

**MINUTES**  
**FLORIDA GATEWAY COLLEGE**  
**DISTRICT BOARD OF TRUSTEES**  
**June 13, 2024**  
**4:00 pm, Board Workshop**  
**5:00 pm, Regular Meeting**  
**FGC Administration Building, Board Room**

**I. Call to Order**

The regular meeting of the District Board of Trustees was called to order June 13, 2024 at 5:08 p.m. by Chairperson David Crawford.

Board member's Mr. Chuck Brannan and Ms. Kathryn McInnis were absent. Board Member Dr. Miguel Tepedino was tardy, arriving after approval of the minutes so that he did not participate in that vote.

All votes were unanimous unless stated otherwise.

**II. Pledge of Allegiance**

Dr. Lawrence Barrett led the board in the Pledge of Allegiance.

**III. Audience of Any Citizen**

None.

**IV. Approval of Minutes**

**Mr. John Medina made a motion to approve the May 9, 2024 Board workshop and meeting minutes. Dr. Jim Surrency seconded the motion and the motion carried unanimously on a voice vote.**

**V. Student Government Report**

Ms. Zamaria Granado, SGA President updated Board members on recent events. The new SGA leadership team is about to begin preparations for the next academic year with the first of several training meetings to start on June 17<sup>th</sup>.

**VI. Presentation of Consent Agenda**

- A. \*Personnel Matters
- B. \*Routine Contracts and Agreements
- C. \* Surplus Property
- D. \* Approval of Course Changes
- E. \*Approval of New Policy 6Hx12:6-04 Emergency Opioid Antagonist

**Ms. Renae Allen made a motion to approve the Consent Agenda consisting of items "A" through "E". Ms. Suzanne Norris seconded the motion and the motion carried unanimously on a voice vote.**

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**VII.****Academic Affairs**

Dr. Lawrence Barrett, gave an update in the Academic Affairs area. The Olustee Training Center ran 15 workforce courses for law enforcement and corrections officers with 25 different agencies utilizing training and 183 students attending at least one of the courses. Our paramedic program's 2023 licensure pass rates rose to 92% for first time test takers and 100% overall. The AWS Testing for our Welding students had great results with 100% of students earning their certifications in the Spring.

The Agricultural Cap Grant was awarded in the amount of \$200,000 to FGC. This grant will be used to revitalize building 31, restart the two greenhouses, add a space for experimental learning opportunities in water resources and convert the space into a usable classroom equipped with the necessary technology.

Lastly, President Barrett reminded Trustees to attend the FGC Theater Department's summer production "Peter and the Star Catcher" this play will be held in the Levy Performing Arts Center on June 27-30.

**VIII.****Student Affairs and Public Information**

Mr. Anthony Cardenas, Vice President of Student Affairs and Public Information started his report by saying that two of our Student Government Association Executive Board members made the Florida College System All-Academic Team. 27 of our student athletes were named to the 2024 FCSAA Academic All Region Team.

He continued his report by stating our summer camps are underway this week; we are hosting Basketball, Theater, Esports and Running camps. We have 218 children registered for these camps.

Lastly, in residence life we have received 91 applications to live on campus next year, we expect the dorms to be at capacity for Fall semester. New Student Orientation for Fall 2024 will be held July 25<sup>th</sup>, August 6<sup>th</sup> and August 16<sup>th</sup>.

**IX.****Enrollment and Marketing**

Ms. Kacey Schrader, Dean of Enrollment and Marketing gave an update on enrollment. We are currently up 13.4% in headcount for Summer and up 8.4% in credit hours. Fall registration began on May 20<sup>th</sup>, we are up slightly in headcount with a 1.7% increase.

Ms. Schrader updated Board members on recent events in her area. Fall One Stop Enrollment will be held on June 25<sup>th</sup> and a new student orientation for dual enrollment students will be held on July 30<sup>th</sup> and August 6<sup>th</sup>. The Financial Aid Department has been working to implement the 2024-2025 FAFSA. FGC Dual Enrollment staff along with Columbia High School staff are working on offering a Medical Coder/Biller Program to eligible dual enrollment students on their campus beginning in the Fall.

The next show coming up in our Campus Vibes Series will be the 1940's Radio Hour, a musical by Walton Jones. This will be on July 26th and 27th in the Levy Performing Arts Center both shows starting at 7:30 pm. FGC will host a Taylor Swift Tribute Show called "Lovestory" on August 24<sup>th</sup>.

Lastly, the Audiovisual Department has begun creating new highlight videos of our programs and students, called “FGC Voices”. A sample was shown to the Board during the meeting.

**X. Business Services**

Ms. Michelle Holloway, Vice-President of Business Services requested Board consideration of the following items:

A. General Information

B. \*Student Activities Budget 2024-2025

**Dr. Miguel Tepedino made a motion to approve the Student Activities Budget 2024-2025. Dr. Jim Surrency seconded the motion and the motion carried unanimously.**

C. \*Scholarship Plan 2024-2025

**Mr. John Medina made a motion to approve the Scholarship Plan 2024-2025. Mr. Lindsey Lander seconded the motion and the motion carried unanimously.**

D. \*Student Fee Schedule Fiscal Year 2024-2025

**Dr. Jim Surrency made a motion to approve the Student Fee Schedule Fiscal Year 2024-2025. Ms. Renae Allen seconded the motion and the motion carried Unanimously.**

E. \*Approval of Foundation for Florida Gateway College Budget

**Ms. Suzanne Norris made a motion to approve the approval of Foundation for Florida Gateway College Budget. Dr. Miguel Tepedino seconded the motion and the motion carried unanimously**

F. \*Operating Budget, FY 2024-2025 Current Fund Unrestricted (Fund 1)

**Ms. Suzanne Norris made a motion to approve the Operating Budget, FY 2024-2025 Current Fund Unrestricted (Fund 1). Dr. Jim Surrency seconded the motion and the motion carried unanimously**

G. \*Florida College System Capital Improvement Plan and Legislative Budget Request FY 2025-2026 through FY 2027-2028

**Ms. Renae Allen made a motion to approve the Florida College System Capital Improvement Plan and Legislative Budget Request FY 2025-2026 through FY 2027-2028. Mr. John Medina seconded the motion and the motion carried unanimously**

H. \*Write Off of Uncollectible Accounts FY 2023-2024

**Mr. Lindsey Lander made a motion to approve the Write off of Uncollectible Accounts FY 2023-2024. Dr. Miguel Tepedino seconded the motion and the motion carried unanimously**

I. \*Budget Amendment Number Ten (10) Restricted Current Fund (Fund 2) Fiscal Year 2023-24

**Ms. Suzanne Norris made a motion to approve the Budget Amendment Number Ten (10) Restricted Current Fund (Fund 2) Fiscal Year 2023-2024. Dr. Jim Surrency. seconded the motion and the motion carried unanimously**

J. \*Budget Amendment Number Ten (10) Capital Outlay Plan for Unexpended Plant Fund (7) Budget Fiscal Year 2023-2024

**Dr. Jim Surrency made a motion to approve the Budget Amendment Number Ten (10) Capital Outlay Plan for Unexpected Plant Fund (7) Fiscal Year 2023-2024. Ms. Renae Allen seconded the motion and the motion carried unanimously**

K. \*Budget Amendment to move funds from Unrestricted Current Fund (Fund 1) to (Fund 7) Capital Funds Fiscal Year 2023-2024

**Ms. Suzanne Norris made a motion to approve the Budget Amendment to move funds from Unrestricted Current Fund (fund 1) to (Fund 7) Capital Funds Fiscal Year 2023-2024. Ms. Renae Allen seconded the motion and the motion carried unanimously**

## **XI.**

### **President's Report**

Dr. Barrett began his report by announcing a new hire, VP of Academic Affairs, Dr. Kathleen Ciez-Volz, she will start her new position on July 1<sup>st</sup>. Mr. Kris Brady has been promoted to Dean of Olustee and Workforce Programs and Dr. Troy Appling will be the interim Dean of Liberal Arts.

He noted, the college has not had an increase in tuition & fees since 2014. The average increase in public institutions in tuition & fees has been 65% nationally. The college has worked hard to keep ours steady.

Dr. Barrett reminded Board members that all forms and communications from the State of Florida Commission on Ethics will be electronic only. The Summer commencement ceremony will be held on August 8<sup>th</sup> at 6:30 pm, with the regular Board meeting starting on the same day at 5:00 pm.

President Barrett gave an update on the 2024-2025 budget that the Governor signed this week. FGC was one of four schools to receive a special supplement, we will receive one million in reoccurring operational funds. The proposed welding and water proofing projects were not approved, the college is working on securing additional funds to complete these projects. The state health insurance bill was signed, this will allow the 28 Florida colleges to go on the state health care plan. However, there were no funds awarded to cover the cost

of this change to the colleges, so that we are unsure of what that increase will be but are working on a plan to help offset this added cost.

**B. \*Annual Review of the Mission Statement**

Mr. Crawford reviewed the current mission statement and asked if any changes were needed. Trustee Norris suggested the mission statement be updated to:

“The mission of Florida Gateway College is to provide superior instruction, nurture individual development, and enrich the diverse communities it serves through affordable, quality higher education programs and lifelong learning opportunities that foster career readiness.”

**Dr. Miguel Tepedino made a motion to approve the revised Mission Statement as updated. Mr. John Medina seconded the motion and the motion carried unanimously**

**C. \*Board Calendar**

**Dr. Jim Surrency made a motion to approve the 2024-2025 Board Meeting Calendar. Ms. Renae Allen seconded the motion and the motion carried unanimously.**

Mr. Crawford, Board Chair announced his retirement and departure from the Board of Trustees. This will be his last meeting as Chair and he will be retiring from the Board later this year.

Dr. Barrett thanked Mr. Crawford for his years of service to the college and announced Mr. Crawford has been selected as the FGC 2024 Distinguished Alumni.

Ms. Logan reviewed the results of the 2023-2024 Board Self Evaluation and read some of the Board members comments from these evaluations.

**XII. Topics for Future Meetings**

**XI11. Inspect Warrant Register**


**XIV. Set Time for the Next Meeting**

August 8, 2024

Time: 5:00 pm Regular Meeting

Location Regular meeting: Florida Gateway College Board Room  
Administration Bldg. 1

**The meeting adjourned at 6:05 pm**

  
Mr. Lindsey Lander, Chair

  
Dr. Lawrence Barrett, Secretary