

**MINUTES**  
**FLORIDA GATEWAY COLLEGE**  
**DISTRICT BOARD OF TRUSTEES**  
**August 8, 2024**  
**4:30 pm, Regular Meeting**  
**FGC Administration Building, Board Room**

**I. Call to Order**

The regular meeting of the District Board of Trustees was called to order August 8, 2024 at 4:33 p.m. by Chairperson David Crawford.

Board member Dr. Jim Surrency was absent. Board Member Dr. Miguel Tepedino and Mr. Chuck Brannan were tardy. Mr. Brannan arrived after the Board Reorganization and did not participate in that vote. Dr. Tepedino arrived after approval of the consent agenda so he did not participate in the vote to elect a new Chair and Vice Chair, votes to approve minutes, or approval of the consent agenda.

All votes were unanimous unless stated otherwise.

**II. Pledge of Allegiance**

Ms. Meagan Logan led the Board in the Pledge of Allegiance.

**III. Audience of Any Citizen**

There was no response.

**IV. Board Annual Reorganization**

In accordance with Florida Statute 1001.61(4), this meeting required the board to organize by selecting a chair and vice chair. There was previous discussion about Mr. Lindsey Lander being elected Chairperson and Ms. Renae Allen to continuing to serve as Vice-Chairperson.

**Ms. Suzanne Norris nominated Mr. Lindsey Lander as Chairperson and Ms. Renae Allen as Vice-Chairperson. Mr. John Medina made a motion to close nominations Ms. Suzanne Norris seconded the motion and the motion carried by a 5-0 vote.**

**Ms. Suzanne Norris made a motion to elect Mr. Lindsey Lander as Chair and Ms. Renae Allen as Vice Chair. Mr. John Medina seconded the motion and the motion carried by a 5-0 vote.**

**V. Approval of Minutes**

**Mr. David Crawford made a motion to approve the June 13, 2024 Board workshop minutes. Ms. Suzanne Norris seconded the motion and the motion carried unanimously on a voice vote.**

**Mr. John Medina made a motion to approve the June 13, 2024 Board meeting minutes. Ms. Renae Allen seconded the motion and the motion carried unanimously on a voice vote.**

**VI. Student Government Report**

Zamaria Granado, SGA President updated Board members on upcoming events. Welcome Back week will be full of activities including, Maps & Munchies, promoting the Navigate App, hosting a lunch and ice cream social for students. All these activities will take place the first week of classes August 19-23. Later in August SGA will host the 14<sup>th</sup> annual Student and Employee Picnic.

**VII. Presentation of Consent Agenda**

- A. \*Personnel Matters
- B. \*Routine Contracts and Agreements
- C. \*Surplus Property
- D. \*Approval of General Education Course List
- E. \*Approval of Course Changes
- F. \*Approval of New Courses
- G. \*Approval of Program Changes
- H. \*First Federal Card Approval
- I. \*Authorized List of Deferment approval

**Ms. Suzanne Norris made a motion to approve the Consent Agenda consisting of items “A” through “I”. Ms. Renae Allen seconded the motion and the motion carried unanimously on a voice vote.**

**VIII. Academic Affairs**

Dr. Barrett introduced and welcomed Dr. Kathleen Ciez-Volz, Vice President of Academic Affairs to her first Board meeting. Dr. Ciez-Volz started her report by updating Board members on projects that the Academic Affairs team has been working on. They have updated the Faculty Handbook, Academic Pathways and working on reviewing the state directed general education courses. Three new statewide mathematics pathways will be implemented, Algebra through Calculus, Statistical Reasoning and Mathematical Thinking in Context.

Dr. Ciez-Volz moves onto say the Associate in Science Degree in Nursing program had high application numbers for Fall 2024. Of the 118 students who applied to the program 104 were qualified, 66 students were offered admission to the Fall 2024 term. The Bachelor of Science in Business Administration and the Associate in Science in Fire Science Technology will launch Fall 2024.

Lastly, the Bachelor of Science in Elementary Education program will start the semester with 12 interns. Kristin Corbin, Coordinator of Library Recourses, has been appointed to the Statewide Library Technical Services Standing Committee and Kay Hogan, Coordinator of Library Services, has been elected to the Northeast Florida Library Information Network.

**IX. Student Affairs and Public Information**

Mr. Anthony Cardenas, Vice President of Student Affairs and Public Information started his report by saying, the NJCAA named 8 of our FGC athletes Academic All-Americans

this summer. In addition, we also had 27 student athletes named to the Academic All-Region team.

Our women's flag football team will be honored at the Jacksonville Jaguars pre-season game against the Tampa Bay Buccaneers on August 17<sup>th</sup> for winning their National Championship.

Vice President Cardenas said that this year's summer camps have come to a successful close with 241 registered campers, surpassing last year's 207 registered campers.

Lastly, FGC's Bass Fishing team will be represented by three teams at the Bassmaster's National Championship in South Carolina from August 22-24. Granger Hall is at full capacity with 82 students registered to live there this Fall.

**X. Enrollment and Marketing**

Ms. Kacey Mimbs, Dean of Enrollment and Marketing started her report by updating the Board with Fall enrollment numbers. Before the drop for non-payment, we have a 7% increase in credit hours and a 6.6% increase in headcount.

Ms. Mimbs continued by updating on events in her area. Fall One Stop Enrollment was held on June 25<sup>th</sup> and August 1<sup>st</sup>. The first ever Dual Enrollment Student Orientation was held on July 30<sup>th</sup> and the one that was scheduled on August 6<sup>th</sup> was rescheduled to August 13<sup>th</sup>, due to the storm. We currently have 140 new Dual Enrollment students enrolled for Fall semester.

Lastly, the 1940's Radio Hour play was held on July 26<sup>th</sup> and 27<sup>th</sup> in the Levy Performing Arts Center. This play was performed by a group of FGC alumni and was well attended.

**XI. Business Services**

Ms. Michelle Holloway, Vice-President of Business Services requested Board consideration of the following items:

B. \*Budget Amendment Number One (1) Restricted Current Fund (2) Fiscal Year 2024-2025.

**Dr. Miguel Tepedino made a motion to approve Budget Amendment Number One (1) Restricted Current Fund (2) Fiscal Year 2024-2025. Mr. John Medina seconded the motion and the motion carried unanimously.**

C. \*Budget Amendment Number One (1) Capital Outlay Plan for Unexpected Plant Fund (7) Budget Fiscal Year 2024-2025

**Ms. Suzanne Norris made a motion to approve the Budget Amendment Number One (1) Capital Outlay Plan for Unexpected Plant Fund (7) Budget Fiscal Year 2024-2025. Ms. Renae Allen seconded the motion and the motion carried unanimously**

D. \*Approval of 2024-2025 Salary Schedule

**Mr. John Medina made a motion to approve the 2024-2025 Salary Schedule Mr. David Crawford seconded the motion and the motion carried unanimously**

Trustee Norris asked if there had been research done to see if this salary schedule is comparable to other Florida College's. Vice President Holloway said we do compare our salaries to local college's.

**XII. President's Report**

Dr. Barrett began his report by stating this is the start of his 10<sup>th</sup> year at the college and thanked Trustee's for working hard on keeping the tuition the same throughout this time. With the unfortunate passing of our Dixie County Trustee Kathryn McInnis, we will be looking at possible new appointments in that area.

Dr. Barrett updated Trustees on the proposed state health insurance and what cost it might have to the college. Board members had a brief discussion on this issue.

Dr. Barrett brought the updated Mission Statement for approval

**Ms. Suzanne Norris made a motion to approve the updated Mission Statement. Mr. David Crawford seconded the motion and the motion carried unanimously**

**XIV. Topics for Future Meetings**

**XV. Inspect Warrant Register**

**XVI. Set Time for the Next Meeting**

September 12, 2024

Time: 5:00 pm Regular Meeting

Location Regular meeting: Florida Gateway College Board Room

Administration Bldg. 1

**The meeting adjourned at 5:29 pm**

  
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Mr. Lindsey Lander, Chair

  
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Dr. Lawrence Barrett, Secretary