectives:

1. Institutionalize a system for planning, budgeting, and assessment to ensure decisions are data driven and lead to improvement.
2. Promote fiscal stability and efficiency of college operations through effective allocation and use of resources.
3. Evaluate the viability and relevance of current programs and perform community and regional studies to find opportunities for new program development.

Goal 5 Institutional Resource Development

Ensure institutional resources are adequate to enhance student learning, instructional quality, and support educational programs.

1. Increase revenue by aligning resource development activities, cultivate new avenues of funding, and pursue opportunities to enhance existing resources.
2. Build and maintain accessible facilities, infrastructure, and grounds that functionally and aesthetically meet institutional needs.
3. Incorporate emerging technologies that enhance student learning, support faculty/staff productivity, and ensure organizational effectiveness.
4. Provide learning/information resources that are appropriate to support instruction and enhance program quality through foundation endowments.
5. Provide comprehensive professional development opportunities that improve teaching and learning, develop leadership, and strengthen employee skills

Goal 6 Access

Develop multiple pathways for equal and equitable access to the college's programs and services by reducing barriers to enrollment and progression, and improve student academic achievement and goal attainment.

1. Develop and implement a Strategic Enrollment Management Plan that will increase enrollment.
2. Implement a marketing plan that will promote the activities of the college and increase awareness of the role it plays in the lives of the community.
3. Provide a college website and Information Technology Systems that is well organized and easy to use for seamless access to college enrollment and progression processes and information pertinent to students, faculty, staff, and community.
4. Establish an Access/Diversity Committee to review, assess and recommend potential additional opportunities to increase diversity in both our student body and for new faculty and staff.
5. Create Scheduling options to meet the needs across diverse student populations.

**FLORIDA GATEWAY COLLEGE
DISTRICT BOARD OF TRUSTEES
March 14, 2024
5:00 pm, Regular Meeting
FGC Administration Building, Board Room**

- I. Call to Order
- II. Pledge of Allegiance
- III. Audience of Any Citizen

The FGC Board of Trustees will hear any citizen who wishes to address the Board, on a one time basis, pertaining to a relevant topic. If the Board wishes to hear more about the topic, that topic will be scheduled for a future Board Meeting. Each speaker is limited to three minutes and the time dedicated to this topic will not exceed twenty minutes.
- IV. *Approval of Board Minutes
 - A. *February 8, 2024
- V. Student Government Report {SGA Representative}
 - A. General Information
- VI. *Presentation of Consent Agenda

The items on the consent agenda are routine business, state directives, and/or compliance items. All items have been reviewed by the Board attorney and have been available to the Board for its examination. Any trustee can request a topic to be removed from the consent agenda and discussed further. Typographical errors will be noted and corrected in the Board Minutes.

 - A. *Personnel Matters
 - B. *Routine Contracts and Agreements
 - C. *Surplus Property
 - D. *Approval of New Courses
 - E. *Approval of Course Changes
 - F. *Approval of Program Changes
 - G. *Approval of New Policy 6Hx12:6-52, Facility Requirements Based on Gender
 - H. *Approval of 2024-2025 Academic Calendar
- VII. Academic Affairs
 - A. General Information
- VIII. Student Affairs and Public Information {A. Cardenas}
 - A. General Information
- IX. Enrollment and Marketing {K. Schrader}
 - A. General Information
- X. Business Services Report {M. Holloway}

FGC Board of Trustees

March 14, 2024

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- A. General Information
 - B. *Budget Amendment Number Seven (7) Restricted Current Fund (Fund 2) Fiscal Year 2023-2024
 - C. *Budget Amendment Number Seven (7) Capital Outlay Plan for Unexpended Plant Fund (7) Budget Fiscal Year 2023-2024
- XI. President's Report {L. Barrett}
- A. General Information
 - B. *Approval of Charter School Application
- XII. Topics for future meetings
- XIII. Inspect Warrant Register
- XIV. Set Time for the Next Meeting

Date: April 11, 2024

Time: 5:00 pm

**Location: Florida Gateway College Board Room
Administration Bldg. 1**

*Denotes Board of Trustees' action items

MINUTES
FLORIDA GATEWAY COLLEGE
DISTRICT BOARD OF TRUSTEES

February 8, 2024
5:00 pm, Regular Meeting
Dixie County Public Library
16328 SE Highway 19
Cross City, FL 32628

I. Call to Order

The regular meeting of the District Board of Trustees was called to order February 8, 2024 at 5:05 p.m. by Chairperson David Crawford.

Board members Mr. Chuck Brannan and Mr. John Medina were absent.

All votes were unanimous unless stated otherwise.

II. Pledge of Allegiance

Board member Dr. Jim Surrency led the board in the Pledge of Allegiance.

III. Audience of Any Citizen

There were no citizen's that elected to speak.

IV. Approval of Minutes

Dr. Miguel Tepedino made a motion to approve the January 11, 2024 Board meeting minutes. Ms. Renae Allen seconded the motion and the motion carried unanimously on a voice vote.

V. Student Government Report

There was no report.

VI. Presentation of Consent Agenda

Ms. Suzanne Norris asked to abstain from voting on item VI. A. Personnel Matters. Mr. Jim Surrency made a motion to approve pulling out item VI.A. Personnel Matters for a separate vote. Ms. Kathryn McInnis seconded the motion and the motion carried unanimously on a voice vote. Before the meeting, Ms. Norris completed Form 8b Memorandum of Voting Conflict, disclosing that she abstained from the vote on personnel matters as this matter included a recommendation by the President that her son, James, be approved to serve as a Student Assistant, Recruitment & Communications, Part-time Temporary for the period of January 1, 2024 through May 3, 2024. A copy of the memorandum is attached hereto and incorporated herein.

- A. *Personnel Matters
- B. *Routine Contracts and Agreements
- C. *Surplus Property
- D. *Approval of Foundation Donations

Dr. Jim Surrency made a motion to approve the Consent Agenda consisting of item “A” Personnel Matters. Ms. Kathryn McInnis seconded the motion and the motion carried unanimously on a voice vote, with Mrs. Norris abstaining as set forth above.

Ms. Suzanne Norris made a motion to approve the Consent Agenda consisting of items “B” through “D”. Ms. Renae Allen seconded the motion and the motion carried unanimously on a voice vote.

VII.

Academic Affairs

Dr. Lawrence Barrett, President, started the Academic Affairs report by sharing a letter to the editor recently published in the Lake City Reporter titled “Early Childhood Development: Why It Matters and How to Support It” by Kimberly Esing. Ms. Esing has earned three early childhood certificates and an AS in Early Childhood Education at FGC. FGC Bachelor of Science in Elementary Education student Raymond Brown was selected as the employee who exemplified the trait of gratitude at his school Anderson Elementary in Dixie County and FGC student Rosa Saperstein was selected as the Paraprofessional of the year at Westside Elementary in Columbia County.

Dr. Barrett continued by giving an update on the Teacher Apprenticeship Program, it’s currently in the development phase in which twelve courses will be converted into the apprenticeship model. FGC staff attended a meeting at the University of Florida this week to discuss partnering in the “Going Gator” program. This would allow FGC AA graduates guaranteed admission to certain programs and will have the opportunity to minor in education. The Department of Education provided feedback about the BS in Business proposal, we are currently addressing their feedback and will be resubmitting the proposal soon.

Dr. Barrett noted, we received a grant of \$200,000 to expand our electrical work in our welding building. Passing rates for the nursing programs continue to be positive.

President Barrett introduced Dr. Michael Baker, FGC English Instructor. Dr. Baker gave a brief presentation on the 2024 Study Abroad Program.

VIII.

Student Affairs and Public Information

Mr. Anthony Cardenas, Vice President of Student Affairs and Public Information gave an update on the Athletic Department. The men’s basketball team is in second place in the Sun Lakes conference and freshman player Ty’Jahn Wright has been named the DII Player of the Week by the Florida College System Activities Association (FCSAA). The women’s softball team had their first home opener in 16 years on January 27th, sophomore Karis Smith has been recognized as the DII Pitcher of the Week by FCSAA. The women’s flag football team home opener will be March 2nd. FGC plans to reintroduce collegiate golf to Lake City; the women’s golf team is set to begin August of 2024.

Lastly, our student activities office will be kicking off “Spirit Week” on campus from February 24th to March 2nd, where they will have any different events that will engage students, faculty, staff and alumni. This month the Advising Department will hold the

annual “Academic Standing” campaigns to support and help students on academic warning and probation.

IX. Enrollment and Marketing

Ms. Kacey Schrader, Dean of Enrollment and Marketing, reported on Spring enrollment. FGC is currently down 106 in headcount and 86 credits.

Ms. Schrader continued her report by stating that February is Financial Aid Awareness month. The Financial Aid Department has been working to promote the 2024-25 FAFSA and awareness about all new forms of financial assistance. There will be a FAFSA Brunch in the Library on Saturday, March 12th. There have been some problems with the 2024-25 FAFSA application process, the Florida Department of Education has announced a plan to support certain high-need colleges with staff, technical support, and funding.

Lastly, Julie Cannon, Director of Dual Enrollment and Recruitment and her department have been attending parent interest meetings at the high schools this month. They are also scheduled to meet with every dual enrollment student at each school starting at the end of February through March to advise them on Summer and Fall registration plans. FGC will be hosting an Open House event on March 7th in the Wilson S. Rivers Library and Media Center; all programs and many departments will be represented.

X. Business Services

Ms. Holloway gave an update on the safety project under the deferred maintenance fund. All campus doors will be getting swipe access, which will allow for all doors to be automatically locked down, this project is currently underway.

Ms. Michelle Holloway, Vice-President of Business Services requested Board consideration of the following items:

B.* Budget Amendment Number Six (6) Restricted Current Fund (Fund 2) Fiscal Year 2023-2024

Ms. Kathryn McInnis made a motion to approve the Budget Amendment Number Six (6) Restricted Current Fund (Fund 2) Fiscal Year 2023-2024. Dr. Miguel Tepedino seconded the motion and the motion carried unanimously.

C. *Budget Amendment Number Six (6) Capital Outlay Plan for Unexpended Plant Fund (7) Budget Fiscal Year 2023-2024

Mr. Lindsey Lander made a motion to approve the Budget Amendment Number Six (6) Capital Outlay Plan for Unexpended Plant Fund (7) Budget Fiscal Year 2023-24. Ms. Renae Allen seconded the motion and the motion carried unanimously.

XI.

President's Report

Dr. Barrett introduced Lee Pinchouck, Executive Director Foundation and Resource Development to give a legislative update. Mr. Pinchouck reviewed the two financial requests from FGC and the status of the same as it relates to the proposed budgets from the Senate and House.

President Barrett noted he would like to continue moving forward with discussions on the proposed Charter School, he is currently working on a draft agenda for next month's Board Workshop on the Charter School and asked Board members to send him any topics or suggestions they might have.

Trustee McInnis presented Dr. Barrett with a \$600 donation to FGC's G.E.D Program from the Dixie County Foundation.

Dr. Barrett and Lee Pinchouck recently meet with Florida Power & Light to discuss potential partnership opportunities as they are opening a 380-acre solar plant next to the college.

Dr. Barrett invited Board members to the next "Campus Vibe" event, the Beatles Tribute Band will be playing in the Levy Performing Arts Center on March 8th at 7:00pm. There will be a Grand Re-Opening of the newly renovated Levy Performing Arts center in the coming months.

XIII.

Topics for Future Meetings

XIV.

Inspect Warrant Register

XV.

Set Time for the Next Meeting

Mr. Crawford asked Board members if the March 14, 2024 Board Workshop time could be changed from 3:00 pm to 3:30 pm, as that would give enough time for the Workshop.

Ms. Kathryn McInnis made a motion to move the time of the March 14, 2024 Board Workshop from 3:00 pm to 3:30 pm. Mr. Jim Surrency seconded the motion and the motion carried unanimously.

Date: March 14, 2024

Time: 3:30 pm / Board Workshop

5:00 pm / Regular Meeting

Florida Gateway College, Board Room

The meeting adjourned at 6:01 pm

Mr. David Crawford, Chair

Dr. Lawrence Barrett, Secretary

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Suzanne Norris, hereby disclose that on February 8, 20 24 :

(a) A measure came or will come before my agency which (check one or more)

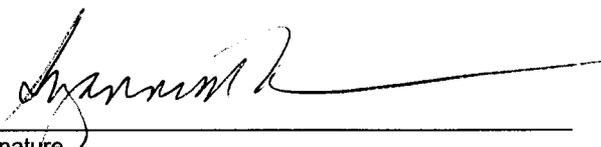
- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____ ;
- inured to the special gain or loss of my relative, son, James Norris ;
- inured to the special gain or loss of _____ , by whom I am retained; or
- inured to the special gain or loss of _____ , which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

My son, James Norris, was being considered for an appointment for employment with Florida Gateway College as a Student Assistant, Recruitment & Communications, Part-time, Temporary for the period of January 1, 2024 through May 3, 2024. Because approval of this position would result in a private gain to a relative (my son), I abstained.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

2/8/24
Date Filed


Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

AGENDA ITEM: V.A.

Student Government Report

- A.** General Information: A representative from the Student Government Association will report on recent and upcoming activities and events.

AGENDA ITEM: VI.A.

Personnel Matters

- A. The Personnel Matters reflect the standard and usual personnel operations of the college. The College requests approval of the attached listings of Personnel Matters that includes: Terminations, Appointments, Reappointments, Replacements, Transfers, Students, Short Term Contracts, and Adjunct Faculty.

PERSONNEL MATTERS
March 14, 2024
BOARD OF TRUSTEES MEETING

RESIGNATIONS/RETIREMENTS/TERMINATIONS:

Brink, Kaitlyn	Enrollment Specialist I, Enrollment Services (position to be filled)	01/31/2024
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APPOINTMENTS/REAPPOINTMENTS/REPLACEMENTS/TRANSFERS:

Belcher, Shannon	Coordinator Payroll, Human Resources, Full Time	02/20/2024
Beshara, Melody	Tutor, Student Success, Part-time, Temporary	01/08/2024-05/12/2024
Braden, Jesse	Testing Specialist, Testing & Accessibility Services, Full Time	02/26/2024
Dockery, Elijah	Tutor, Student Success, Part-time, Temporary	01/30/2024-05/12/2024
Carter, Tammy	Women's Head Golf Coach, Athletics, Part-time, Temporary	02/12/2024-04/30/2024
Ezratty, Renee	Business Services Specialist-AR, Business Services, Full Time	02/01/2024
Frame, Randy	Trades Helper, Facilities, Part-time, Temporary	01/02/2024-05/03/2024
Goswami, Maya	Tutor, Student Success, Part-time, Temporary	01/08/2024-05/12/2024
Hagler, Jonathan	Audio Visual Specialist I, Audio Visual, Full Time	02/16/2024
Harrington, Lamanda	Tutor, Student Success, Part-time, Temporary	01/08/2024-05/12/2024
Lankston, Bryan	Audiovisual Specialist II, Audio Visual, Full Time	01/22/2024
Lee, Michael	Project Manager Olustee Exp, Facilities, Part-time, Temporary	01/02/2024-05/02/2024
Myers, Chelsey	Childcare Coordinator, Human Resources, Part-time, Temporary	01/03/2024-06/30/2024
Patterson, Colt	Tutor, Student Success, Part-time, Temporary	01/08/2024-05/12/2024
Petersen, Collin	Tutor, Student Success, Part-time, Temporary	01/30/2024-05/12/2024
Russ, Robert	Tutor, Student Success, Part-time, Temporary	01/08/2024-05/12/2024
Sanchez, Rafael	A&P Assistant, Academic Affairs, Part-time, Temporary	02/05/2024-05/02/2024
Sheehan, Lleyton	Tutor, Student Success, Part-time, Temporary	01/08/2024-05/12/2024
Smith, Nicolas	Tutor, Student Success, Part-time, Temporary	01/08/2024-05/12/2024
Sweat, Keilley	Tutor, Student Success, Part-time, Temporary	01/08/2024-05/12/2024
Thompson, Colby	Table Worker, Athletics, Part-time, Temporary	01/16/2024-02/15/2024
Tummond, Allyson	Tutor, Student Success, Part-time, Temporary	01/08/2024-05/12/2024
Ward, Vincent	Tutor, Student Success, Part-time, Temporary	01/08/2024-05/12/2024
Zheng, Jennifer	A&P Assistant, Academic Affairs, Part-time, Temporary	02/05/2024-05/02/2024

STUDENTS:

Brannon, Nicholas	Student Assistant, IT, Part-time, Temporary	02/01/2024-05/02/2024
Fernandez, Danielle	Student Assistant, Athletics, Part-time, Temporary	02/01/2024-05/01/2024
Gandy, Alyson	Student Assistant, Athletics, Part-time, Temporary	02/01/2024-04/30/2024
Nettles, Zoey	Student Worker, Foundation, Part-time, Temporary	01/02/2024-05/03/2024
Ruwe, Madison	Student Assistant, Library, Part-time, Temporary	01/12/2024-05/02/2024
Schrader, Kansas	Student Assistant, Athletics, Part-time, Temporary	01/02/2024-05/06/2024
Schrader, Kansas	Student Assistant, Student Life, Part-time, Temporary	01/02/2024-05/06/2024
Smith-Stewart, Courtney	Student Assistant, Student Life, Part-time, Temporary	01/02/2024-05/06/2024
Smith-Stewart, Courtney	Student Assistant, Athletics, Part-time, Temporary	01/02/2024-05/06/2024
Thomas, Luke	Student Assistant, Athletics, Part-time, Temporary	01/02/2024-05/06/2024
Thomas, Luke	Student Assistant, Student Life, Part-time, Temporary	01/02/2024-05/06/2024

ADJUNCT FACULTY/OVERLOAD CONTRACTS:

See attached pages

Primary Instructor	CRN	Course Number and Section	Course Title	Credits	Part of Term	Start Date	End Date
Candler, Christopher	NA	Adjunct Orientation Stipend	Adjunct Orientation Stipend		B10	2/12/2024	5/2/2024
Cochrane, Ellen	NA	Adjunct Orientation Stipend	Adjunct Orientation Stipend		B10	2/12/2024	5/2/2024
Dawson, Robert	NA	Adjunct Orientation Stipend	Adjunct Orientation Stipend		B10	2/12/2024	5/2/2024
Denis, Beriah	NA	Adjunct Orientation Stipend	Adjunct Orientation Stipend		B10	2/12/2024	5/2/2024
Dicks, Joseph	NA	Adjunct Orientation Stipend	Adjunct Orientation Stipend		B10	2/12/2024	5/2/2024
Harrison, La'Shawn	NA	Adjunct Orientation Stipend	Adjunct Orientation Stipend		B10	2/12/2024	5/2/2024
Hernandez, Caryl	NA	Adjunct Orientation Stipend	Adjunct Orientation Stipend		B10	2/12/2024	5/2/2024
Jones, Karen	NA	Adjunct Orientation Stipend	Adjunct Orientation Stipend		B10	2/12/2024	5/2/2024
Kelly, Ronda	NA	Adjunct Orientation Stipend	Adjunct Orientation Stipend		B10	2/12/2024	5/2/2024
Knight, Kayla	20031	ENC 1101 017	Freshman Composition I	3	B10	2/12/2024	5/2/2024
Lashley, Laura	NA	Adjunct Orientation Stipend	Adjunct Orientation Stipend		B10	2/12/2024	5/2/2024
Murdzhev, Pavel	20145	HUM 2020 018	Introduction to the Humanities	3	B10	2/12/2024	5/2/2024
Patete, Anthony	NA	Adjunct Orientation Stipend	Adjunct Orientation Stipend		B10	2/12/2024	5/2/2024
Phillips, Deanna	NA	Adjunct Orientation Stipend	Adjunct Orientation Stipend		B10	2/12/2024	5/2/2024
Rivera, Rebecca	NA	Adjunct Orientation Stipend	Adjunct Orientation Stipend		B10	2/12/2024	5/2/2024
Sands, Patricia	NA	Adjunct Orientation Stipend	Adjunct Orientation Stipend		B10	2/12/2024	5/2/2024
Swanson, Misty	NA	Adjunct Orientation Stipend	Adjunct Orientation Stipend		B10	2/12/2024	5/2/2024
Williams, James	NA	Adjunct Orientation Stipend	Adjunct Orientation Stipend		B10	2/12/2024	5/2/2024
Wright, Luke	NA	Adjunct Orientation Stipend	Adjunct Orientation Stipend		B10	2/12/2024	5/2/2024
Young, Brooke	NA	Adjunct Orientation Stipend	Adjunct Orientation Stipend		B10	2/12/2024	5/2/2024
Anderson, Patty	20111 & 20112	CGS 1570 011 & 012	Computer Ap.	3	A16	1/10/1935	5/2/2024
Barger, Janet	20612	EVS 3043	Intro to Water Resources	3	A16	1/10/2024	5/2/2024
Beach, Benjamin	20154	CTS 2142	Project Mgmt	3	A16	1/10/2024	5/2/2024
Briley, Onalee	20597	CJC 1000	Intro. To Corrections	3	A8	1/10/2024	3/5/2024
Briley, Onalee	20617	CCJ 2030	Diversity, Crime & Society	3	A16	1/10/2024	5/2/2024
Ganser, Joseph	Various	Various	Night Welding Courses			1/10/2024	5/2/2024
Horne, Adam	20664	CCJ 1020	Intor to Criminal Justice	3	A16	1/10/2024	5/2/2024
Morgan, Kenda	20607	CGS 1570	Computer Applications	3	A16	1/10/2024	5/2/2024
Reichhardt, Torben	20422	AER 2298C	Auto Transmissions/Transax	3	A16	1/10/2024	5/2/2024
Richards, Sally	20415 & 20420	CSP 0004C & CSP 0260C	Esthetics		A16	1/10/2024	5/2/2024
Williams, Anedria	20114	CIS 1254	Professional Dev for IT	3	A16	1/10/2024	5/2/2024
Phillips, Deanna	20223	CJC 2400	Understanding Crmnl Behavior	3	B12	1/29/2024	5/2/2024
Briley, Onalee	20222	CCJ 2030	Diversity, Crime & Society	3	B12	1/29/2024	5/2/2024
Green, Jonathan	Various	Various	Night Welding Courses			1/10/2024	5/2/2024
Messenger, Ali	Various	Various	Water Resources Coordinator			1/10/2024	5/2/2024
Messenger, Ali	20085	EVR 4032 011	Environmental Ethics	3	A16	1/10/2024	5/2/2024
Messenger, Ali	20086	EVR 4949 011	Environmental Studies Pract	3	A16	1/10/2024	5/2/2024
Messenger, Ali	20691	PAD 3034	Public Admin & Public Pol.	3	A16	1/10/2024	5/2/2024
Bassett, Brittany	20079	EVR 1001L	Into to Env Science Lab	1	A16	1/10/2024	5/2/2024
Bassett, Brittany	20109	WFWX 0016 011	The Utility Manager	2.5	A16	1/10/2024	5/2/2024
Cochrane, Ellen	20172	GCO 2431 011	Golf and Landscape Irrigation	3	A16	1/10/2024	5/2/2024
Cochrane, Ellen	20176	GCO 2601 011	Materials Calculations	3	A16	1/10/2024	5/2/2024
Pfleiderer, Daniel	20096	EVS 2931 011	Spec. Top: Water Treat Oper	4	A16	1/10/2024	5/2/2024
Pfleiderer, Daniel	20614	MAN 4402 01P	HR Mgmt Law & Employee Rel.	3	A16	1/10/2024	5/2/2024
Stanley, Jason	20174	GCO 2441 011	Integrated Pest Management I	3	A16	1/10/2024	5/2/2024
Stanley, Jason	20175	GCO 2442C 011	Integrated Pest Management II	3	A16	1/10/2024	5/2/2024

Trotter-Berry, Kimberly	20165	SWS 1102-012	Soil Science	3	A16	1/10/2024	5/2/2024
Trotter-Berry, Kimberly	20166	GCO 1400C 011	Turfgrass for Golf and Landscape	3	A16	1/10/2024	5/2/2024
Trotter-Berry, Kimberly	20170	ORH 1517 011	Landscape Plants	3	A16	1/10/2024	5/2/2024
Witkowski, Ashley	20169	GCO 1402 011	Turfgrass Science	3	A16	1/10/2024	5/2/2024
Wright, Luke	20089	EVS 2179C 011	Water Analysis & Monitoring	3	A16	1/10/2024	5/2/2024
Bass, Kathy	20432	NUR 2804C-001	Nursing Roles and Leadership	4	A16	1/28/2024	4/7/2024
Bedard, Thomas	20432	NUR 2804C-001	Nursing Roles and Leadership	4	A16	1/27/2024	4/6/2024
Buskohl-Coulton, Mary	20435	HUN 1201-012	Human Nutrition	3	A16	1/10/2024	5/2/2024
Buskohl-Coulton, Mary	N/A	ADJUNCT	Lab and Simulation Coverage	N/A	A16	1/23/2024	5/2/2024
Crory, Cheryl	N/A	OVERLOAD	Lab and Simulation Coverage	N/A	A16	1/25/2024	5/2/2024
Crews, Jessica	N/A	OVERLOAD	Lab and Simulation Coverage	N/A	A16	1/25/2024	5/2/2024
Crews, Wendy	20224	MEA 0520-071	Phlebotomy	2.5	A16	1/10/2024	5/2/2024
Davis, Lauren	20432	NUR 2804C-001	Nursing Roles and Leadership	4	A16	1/28/2024	4/7/2024
Espenship, Susan	N/A	OVERLOAD	Lab and Simulation Coverage	N/A	A16	1/25/2024	5/2/2024
Falls, Tami	20430	NUR 1213C-001	Nursing Process I	10	A16	1/28/2024	4/28/2024
Gilbert, Charron	20438	PRN 0001C-001	Basic Nursing	16.56	A16	2/5/2024	4/24/2024
Givens, Kimberly	N/A	OVERLOAD	Lab and Simulation Coverage	N/A	A16	1/25/2024	5/2/2024
Helfenberger, Janice	N/A	OVERLOAD	Lab and Simulation Coverage	N/A	A16	1/25/2024	5/2/2024
Henderson, Lacey	20430	NUR 1213C-001	Nursing Process I	10	A16	1/28/2024	4/28/2024
Hernandez, Abby	20430	NUR 1213C-001	Nursing Process I	10	A16	1/26/2024	4/19/2024
Hopkins, Linda	20433	NUR 1020C-001	Nursing Foundations	10	A16	4/6/2024	4/22/2024
Kalinowski, Kelly	N/A	OVERLOAD	Lab and Simulation Coverage	N/A	A16	1/25/2024	5/2/2024
Kelsey, Clanitra	20430	NUR 1213C-001	Nursing Process I	10	A16	1/24/2024	4/24/2024
Kipper, Patricia	20429	NUR 1204C-071	Transition to Adult Health I	9	A16	1/26/2024	3/29/2024
Kipper, Patricia	20430	NUR 1213C-001	Nursing Process I	10	A16	1/24/2024	4/10/2024
Maxwell-White, Delia	20430	NUR 1213C-001	Nursing Process I	10	A16	1/24/2024	4/24/2024
Milligan, Felecia Ann	20438	PRN 0001C-001	Basic Nursing	16.56	A16	2/14/2024	4/24/2024
Parrish, Destiney	N/A	OVERLOAD	Lab and Simulation Coverage	N/A	A16	1/25/2024	5/2/2024
Parrish, Destiney	20441	PRN 0080-071	Body Structure & Function	2	A16	1/10/2024	5/2/2024
Raulerson, Laura	N/A	OVERLOAD	Lab and Simulation Coverage	N/A	A16	1/25/2024	5/2/2024
Redsicker, Christine	20431	NUR 2412C 001	Transition: Maternal Infant Child Adolesce	6	A16	1/21/2024	3/10/2024
Roberts, Kristeen	10245	PRN 0011C-001	Transition into Practice	2.17	A16	1/16/2024	1/19/2024
Smith, Deborah	N/A	OVERLOAD	Lab and Simulation Coverage	N/A	A16	1/25/2024	5/2/2024
Stoekert, Stacy	20434; 20436	HUN 1201-011; 013	Human Nutrition	3 ea	A16	1/10/2024	5/2/2024
Swinson, Margaret	20433	NUR 1020C-001	Nursing Foundations	10	A16	3/29/2024	4/19/2024
Waschek, Denielle	N/A	OVERLOAD	Lab and Simulation Coverage	N/A	A16	1/25/2024	5/2/2024
White, Sarah	N/A	OVERLOAD	Lab and Simulation Coverage	N/A	A16	1/25/2024	5/2/2024
Whitehead, Amber	20431	NUR 2412C 001	Transition: Maternal Infant Child Adolesce	6	A16	2/4/2024	2/4/2024
Brown, Thomas	20585	EMS 2271C-01J	Paramedic 1			1/8/2024	5/15/2024
Brown, Thomas	20581	WFHX-0011-M01	Emergency Vehicle			2/10/2024	2/11/2024
Fortner, Jerry	20586	EMS 2272-01J	Paramedic II		5	1/8/2024	5/15/2024
Richardson, David	20586	EMS 2272-01J	Paramedic II			1/8/2024	5/15/2024
Richardson, David	20588	EMS 2435-01J	Paramedic I Clinical			1/8/2024	5/15/2024
Robinson, Scott	20585	EMS 2271C-01J	Paramedic 1		5	1/8/2024	5/15/2024
Steele, Michael	20584 20594	EMS 1431C-01J 0110C-01J	EMTField Exper EMT		13	1/8/2024	5/15/2024
Steele, Michael	20588	EMS 2435C-01J	Paramedic I Clinical		6	1/8/2024	5/15/2024

Sullivan, Brett	Varies	Varies	Adv. Training COR		3/4/2024	3/15/2024
Skinner, Zach	Varies	Varies	Adv Training LAW		3/4/2024	3/15/2024
Green, Joshua	Varies	Varies	Adv Training LAW		3/4/2024	3/15/2024
Busby, William	Varies	Varies	Adv Training LAW		3/4/2024	3/15/2024
Blanchard, John	Varies	Varies	Adv Training LAW		2/26/2024	3/1/2024
Clark, Lillie	20576-20580	WFHX-0003-M01-M05	BLS/CPR		1/5/2024	5/15/2024
Sepulveda, Robert	20576-20580	WFHX-0003-M01-M05	BLS/CPR		1/5/2024	5/15/2024

AGENDA ITEM: VI.B.

Routine Contracts and Agreements

These contracts, agreements, and/or change orders reflect those which have been signed by the President or the Vice President for Business Services in accordance with Florida Gateway College Procedure 6Hx12:5-01.

Routine Contracts and Agreements

Board Date: March 14, 2024

Florida Gateway College Policy and Procedure Number 6Hx12:5-01 authorizes the President or designee to sign, on behalf of the Board, contracts/agreements the value of which does not exceed \$325,000 and construction contract Change Orders the value of which each individual Change Order shall not exceed \$65,000 or which does not increase the contact Guaranteed Maximum Price. As authorized by this policy/procedure, the President or designee has signed the following contracts, agreements, memorandums and construction change orders.

- 1. Second Party:** Conner, Camden - Baker County
Bearden, Conner - Baker County
Blankenship, Morgan - Baker County
Lee, Paisley - Baker County
Aponte, Joel - Columbia County
Aponte, Lauren - Columbia County
Boutwell, Megumi - Columbia County
Fair, Casey - Columbia County
Sheehan, Kiernen - Columbia County
Crawford, Jillian - Union County

Narrative: Section 1007.27 and 1007.271 Florida Statutes specify that a variety of articulated acceleration mechanisms be available for secondary school students attending Florida public or non-public schools, including Home Education students. The College has entered into a Dual Enrollment Home Education Inter-Institutional Articulation Agreement with the Second Party for the 2024-2025 academic school year.

Cost: None
- 2. Second Party:** University of Florida - Gainesville, FL

Narrative: The College has entered into a Memorandum of Understanding with University of Florida to establish Going Gator, an inter-institutional guaranteed transfer process for select majors in the College of Liberal Arts and Sciences.

Cost: None
- 3. Second Party:** University of Evansville - Evansville, IN

Narrative: The College entered into an Agreement with the University of Evansville for students to attend a customized British Literature program at Harlaxton College in the United Kingdom, from June 30 to July 20, 2024.

Cost: \$35,400.00 (approximate cost to College) \$2,950 per student participant
- 4. Second Party:** Gallagher Benefit Services - Lake City, FL

Narrative: The College entered into an Agreement with Gallagher Benefit Services which shall govern the use and/or disclosure of Protected Health Information (PHI) and the security of PHI.

Cost: As Invoiced
- 5. Second Party:** Lincoln Electric - Cleveland, OH

Narrative: The College entered into an Agreement with Lincoln Electric to purchase virtual reality headsets and associated equipment to assist with the welding program.

Cost: \$20,100.00

6. **Second Party:** Optimum Water Solutions - Pittsburgh, PA
Narrative: The College entered into a Renewal Agreement with Optimum Water Solutions for the rental and maintenance of water dispensers on campus.
Cost: \$ 2,484.00
7. **Second Party:** Nalco Water - Orlando, FL
Narrative: The College entered into an Agreement with Nalco Water for a water treatment program for equipment on campus.
Cost: \$ 3,900.00
8. **Second Party:** Rave Mobile Safety - Framingham, MA
Narrative: The College entered into a renewal Agreement with Rave Mobile Safety. This software will allow the College to communicate and alert the entire campus in minutes using mobile phones, landlines, email, text, social media, etc.
Cost: \$6,125.21
9. **Second Party:** OneFoundation183, Inc. - Lake City, FL
Narrative: The College entered into an Agreement with OneFoundation183, Inc. to provide DJ Services on February 24, 2024 and March 2, 2024.
Cost: \$ 1,000.00
10. **Second Party:** School Financial Services. - Bonifay, FL
Narrative: The College entered into an Agreement with School Financial Services to assist in developing a charter school application to be submitted to Columbia County School District.
Cost: \$ 10,000.00
11. **Second Party:** Airgas - Tampa, FL
Narrative: The College entered into an Agreement with Airgas for the rental of cylinders and gas for use on campus
Cost: As invoiced
12. **Second Party:** Springer Nature - New York, NY
Narrative: The College entered into an Agreement with Springer Nature as a Licensee from the Florida College System to license certain online products for Library Resources.
Cost: None
13. **Second Party:** Maximum Bands Entertainment LLC - Dunedin, FL
Narrative: The College entered into a Booking Agreement with Maximum Bands Entertainment LLC for a performance of Let It Be – Beatles Tribute Band on Friday, March 8, 2024.
Cost: \$4,500.00
14. **Second Party:** C.A. Boone Construction, Inc. - Lake City, FL
Narrative: The College entered into an Agreement with C.A. Boone Construction, Inc. for the resurfacing and reconstruction of SE Staff Way on campus.
Cost: \$239,209.00

15. **Second Party:** C.A. Boone Construction, Inc. - Lake City, FL
Narrative: The College entered into an Agreement with C.A. Boone Construction, Inc. for the repaving of Parking Lot #11 on campus.
Cost: \$258,717.00

AGENDA ITEM: VI.C.

Surplus Property

The College requests Board approval to remove the attached list of equipment from the inventory and dispose of the property in accordance with Section 274.06, Florida Statutes.

**FLORIDA GATEWAY COLLEGE
SURPLUS EQUIPMENT LIST
March 2024
Board Meeting Date: March 14, 2024**

	A	B	C	D	E
1					
2	DECAL	DESCRIPTION	PURCHASE VALUE	PURCHASE DATE	CLASS CODE
3	11561	Apple iPad Air Wi-Fi 32GB	599.00	11/04/14	1
4	12320	OptiPlex 5250 All in One	931.45	05/15/18	1
5	11894	OptiPlex 9030 AIO	979.46	07/27/15	1
6	11893	OptiPlex 9030 AIO	979.46	07/27/15	1
7	11890	OptiPlex 9030 AIO	979.46	07/27/15	1
8	11897	OptiPlex 9030 AIO	979.46	07/27/15	1
9	11888	OptiPlex 9030 AIO	979.46	07/27/15	1
10	11902	OptiPlex 9030 AIO	979.46	07/27/15	1
11	11908	OptiPlex 9030 AIO	979.46	07/27/15	1
12	11907	OptiPlex 9030 AIO	979.46	07/27/15	1
13	11906	OptiPlex 9030 AIO	979.46	07/27/15	1
14	11905	OptiPlex 9030 AIO	979.46	07/27/15	1
15	11903	OptiPlex 9030 AIO	979.46	07/27/15	1
16	11900	OptiPlex 9030 AIO	979.46	07/27/15	1
17	11899	OptiPlex 9030 AIO	979.46	7/27/2015	1
18	12164	OptiPlex 9030 AIO	979.46	7/27/2015	1
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					
31					
32					
33					
34					
35					
36					
37		TOTAL	15,242.89		
38					
39					
40		1= OBSOLETE			
41		2=SALVAGE/USED FOR PARTS			
42		3=TOO COSTLY FOR REPAIRS			
43		4=SALVAGE NOT REPAIRABLE			
44		5=STOLEN (see attached report)			
45		6=TRADED (see attached form)			
46		7=TRANSFERRED TO ANOTHER AGENCY			
47		8= SURPLUS NOT COST EFFECTIVE TO MAINTAIN			
48		9= SURPLUS TO BE SOLD AND OR SOLD FOR PARTS			
49		10= NATIONAL RECALL			
50		11= OTHER			
51					

AGENDA ITEM: VI.D.

Approval of New Courses

The College requests Board approval to offer the following new courses, which have been approved by the FGC Educational Affairs Committee and are being proposed to improve programs. Effective Date of implementation: Summer 2024

Adult Education Reasoning through Language Arts (ABEX 0401): This new course will prepare students in the Adult Education Preparation Program for the GED level of Reasoning through Language Arts, by focusing on the fundamentals in Reading, Language Arts, and Writing. This course is being proposed to align the course prefix and number for state reporting.

GED Comprehensive RLA Reasoning through Language Arts (GEDX 0150): This new course will prepare students for the GED by focusing on the fundamentals in Reading, Language Arts, and Writing. This course is being proposed to align the course prefix and number for state reporting.

GED Comprehensive Levels 5 & 6 Math (GEDX 0100): This new course will focus on the fundamentals of mathematics, quantitative and algebraic problem solving, and the ability to apply these principles in realistic situations. This course is being proposed to align the course prefix and number for state reporting.

AGENDA ITEM: VI.E.

Approval of Course Changes

The College requests Board approval of the following course changes, which have been approved by the FGC Educational Affairs Committee and are being proposed to improve programs. Effective Date of implementation: Fall 2024

Introduction to African-American Literature (AML 2600): This proposes revising the course description to align with new requirements in state statutes.

World Literature II (LIT 2120): This course change will fix an error in the course description, which was a duplication of LIT 2110.

Transition Nursing Roles and Leadership (NUR 2801C): This proposes changing the course title to 'LPN-RN Transition to Professional Nursing Practice' and making the course hybrid. The purpose of this course is to help transition nursing students into the role of working as a nurse, therefore, the new title will better reflect the course content.

Nursing Roles and Leadership (NUR 2804C): This proposes changing the course title to 'Transition to Professional Nursing Practice' and making the course hybrid. The purpose of this course is to help transition nursing students into the role of working as a nurse, therefore, the new title will better reflect the course content.

Introduction to Biomedical Ethics (PHI 2635): This proposes revising the course description to better reflect the purpose and overall content of the course.

AGENDA ITEM: VI.F.

Approval of Program Changes

The College requests Board approval of the following program changes, which have been approved by the FGC Educational Affairs Committee and are being proposed to improve programs. Effective date of implementation: Fall 2024

Nursing, B.S. (BSN): This proposed change will revise the pre/co requisites needed for the program and will add flexibility when accepting Humanities courses for incoming BSN students. It will also assist accepting students from other states into the program, as well as allowing nursing students who are graduating in December to start the program in January, while awaiting NCLEX testing.

Early Childhood Education, B.S. (BEC): This proposed change will revise the corequisite requirement from 11 credit hours to 12 and the lower level electives from 25 credit hours to 24. This change is necessary to keep the program at 120 credit hours total and will align with the courses needed to complete the program.

AGENDA ITEM: VI.G.

Approval of New Policy

The College requests approval of a new policy Facility Requirements Based on Gender 6Hx12:6-52. The purpose of this policy is to comply with the Safety in Private Act found in F.S 553.865 and its associated requirements as it relates to students, personnel and visitors of the campus.

FLORIDA GATEWAY COLLEGE

POLICY

TITLE: FACILITY REQUIREMENTS BASED ON GENDER NUMBER: 6Hx12:6-52

AUTHORITY: District Board of Trustees PAGE: 1

RESPONSIBILITY: Executive Director, Human Resources

OTHER: Florida Statutes 553.865, DATE:3/14/2024
Florida Administrative Rule 6A-14.00612

It is the policy of Florida Gateway College to comply with the Safety in Private Spaces Act found in F.S. 553.865 and its associated requirements as it relates to students, personnel and visitors of the campus.

History: Adopted: 3/14/2024

AGENDA ITEM: VI.H.

Approval of the 2024-2025 Academic Calendar

The College is required to submit an annual calendar to the Florida Department of Education for review and approval. The attached calendar complies with all applicable common entry periods for the State.

The College requests Board approval of the attached calendar.

2024-2025 Academic Calendar

Web registration, web drop, and web payment are open until midnight on the last date indicated, unless another time is shown. College offices close at 4:30 p.m. fall and spring and 5:00 p.m. summer. Unless a different time is shown or the college closes early, all other deadlines, except class dates, are 4:30 p.m. on the last date indicated.

May 20 – Aug. 16	Fall registration begins
June 3	Fall international applicant admission application deadline
June 17	Fall international transfer applicant admission application deadline
July 1 – Aug. 16	Fall Nelnet payment plan is available
July 15	Fall financial aid deadline; Fall admission priority processing date
August 14 August 21 August 28 September 4	Fall fees due (Fees are due if registered on or before a due date.) *All class registrations not secured with full payment or financial aid will result in students having their class schedule cancelled in its entirety. All students registering for classes after the last due date must secure classes with full payment or financial aid on the day of registration.
August 16 – 23	State employee fee waiver registration
August 19	Fall classes begin *Start dates for express sessions may vary. Check your class schedule for start dates.
August 19 – 23	Add/Drop (for classes starting 8/19/24)
August 19 – 21	Add/Drop ends for express session classes starting 8/19/24
August 23	State employee fee waiver registration ends Add/Drop ends (for full term classes)* (*Add/Drop end date varies for classes that are not full term, including those that started 8/19/24 and those starting later in the term. See express session details for all registration, add/drop, and withdrawal dates.)
September 2	Labor Day Holiday
September 10	Last day to submit grade changes for “I” grades received in previous summer term. Unresolved “I” grades will change to “F”.
October 1	Spring international applicant admission application deadline
October 15	Spring international transfer applicant admission application deadline
October 18	Fall commencement ceremony participation deadline (includes having name in program). Fall graduation application required.
Oct. 28 – Jan. 7	Spring registration begins
Oct. 28 – Jan. 7	Spring Nelnet payment plan is available
November 11	Veterans Day Holiday
November 12	Last day for withdrawal for full term classes* (Completed forms must be received in Enrollment Services before 4:30 p.m.) (*Withdrawal deadlines vary for classes that do not span the full term. See express session details for all registration, add/drop and withdrawal dates.)
November 12	Spring financial aid deadline; Spring admission priority processing date
November 27-29	Thanksgiving Holiday
December 9	Fall term ends. Fall graduation application deadline.
December 10	Grades due (12 noon)
December 12	Fall Commencement Ceremony
December 12 January 7 January 14 January 21	Spring fees due (Fees are due if registered on or before a due date.) *All class registrations not secured with full payment or financial aid will result in students having their class schedule cancelled in its entirety. All students registering for classes after the last due date must secure classes with full payment or financial aid on the day of registration.
December 19-31	Winter Break

January 1	New Year's Day Holiday
January 7 – 14	Spring state employee fee waiver registration
January 8	Spring classes begin *Start dates for express sessions may vary. Check your class schedule for start dates.
January 8 – 14	Add/Drop (for classes starting 1/8/25)
January 10	Add/Drop ends for express session classes starting 1/8/25
January 14 January 14	State employee fee waiver registration ends Add/Drop ends (for full term classes)* (*Add/Drop end date varies for classes that are not full term, including those that started 1/8/25 and those starting later in the term. See express session details for all registration, add/drop and withdrawal dates.)
January 20	Martin Luther King, Jr. Holiday
January 29	Last day to submit grade changes for "I" grades received in previous fall term. Unresolved "I" grades will change to "F".
February 17	President's Day Holiday
February 14	Summer international applicants admission application deadline
February 28	Summer international transfer applicants admission application deadline
March 13	Spring commencement ceremony participation deadline (includes having name in program). Spring graduation application required.
March 14 – 21	Spring Break
March 31 – May 8	Summer registration begins
March 31 – May 8	Summer Nelnet plan is available
April 4	Last day for withdrawal for full term classes* (Completed forms must be received in Enrollment Services before 4:30 p.m.) (*Withdrawal deadlines vary for classes that do not span the full term. See express session details for all registration, add/drop and withdrawal dates.)
April 7	Summer financial aid deadline; Summer admission priority processing date
April 30 May 7 May 14 May 21	Summer fees due (Fees are due if registered on or before a due date.) *All class registrations not secured with full payment or financial aid will result in students having their class schedule cancelled in its entirety. All students registering for classes after the last due date must secure classes with full payment or financial aid on the day of registration.
May 5	Spring term ends. Spring graduation application deadline.
May 6	Spring grades due (12 noon)
May 8	Spring Commencement Ceremony
May 9	Summer work schedule begins
May 8 – 14	Summer state employee fee waiver registration
May 12	Summer classes begin *Start dates for express sessions may vary. Check your class schedule for start dates.
May 12 – 14	Add/Drop (for classes starting 5/12/25) (See express session details for all registration, add/drop and withdrawal dates.)
May 14	Add/drop ends (for full term classes)* (*Add/Drop end date varies for classes that are not full term, including those that started 5/12/25 and those starting later in the term. See express session details for all registration, add/drop and withdrawal dates.)
May 19	Fall registration begins
May 26	Memorial Day Holiday

June 2	Last day to submit grade changes for “I” grades received in previous spring term. Unresolved “I” grades will change to “F”.
June 18	Summer commencement ceremony participation deadline (includes having name in program). Summer graduation application required.
June 19	Juneteenth Holiday
July 3	Independence Day Holiday
July 15	Last day for withdrawal for full term classes* (Completed forms must be received in Enrollment Services before 4:30 p.m.) (*Withdrawal deadlines vary for classes that do not span the full term. See express session details for all registration, add/drop and withdrawal dates.)
August 6	Summer term ends Grades due (midnight) Summer graduation application deadline
August 7	Summer Commencement Ceremony
August 8	Summer work schedule ends
September 8	Last day to submit grade changes for “I” grades received in previous summer term. Unresolved “I” grades will change to “F”.

AGENDA ITEM: VII.A.

Academic Affairs Report

- A. General Information: FGC Representative, will report on recent and upcoming events.

AGENDA ITEM: VIII.A.

Student Affairs and Public Information Report

- A.** General Information: Mr. Tony Cardenas, Vice President of Student Affairs and Public Information will report on recent and upcoming events.

AGENDA ITEM: IX.A.

Enrollment & Marketing Report

- A. General Information: Ms. Kacey Schrader, Dean of Enrollment and Marketing will report on recent and upcoming events.

AGENDA ITEM: X. A.

Business Services Report

- A. General Information: Ms. Michelle Holloway, Vice President of Business Services, will report on recent and upcoming events.

AGENDA ITEM: X.B.

**Budget Amendment Number Seven (7)
Restricted Current Fund (Fund 2)
Fiscal Year 2023-24**

The College requests approval of *Budget Amendment Number Seven (7) to the Restricted Current Fund (Fund 2) for Fiscal Year 2023-2024*. This amendment recognizes revised award authorizations and new grants received in the 2023-24 fiscal year.

**BOARD OF TRUSTEES BUDGET AMENDMENT REQUEST
FLORIDA GATEWAY COLLEGE**

Budget Amendment Request Number : Seven

X

FISCAL YEAR: 2023-2024

REASONS FOR BUDGET AMENDMENT: Place an "X" by the applicable reason for amendment.

Fund Name	Fund #	Amount	Explanation
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(1) CHANGE IN FUND BALANCE:

	Current Budget	Increase	Decrease	Revised Budget
Beginning Fund Balance	252,633.45 \$			252,633.45
Actual Revenues	734,263.41	548,664.63		1,282,928.04
Actual Expenditures	787,008.31	201,659.40	0.00	988,667.71
Ending Fund Balance	\$ 199,888.55 \$	\$ 347,005.23 \$	- \$	546,893.78

Budgeted Fund Balance as % of Funds Available N/A

*The amounts listed above include, Perkins Voc. Ed., Perkins Rural Sparsley, CARES Act, GEER, Open Door, all foundation support accounts, student activities accounts and various restricted accounts.

CERTIFIED AS
APPROVED BY
BOARD:

President (as Secretary of the Board)

BOARD APPROVAL DATE:

DEPARTMENT OF EDUCATION

CERTIFIED AS APPROVED BY
DEPARTMENT OF EDUCATION:

CHANCELLOR, FLORIDA COMMUNITY COLLEGE SYSTEM

DATE: _____

BY: _____

AGENDA ITEM: X.C.

**Budget Amendment Number Seven (7)
Capital Outlay Plan for Unexpended Plant Fund (7) Budget
Fiscal Year 2023-2024**

We are requesting approval of Fund 7 budget amendment Seven (7) which has been revised so the report reflects actual revenue, revised budgeted expenditures, actual expenses, and updated projects through February 16, 2024.

FLORIDA GATEWAY COLLEGE
 FISCAL YEAR 2023-2024
 CAPITAL OUTLAY PLAN FOR UNEXPENDED PLANT FUND (FUND 7)
 As of February 16th, 2024

A. Recapitulation by Source	<u>Deferred Maintenance</u>	<u>Local Funds</u>	<u>License Tag Fees</u>	<u>Capital Improvement Fee</u>	<u>PECO Funds</u>	<u>Total Funds</u>
Beginning Fund Balance	7,715,676.04	1,101,687.56	147,161.08	480,132.99	4,278,763.96	13,723,421.63
Plus: Revenues	-	600.00	85.00	346,648.98	0.00	347,333.98
Less: Expenditures	<u>1,886,315.61</u>	<u>448,250.94</u>	<u>0.00</u>	<u>291,507.52</u>	<u>253,953.78</u>	<u>2,880,027.85</u>
Ending Fund Balance	5,829,360.43	654,036.62	147,246.08	535,274.45	4,024,810.18	11,190,727.76

B. Budgeted Expenditure	<u>Deferred Maintenance</u>	<u>Local Funds</u>	<u>License Tag Fees</u>	<u>Capital Improvement Fee</u>	<u>PECO Funds</u>	<u>Total</u>
721450 Def. Maint. Roof/Window Replacement	268,645.77					268,645.77
721451 Def. Maint. Door Access/Security	165,812.21					165,812.21
721452 Def. Maint. Cameras/Call Boxes	1,791,681.31					1,791,681.31
721453 Def. Maint. Fire Alarms	680,185.00					680,185.00
721454 Def. Maint. Roadways/Parking Lots	745,980.50					745,980.50
721455 Def. Maint. AHU Replacement	945,000.00					945,000.00
721448 STEM 22-23 Final appropriation	1,122,716.00					1,122,716.00
721449 Olustee 22-23 Final appropriation	109,339.64					109,339.64
721225 Olustee Campus Public Safety Project					(1,373.37)	(1,373.37)
721140 Building 8 & 9					4,026,183.55	4,026,183.55
709200 Local Funds Capital Outlay		654,036.62				654,036.62
720000 CO & DS			147,246.08			147,246.08
Roadways & walkways						
Life-Safety Corrections						
730050 Capital Improvement Fee				427,309.34		427,309.34
Performance Contract Payments						
730070 Capital Improvement Fee - PSAV				107,965.11		107,965.11
Renovations/Remodeling of Facilities						
Equipment for PSAV programs						
Technology Enhancements						
Total	5,829,360.43	654,036.62	147,246.08	535,274.45	4,024,810.18	11,190,727.76

CERTIFIED AS
 APPROVED BY
 BOARD:

 President (as Secretary of the Board)

 Date

AGENDA ITEM: XI.A.

President's Report

A. General Information: Dr. Lawrence Barrett will report on recent and upcoming activities and events.



**FLORIDA GATEWAY
COLLEGE**

Board of Trustees

Mr. David Crawford, Board Chair

Ms. Renae Allen, Vice Chair

Mr. Robert C. Brannan, III

Mr. Lindsey Lander

Ms. Kathryn McInnis

Ms. Suzanne Norris

Dr. James Surrency

Dr. Miguel Tepedino

Mr. John Medina

Model Standards of Good Practice for Trustee Boards

In Support Of Effective Community College Governance, The Board Believes:

- That it derives its authority from the community and that it must always act as an advocate on behalf of the entire community;
- That it must clearly define and articulate its role;
- That it is responsible for creating and maintaining a spirit of true cooperation and a mutually supportive relationship with its CEO;
- That it always strives to differentiate between external and internal processes in the exercise of its authority;
- That its trustee members should engage in a regular and ongoing process of in-service training and continuous improvement;
- That its trustee members come to each meeting prepared and ready to debate issues fully and openly;
- That its trustee members vote their conscience and support the decision or policy made;
- That its behavior, and that of its members, exemplify ethical behavior and conduct that is above reproach;
- That it endeavors to remain always accountable to the community;
- That it honestly debates the issues affecting its community and speaks with one voice once a decision or policy is made.
-

Adopted by the ACCT Board of Directors, October 2000.

** The term "board" refers to a community college board of trustees or appropriate governing authority.*

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Florida Gateway College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award baccalaureate and associate degrees. Contact the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097, or call 404-679-4500 for questions about the accreditation of Florida Gateway College.

Florida Gateway College will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. The Disability Services Office can provide further information and assistance by calling the coordinator of disability services, at (386) 754-4215. Located in Building 017, Room 021, 149 SE College Place, Lake City, Florida 32025.

Florida Gateway College does not discriminate in education or employment related decisions on the basis of race, color, ethnicity, national origin, gender, religion, disability, age, marital status, genetic information, sexual orientation, pregnancy, or any other legally protected status in accordance with the law. The equity officer is Cassie Buckles, Executive Director of Human Resources, Building 001, Room 116, 149 SE College Place, Lake City, FL 32025, and may be reached at cassandra.buckles@fgc.edu or (386) 754-4313.