



DISTRICT BOARD OF TRUSTEES AGENDA

**DATE & TIME:
AUGUST 8, 2024**

**4:30 PM REGULAR MEETING
LOCATION:
FLORIDA GATEWAY COLLEGE
BOARD ROOM, ADMINISTRATION BLDG. 001
LAKE CITY, FL 32025**



FLORIDA GATEWAY COLLEGE

MISSION STATEMENT

Approved by the Board of Trustees on June 8, 2023

The mission of Florida Gateway College is to provide superior instruction, nurture individual development, and enrich the community through affordable, quality higher education programs and lifelong learning opportunities.

To achieve the Mission and perform the functions set forth in the Institutional Mission Statement, the College will pursue goals to: Serve, Enhance, and Grow

Goal 1 Success

Improve student persistence, retention, and learning through instructional excellence and exceptional support services.

Objectives:

1. Implement proactive advising strategies throughout all college units
2. Use innovation, technology, and best practices in instruction to provide rigorous and engaging learning experiences.
3. Expand transfer pathways by increasing program articulation agreements with higher education institutions.
4. Establish a comprehensive Career Center that helps students align educational and career goals and promotes job exploration and planning to prepare them for success in their chosen career.

Goal 2 Engagement

Promote economic development and community enrichment through business partnerships, service, and engagement

Objectives:

1. Engage students, faculty and staff in community service and service learning activities.
2. Provide client-focused, customized corporate training to enhance continuous employee growth and development
3. Culturally and intellectually enrich the community through diverse entertainment and cultural activities
4. Promote student engagement by providing opportunities to participate in student organizations, competitions, and campus life activities.

Goal 3 Academics and Lifelong Learning

Foster a culture of cradle to grave learning through formal, non-formal and informal education offerings that provide the foundation for lifelong learning.

Objectives:

1. Offer learning experiences that inspire students to obtain knowledge outside of the educational system and the motivation to continue learning throughout their lifespan.
2. Provide a general education core that gives students a broad, common foundation of knowledge, skills, and abilities to succeed within personal, social and career goals.
3. Provide instruction in a variety of delivery methods and flexible course schedules

Goal 4 Assessment, Accountability, and Improvement

Ensure college vitality and enhance college services through a culture of accountability and continuous improvement.

Objectives:

1. Institutionalize a system for planning, budgeting, and assessment to ensure decisions are data driven and lead to improvement.
2. Promote fiscal stability and efficiency of college operations through effective allocation and use of resources.
3. Evaluate the viability and relevance of current programs and perform community and regional studies to find opportunities for new program development.

Goal 5 Institutional Resource Development

Ensure institutional resources are adequate to enhance student learning, instructional quality, and support educational programs.

1. Increase revenue by aligning resource development activities, cultivate new avenues of funding, and pursue opportunities to enhance existing resources.
2. Build and maintain accessible facilities, infrastructure, and grounds that functionally and aesthetically meet institutional needs.
3. Incorporate emerging technologies that enhance student learning, support faculty/staff productivity, and ensure organizational effectiveness.
4. Provide learning/information resources that are appropriate to support instruction and enhance program quality through foundation endowments.
5. Provide comprehensive professional development opportunities that improve teaching and learning, develop leadership, and strengthen employee skills

Goal 6 Access

Develop multiple pathways for equal and equitable access to the college's programs and services by reducing barriers to enrollment and progression, and improve student academic achievement and goal attainment.

1. Develop and implement a Strategic Enrollment Management Plan that will increase enrollment.
2. Implement a marketing plan that will promote the activities of the college and increase awareness of the role it plays in the lives of the community.
3. Provide a college website and Information Technology Systems that is well organized and easy to use for seamless access to college enrollment and progression processes and information pertinent to students, faculty, staff, and community.
4. Establish an Access/Diversity Committee to review, assess and recommend potential additional opportunities to increase diversity in both our student body and for new faculty and staff.
5. Create Scheduling options to meet the needs across diverse student populations.

**FLORIDA GATEWAY COLLEGE
DISTRICT BOARD OF TRUSTEES
August 8, 2024
4:30 pm, Regular Meeting
FGC Administration Building, Board Room**

- I. Call to Order
- II. Pledge of Allegiance
- III. Audience of Any Citizen

The FGC Board of Trustees will hear any citizen who wishes to address the Board, on a one time basis, pertaining to a relevant topic. If the Board wishes to hear more about the topic, that topic will be scheduled for a future Board Meeting. Each speaker is limited to three minutes and the time dedicated to this topic will not exceed twenty minutes.
- IV. A. *Board Annual Reorganization { Board Chair }
- V. *Approval of Board Minutes
 - A. *June 13, 2024- Workshop
 - B. *June 13, 2024-Regular meeting
- VI. Student Government Report {SGA Representative}
 - A. General Information
- VII. *Presentation of Consent Agenda

The items on the consent agenda are routine business, state directives, and/or compliance items. All items have been reviewed by the Board attorney and have been available to the Board for its examination. Any trustee can request a topic to be removed from the consent agenda and discussed further. Typographical errors will be noted and corrected in the Board Minutes.

 - A. *Personnel Matters
 - B. *Routine Contracts and Agreements
 - C. *Surplus Property
 - D. *Approval of General Education Course List
 - E. *Approval of Course Changes
 - F. *Approval of New Course
 - G. *Approval of Program Changes
 - H. *First Federal Card Approval
 - I. *Authorized List for Deferment Approval
- VIII. Academic Affairs {K. Ciez-Volz}
 - A. General Information
- IX. Student Affairs and Public Information {A. Cardenas}
 - A. General Information
- X. Enrollment and Marketing {K. Mimbs}
 - A. General Information

FGC Board of Trustees

August 8, 2024

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- XI. Business Services Report {M. Holloway}
 - A. General Information
 - B. *Budget Amendment Number One (1) Restricted Current Fund (Fund 2) Fiscal Year 2024-2025
 - C. *Budget Amendment Number One (1) Capital Outlay Plan for Unexpended Plant Fund (7) Budget Fiscal Year 2024-2025
 - D. *Approval of 2024-2025 Salary Schedule

- XII. President's Report {L. Barrett}
 - A. General Information
 - B. *Approval of Updated Mission Statement
 - C. 2024-2025 College Organizational Chart

- XIII. Topics for future meetings

- XIV. Inspect Warrant Register

- XV. Set Time for the Next Meeting

Date: September 12, 2024

Time: 5:00 pm / Regular Meeting

Florida Gateway College Board Room

Administration Bldg. 1

*Denotes Board of Trustees' action items

AGENDA ITEM: IV.A.

**Report of Organization
District Board of Trustees**

August 8, 2024

Florida Gateway College District Board of Trustees

In compliance with Section 1001.61(4), Florida Statutes, the Florida Gateway College District Board of Trustees met on the above date to complete its organization as follows:

Mr. Lindsey Lander was elected Chairperson

Ms. Renae Allen was elected Vice-Chairperson

President

Chairperson of the Board

NOTE: One copy to be filed with the Chancellor of the Florida College System within two (2) weeks after the date of organizational meeting of the Board of Trustees.

MINUTES
FLORIDA GATEWAY COLLEGE
DISTRICT BOARD OF TRUSTEES

June 13, 2024

4:00 pm, Board Workshop

5:00 pm, Regular Meeting

FGC Administration Building, Board Room

I. Call to Order

The regular meeting of the District Board of Trustees was called to order June 13, 2024 at 5:08 p.m. by Chairperson David Crawford.

Board member's Mr. Chuck Brannan and Ms. Kathryn McInnis were absent. Board Member Dr. Miguel Tepedino was tardy, arriving after approval of the minutes so that he did not participate in that vote.

All votes were unanimous unless stated otherwise.

II. Pledge of Allegiance

Dr. Lawrence Barrett led the board in the Pledge of Allegiance.

III. Audience of Any Citizen

None.

IV. Approval of Minutes

Mr. John Medina made a motion to approve the May 9, 2024 Board workshop and meeting minutes. Dr. Jim Surrency seconded the motion and the motion carried unanimously on a voice vote.

V. Student Government Report

Ms. Zamaria Granado, SGA President updated Board members on recent events. The new SGA leadership team is about to begin preparations for the next academic year with the first of several training meetings to start on June 17th.

VI. Presentation of Consent Agenda

- A. *Personnel Matters
- B. *Routine Contracts and Agreements
- C. * Surplus Property
- D. * Approval of Course Changes
- E. *Approval of New Policy 6Hx12:6-04 Emergency Opioid Antagonist

Ms. Renae Allen made a motion to approve the Consent Agenda consisting of items "A" through "E". Ms. Suzanne Norris seconded the motion and the motion carried unanimously on a voice vote.

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VII. Academic Affairs

Dr. Lawrence Barrett, gave an update in the Academic Affairs area. The Olustee Training Center ran 15 workforce courses for law enforcement and corrections officers with 25 different agencies utilizing training and 183 students attending at least one of the courses. Our paramedic program's 2023 licensure pass rates rose to 92% for first time test takers and 100% overall. The AWS Testing for our Welding students had great results with 100% of students earning their certifications in the Spring.

The Agricultural Cap Grant was awarded in the amount of \$200,000 to FGC. This grant will be used to revitalize building 31, restart the two greenhouses, add a space for experimental learning opportunities in water resources and convert the space into a usable classroom equipped with the necessary technology.

Lastly, President Barrett reminded Trustees to attend the FGC Theater Department's summer production "Peter and the Star Catcher" this play will be held in the Levy Performing Arts Center on June 27-30.

VIII. Student Affairs and Public Information

Mr. Anthony Cardenas, Vice President of Student Affairs and Public Information started his report by saying that two of our Student Government Association Executive Board members made the Florida College System All-Academic Team. 27 of our student athletes were named to the 2024 FCSAA Academic All Region Team.

He continued his report by stating our summer camps are underway this week; we are hosting Basketball, Theater, Esports and Running camps. We have 218 children registered for these camps.

Lastly, in residence life we have received 91 applications to live on campus next year, we expect the dorms to be at capacity for Fall semester. New Student Orientation for Fall 2024 will be held July 25th, August 6th and August 16th.

IX. Enrollment and Marketing

Ms. Kacey Schrader, Dean of Enrollment and Marketing gave an update on enrollment. We are currently up 13.4% in headcount for Summer and up 8.4% in credit hours. Fall registration began on May 20th, we are up slightly in headcount with a 1.7% increase.

Ms. Schrader updated Board members on recent events in her area. Fall One Stop Enrollment will be held on June 25th and a new student orientation for dual enrollment students will be held on July 30th and August 6th. The Financial Aid Department has been working to implement the 2024-2025 FAFSA. FGC Dual Enrollment staff along with Columbia High School staff are working on offering a Medical Coder/Biller Program to eligible dual enrollment students on their campus beginning in the Fall.

The next show coming up in our Campus Vibes Series will be the 1940's Radio Hour, a musical by Walton Jones. This will be on July 26th and 27th in the Levy Performing Arts Center both shows starting at 7:30 pm. FGC will host a Taylor Swift Tribute Show called "Lovestory" on August 24th.

Lastly, the Audiovisual Department has begun creating new highlight videos of our programs and students, called “FGC Voices”. A sample was shown to the Board during the meeting.

X. Business Services

Ms. Michelle Holloway, Vice-President of Business Services requested Board consideration of the following items:

A. General Information

B. *Student Activities Budget 2024-2025

Dr. Miguel Tepedino made a motion to approve the Student Activities Budget 2024-2025. Dr. Jim Surrency seconded the motion and the motion carried unanimously.

C. *Scholarship Plan 2024-2025

Mr. John Medina made a motion to approve the Scholarship Plan 2024-2025. Mr. Lindsey Lander seconded the motion and the motion carried unanimously.

D. *Student Fee Schedule Fiscal Year 2024-2025

Dr. Jim Surrency made a motion to approve the Student Fee Schedule Fiscal Year 2024-2025. Ms. Renae Allen seconded the motion and the motion carried Unanimously.

E. *Approval of Foundation for Florida Gateway College Budget

Ms. Suzanne Norris made a motion to approve the approval of Foundation for Florida Gateway College Budget. Dr. Miguel Tepedino seconded the motion and the motion carried unanimously

F. *Operating Budget, FY 2024-2025 Current Fund Unrestricted (Fund 1)

Ms. Suzanne Norris made a motion to approve the Operating Budget, FY 2024-2025 Current Fund Unrestricted (Fund 1). Dr. Jim Surrency seconded the motion and the motion carried unanimously

G. *Florida College System Capital Improvement Plan and Legislative Budget Request FY 2025-2026 through FY 2027-2028

Ms. Renae Allen made a motion to approve the Florida College System Capital Improvement Plan and Legislative Budget Request FY 2025-2026 through FY 2027-2028. Mr. John Medina seconded the motion and the motion carried unanimously

H. *Write Off of Uncollectible Accounts FY 2023-2024

Mr. Lindsey Lander made a motion to approve the Write off of Uncollectible Accounts FY 2023-2024. Dr. Miguel Tepedino seconded the motion and the motion carried unanimously

I. *Budget Amendment Number Ten (10) Restricted Current Fund (Fund 2) Fiscal Year 2023-24

Ms. Suzanne Norris made a motion to approve the Budget Amendment Number Ten (10) Restricted Current Fund (Fund 2) Fiscal Year 2023-2024. Dr. Jim Surrency. seconded the motion and the motion carried unanimously

J. *Budget Amendment Number Ten (10) Capital Outlay Plan for Unexpended Plant Fund (7) Budget Fiscal Year 2023-2024

Dr. Jim Surrency made a motion to approve the Budget Amendment Number Ten (10) Capital Outlay Plan for Unexpected Plant Fund (7) Fiscal Year 2023-2024. Ms. Renae Allen seconded the motion and the motion carried unanimously

K. *Budget Amendment to move funds from Unrestricted Current Fund (Fund 1) to (Fund 7) Capital Funds Fiscal Year 2023-2024

Ms. Suzanne Norris made a motion to approve the Budget Amendment to move funds from Unrestricted Current Fund (fund 1) to (Fund 7) Capital Funds Fiscal Year 2023-2024. Ms. Renae Allen seconded the motion and the motion carried unanimously

XI.

President's Report

Dr. Barrett began his report by announcing a new hire, VP of Academic Affairs, Dr. Kathleen Ciez-Volz, she will start her new position on July 1st. Mr. Kris Brady has been promoted to Dean of Olustee and Workforce Programs and Dr. Troy Appling will be the interim Dean of Liberal Arts.

He noted, the college has not had an increase in tuition & fees since 2014. The average increase in public institutions in tuition & fees has been 65% nationally. The college has worked hard to keep ours steady.

Dr. Barrett reminded Board members that all forms and communications from the State of Florida Commission on Ethics will be electronic only. The Summer commencement ceremony will be held on August 8th at 6:30 pm, with the regular Board meeting starting on the same day at 5:00 pm.

President Barrett gave an update on the 2024-2025 budget that the Governor signed this week. FGC was one of four schools to receive a special supplement, we will receive one million in reoccurring operational funds. The proposed welding and water proofing projects were not approved, the college is working on securing additional funds to complete these projects. The state health insurance bill was signed, this will allow the 28 Florida colleges to go on the state health care plan. However, there were no funds awarded to cover the cost

of this change to the colleges, so that we are unsure of what that increase will be but are working on a plan to help offset this added cost.

B. *Annual Review of the Mission Statement

Mr. Crawford reviewed the current mission statement and asked if any changes were needed. Trustee Norris suggested the mission statement be updated to:

“The mission of Florida Gateway College is to provide superior instruction, nurture individual development, and enrich the diverse communities it serves through affordable, quality higher education programs and lifelong learning opportunities that foster career readiness.”

Dr. Miguel Tepedino made a motion to approve the revised Mission Statement as updated. Mr. John Medina seconded the motion and the motion carried unanimously

C. *Board Calendar

Dr. Jim Surrency made a motion to approve the 2024-2025 Board Meeting Calendar. Ms. Renae Allen seconded the motion and the motion carried unanimously.

Mr. Crawford, Board Chair announced his retirement and departure from the Board of Trustees. This will be his last meeting as Chair and he will be retiring from the Board later this year.

Dr. Barrett thanked Mr. Crawford for his years of service to the college and announced Mr. Crawford has been selected as the FGC 2024 Distinguished Alumni.

Ms. Logan reviewed the results of the 2023-2024 Board Self Evaluation and read some of the Board members comments from these evaluations.

XII. Topics for Future Meetings

XIII. Inspect Warrant Register

XIV. Set Time for the Next Meeting

August 8, 2024

Time: 5:00 pm Regular Meeting

Location Regular meeting: Florida Gateway College Board Room

Administration Bldg. 1

The meeting adjourned at 6:05 pm

Mr. Lindsey Lander, Chair

Dr. Lawrence Barrett, Secretary

**BOARD WORKSHOP MINUTES
FLORIDA GATEWAY COLLEGE
BOARD OF TRUSTEES**

FGC Board Room
Building 001
June 13, 2024

Board of Trustees Present:

In Person: Ms. Renae Allen, Dr. Jim Surrency, Ms. Suzanne Norris, Mr. John Medina, Mr. David Crawford, Mr. Lindsey Lander and Board Attorney Meagan Logan

Board of Trustees absent: Ms. Kathryn McInnis, Mr. Chuck Brannan and Dr. Miguel Tepedino

Welcome

Board Chair Mr. David Crawford called the workshop to order at 4:05 pm.

2024-2025 College Budget Presentation

Dr. Barrett spoke briefly about the state of the college to help communicate how this will affect the budget for the future. We have hired a new VP of Academic Affairs, Dr. Kathleen Ciez-Volz, she will start on July 1st.

President Barrett spoke about the budget that was signed yesterday by the Governor and how it will affect the college's budget, future projects and health insurance. He then invited Vice President Holloway to review the college's 2024-2025 budget. The discussion included the budget highlights, which again contains no increase in tuition and fees and a 4% raise for full-time faculty and staff.

Charter School Update

Dr. Barrett stated there was no new update, the Charter School application is almost complete with the exception of the section regarding governance, as we seek to obtain additional clarification regarding possible governance board options.

Ethics Forms

Dr. Barrett made Trustees aware that from now on all forms and communications from the State of Florida Commission on Ethics will be electronic only.

STEM Project Update

Dr. Barrett gave an update on the STEM II building. As the opening bid came in \$1.9 million over budget, we are currently working with the architect to redesign and make changes to stay within budget. One suggestion is to finish the first floor while leaving the second floor unfinished until funds are secured. Trustee Norris suggested the Foundation for FGC to have a capital campaign to help raise funds to complete this building.

Graduation Participation

Dr. Barrett reminded Board members of our upcoming Summer 2024 graduation that will be held on August 8th at 6:30 pm.

Board Comments/Additions

Dr. Barrett and the Board discussed current challenges and opportunities.

Adjournment

There being no further business, the workshop was adjourned at 4:42 pm.

Items provided to the Board at the Workshop:

Board Study Session Agenda

Budget PowerPoint Presentation

Lindsey Lander, Board Chair

Lawrence Barrett, Secretary

AGENDA ITEM: VI.A.

Student Government Report

- A.** General Information: A representative from the Student Government Association will report on recent and upcoming activities and events.

AGENDA ITEM: VII.A.

Personnel Matters

- A. The Personnel Matters reflect the standard and usual personnel operations of the college. The College requests approval of the attached listings of Personnel Matters that includes: Terminations, Appointments, Reappointments, Replacements, Transfers, Students, Short Term Contracts, and Adjunct Faculty.

PERSONNEL MATTERS

August 08, 2024

BOARD OF TRUSTEES MEETING

RESIGNATIONS/RETIREMENTS/TERMINATIONS:

Beatty, Allyson	Transfer & Career Advisor, Advising (position to be filled)	07/18/2024
Gaddis, Cheyenne	Senior Staff Assistant, Presidents Office (position to be filled)	05/23/2024
Gwinn, Lachrisha	Director, Public Service Programs, (position to be filled)	07/31/2024
Kazmierski, Amy	Director Payroll, Human Resources (position to be filled)	05/23/2024
Raulerson, Laura	Assistant Professor, Nursing (position to be filled)	06/17/2024
Reid, Debra	Associate Professor, Computer Science (position to be filled)	05/03/2024
Walsmith, Cathy	Senior Staff Assistant, Public Safety (position to be filled)	06/28/2024
Wargo, Steven	Associate Director, College Facilities (position to be filled)	06/27/2024

APPOINTMENTS/REAPPOINTMENTS/REPLACEMENTS/TRANSFERS:

Appling, Troy	Interim Dean, Academic Affairs, Promotion	06/01/2024-01/05/2025
Brady, Kristopher	Dean, Workforce, Career & Technical Education, Promotion	07/01/2024
Burdick, Gail	Research Specialist, Institutional Effectiveness, Part-time, Temporary	08/12/2024-12/18/2024
Callum, Nicole	Assistant Coach Flag Football, Athletics, Part-time, Temporary	08/01/2024-12/31/2024
Ciez-Volz, Kathleen	Vice President, Academic Affairs, Full Time	07/01/2024
Ervien, Jessica	Administrative Specialist, Workforce, Career & Technical Education, Promotion	07/01/2024
Granado, Zamaria	Camps Assistant, Athletics, Part-time, Temporary	06/10/2024-07/29/2024
Hanson, Troy	Electrical Maintenance Repairer, College Facilities, Full Time	06/03/2024
Hooper, Kayla	Camp Assistant Softball, Athletics, Part-time, Temporary	06/24/2024-06/27/2024
Hufty, Ricky	Head Coach Flag Football, Athletics, Part-time, Temporary	08/01/2024-12/31/2024
Jeffers, Emma	Camp Assistant Running, Athletics, Part-time, Temporary	06/10/2024-06/13/2024
Jernigan, D'Khari	Camp Assistant Theater, Athletics, Part-time, Temporary	07/22/2024-07/25/2024
Kennedy, Brooklyn	Camp Assistant Softball, Athletics, Part-time, Temporary	06/24/2024-06/27/2024
Kinsel, Laura	Camp Lead Volleyball, Athletics, Part-time, Temporary	07/15/2024-07/28/2024
Lee, Donna	Office Assistant, Business Services, Part-time, Temporary	06/05/2024-07/31/2024
McIntire, Brandon	Associate Dean Academic Quality, Evaluation & Innovation, eLearning, Promotion	07/01/2024
McNeely, Sonya	Network/Systems Administrative Specialist, Information Technology, Full Time	06/17/2024
Morse, April	Head Coach Women's XC, Athletics, Part-time, Temporary	08/01/2024-12/31/2024
Morse, Edward	Head Coach Men's XC, Athletics, Part-time, Temporary	08/01/2024-12/31/2024
Murphy, Skylar	Executive Assistant, Academic Affairs, Promotion	07/16/2024
O'Quinn, Rylie	Residence Life Supervisor, Student Life, Part-time, Temporary	07/01/2024-12/31/2024
Ottum, Roxxi	Camp Assistant Running, Athletics, Part-time, Temporary	06/10/2024-06/13/2024
Rivera, Jesus	Assistant Coach Softball, Athletics, Part-time, Temporary	08/01/2024-12/31/2024
Rogers, Elizabeth	Director, Curriculum Development, eLearning, Promotion	07/01/2024
Ruise, Charles	Head Coach Basketball, Athletics, Part-time, Temporary	08/01/2024-12/31/2024
Smith, Jeff	Assistant Coach Softball, Athletics, Part-time, Temporary	08/01/2024-12/31/2024
Starling, Erin	Camp Lead Cheer, Athletics, Part-time, Temporary	07/08/2024-07/11/2024
Thompson, Colby	Head Coach Esports, Athletics, Part-time, Temporary	08/01/2024-12/31/2024
Thompson, Colby	Senior Staff Assistant, Presidents Office, Transfer	07/01/2024
Udell, Jacquin	Camp Assistant Esports, Athletics, Part-time, Temporary	07/15/2024-07/18/2024

Waldron, Reagan	Office Assistant, Library, Part-time, Temporary	08/08/2024-12/18/2024
Wargo, Steven	Associate Director, College Facilities, Full Time	06/03/2024
Williams, Jimmy	Head Coach Softball, Athletics, Part-time, Temporary	08/01/2024-12/31/2024
Wilson, CC	Assistant Coach Basketball, Athletics, Part-time, Temporary	08/01/2024-12/31/2024
Wilson, Shawana	Head Coach Cheer, Athletics, Part-time, Temporary	08/01/2024-12/31/2024
Wright, Ty'jahn	Camp Assistant Basketball, Athletics, Part-time, Temporary	06/10/2024-06/13/2024

STUDENTS:

Brannon, Nicholas	Student Assistant, Information Technology, Part-time, Temporary	05/16/2024-08/08/2024
Chasteen, Carolyn	Student Assistant, Foundation, Part-time, Temporary	06/11/2024-08/20/2024
O'Steen, Bryson	Student Assistant, Marketing, Part-time, Temporary	06/16/2024-08/09/2024
O'Steen, Bryson	Student Assistant, Recruitment & Communications, Part-time, Temporary	08/12/2024-12/16/2024
Ottum, Roxxi	Student Assistant, Wellness Center, Part-time, Temporary	06/16/2024-07/31/2024
Simpson, Sarah	Student Assistant, Wellness Center, Part-time, Temporary	06/16/2024-07/31/2024
Starling, Erin	Student Assistant, Recruitment & Communications, Part-time, Temporary	05/06/2024-08/09/2024
Starling, Erin	Student Assistant, Recruitment & Communications, Part-time, Temporary	08/12/2024-12/16/2024

ADJUNCT FACULTY/OVERLOAD CONTRACTS:

See attached pages

Primary Instructor	CRN	Course Number and Section	Course Title	Credits	Part of Term	Start Date	End Date
Agyare, Stephen	30175	HIM 1433-01	Human Diseases	3	B6	6/26/2024	8/7/2024
Agyare, Stephen	30176	HSC 2531-01	Medical Terminology	3	B6	6/26/2024	8/7/2024
Allen, Tina	30161	SPC 2608 014	Public Speaking	3	B6	6/26/2024	8/7/2024
Allen, Tina	30166	SPC 2608 0H01	Public Speaking	3	B6	6/26/2024	8/7/2024
Allyson Cathrine Czarnecki (P)	30010	EEX 2010 011	Intro to Exceptional Child Education	3	A6	5/13/2024	6/25/2024
Allyson Cathrine Czarnecki (P)	30009	EME 2040 011	Intro to Technology for Educators	3	B6	6/26/2024	8/7/2024
Allyson Cathrine Czarnecki (P)	30014	TSL 3080 071	Foundations of Teaching ESOL	3	A12	5/13/2024	8/7/2024
Allyson Cathrine Czarnecki (P)	30403	EDF 1005 011	Intro to the Teaching Profession	3	B6	6/26/2024	8/7/2024
Anderson, Patty	30276 & 30277	CGS 1570 011 & 012	Computer Applications	3	A12	5/13/2024	8/7/2024
Avery, Carrie	30063	PHI 2010 013	Intro to Philosophy	3	B6	6/26/2024	8/7/2024
Avery, Carrie	30066	PHI 2600 013	Ethics	3	B6	6/26/2024	8/7/2024
Baker, Michael	30165	LIT 2000 H01	Introduction to Literature	3	B6	6/26/2024	8/7/2024
Beach, Benjamin	30392	CTS 2142 0	Project Management	3	A12	5/13/2024	8/7/2024
Bines, Dylan			Law Enforcement CWE			5/15/2024	5/18/2024
Boice, Cheryl	30231	BSC 2011C 011	General Biology II with Lab	4	B6	6/26/2024	8/7/2024
Brown, Jennifer	30393	MAT 1033 013	Intermediate Algebra	4	B6	6/26/2024	8/7/2024
Brown, Thomas	30103 & 30110	WFHX003				5/13/2024	8/15/2024
Brown, Thomas	30114	EMS 119L				5/13/2024	8/22/2024
Cafiero, Franco	30217	MAT 1033 003	Intermediate Algebra	4	B6	6/26/2024	8/7/2024
Cafiero, Franco	30224	STA 2023 001	Elementary Statistics	3	B6	6/26/2024	8/7/2024
Calcano, Sylvia	30207	MAC 1105 012	College Algebra	3	B6	6/26/2024	8/7/2024
Carrie Toreky (P)	30008	EDF 4214 141	The Teaching and Learning Process	3	A6	5/13/2024	6/25/2024
Carrie Toreky (P)	30017	EDG 4410 071	Classroom Management	3	A12	5/13/2024	8/7/2024
Chapuseaux, Samantha	30157	SPC 1017 011	Oral Communications	3	B6	6/26/2024	8/7/2024
Clark, Christal	30370	CCJ 1000 011	The Role of Criminal Justice	3	A6	5/13/2024	6/25/2024
Co, Lisa	30047	ART 1300C H01	Drawing I	3	B6	6/26/2024	8/7/2024
Co, Lisa	30048	ART 1930C H01	Special Topics in Art	3	B6	6/26/2024	8/7/2024
Cobb, Elizabeth	30140	ENC 1101 014	Freshman Composition I	3	B4	6/11/2024	7/10/2024
Courtney, Scott	30058	MUL 1010 012	Music Appreciation	3	B6	6/26/2024	8/7/2024
Craig, John	30256	CHM 2045L 012	General Chemistry I Lab	1	B6	6/26/2024	8/7/2024
Craig, John	30258	CHM 2046L 011	General Chemistry II Lab	1	B6	6/26/2024	8/7/2024
Craig, John	30255	CHM 2045 011	General Chemistry I	3	B6	6/26/2024	8/7/2024
Craig, John	30389	CHM 2046 011	General Chemistry II	3	B6	6/26/2024	8/7/2024
Czarnecki, Allyson	30083	SLS 2370 012	Personal Academic & Career Eng	3	B6	6/26/2024	8/7/2024
Dawn Marie Cross (P)	30001	CHD 1312 011	Infants and Toddlers	3	A12	5/13/2024	8/7/2024
Dawn Marie Cross (P)	30002	EEC 1734 011	Health, Safety and Nutrition for Young Children	3	A6	5/13/2024	6/25/2024
Dawson, Robert	30213	MAT 0028 071	Elementary Algebra	3	B6	6/26/2024	8/7/2024
Deese, John			Law Enforcement CWE			5/15/2024	5/18/2024
Dickinson, Paul	30114	EMS 1119L				5/13/2024	8/22/2024
Dickinson, Paul	30116	EMS 2272C				5/13/2024	8/22/2024
Dickinson, Paul	30120	EMS 2437L				5/13/2024	8/22/2024
Dicks, Joseph	30037	AMH 2020 016	U.S. History from 1865	3	B6	6/26/2024	8/7/2024
Douglas, John	30333	MAT 0028 H1P	Elementary Algebra	3	B6	6/26/2024	8/7/2024
Douglas, John	30334	MAT 0028 H2P	Elementary Algebra	3	B6	6/26/2024	8/7/2024
Driggers, Rodney			Law Enforcement CWE			5/15/2024	5/18/2024
Elizabeth Carroll (P)	30016	EDE 4302 071	Engineering for Elementary learners	3	A12	5/13/2024	8/7/2024
Fortner, Brittany	30119	EMS 2436L				5/13/2024	8/22/2024
Fortner, Jerry	30376	EMS 1431C				5/13/2024	8/22/2024
Fortner, Jerry	30117	EMS 2273C				5/13/2024	8/22/2024
Fortner, Jerry	30117	EMS 2273C				5/13/2024	8/22/2024

Frederick, MJ	30377	CTS 1131 01I	Computer Essentials Support	3	a12	5/13/2024	8/7/2024
Ganser, Joseph			Welding Coordinator			5/13/2024	8/7/2024
Givvines, James	30269	PHY 2049C H01	Gen Physics w Calculus II	5	B6	6/26/2024	8/7/2024
Givvines, James	30272	PSC 1341 01I	Physical Science	3	B6	6/26/2024	8/7/2024
Hernandez, Caryl	30163	SPN 1121 01I	Elementary Spanish II	4	B6	6/26/2024	8/7/2024
Hughes, Lindsey	30122	EMS 1335C				6/8/2024	6/9/2024
Hughes, Lindsey	30122	EMS 1335C				6/8/2024	6/8/2024
Hughes, Mark	30111	WFHX0011				6/8/2024	6/9/2024
Jernigan, Brenda			Cosmo Coordinator			5/13/2024	8/7/2024
Johnson, Ashlee	30230	BSC 2010C 013	General Biology I with Lab	4	B6	6/26/2024	8/7/2024
Johnson, Denise	30094	PSY 2012 015	General Psychology I	3	B6	6/26/2024	8/7/2024
Johnston, Sandra	30087	DEP 2004 014	Human Growth & Development	3	B6	6/26/2024	8/7/2024
Jones, Karen	30125	SPN 1121 H1P	Elementary Spanish II	4	B6	6/26/2024	8/7/2024
Joni McReynolds	30004	CHD 1339 011	Motor Development and Play	3	B6	6/26/2024	8/7/2024
Jordan, Adam	30275	CGS 1030	IT Concepts	3	a12	5/13/2024	8/7/2024
Kane, Mustapha	30261	GLY 1001 013	Earth Science	3	B6	6/26/2024	8/7/2024
Kane, Mustapha	30262	GLY 1001 014	Earth Science	3	B6	6/26/2024	8/7/2024
Karen P. Welch (P)	30015	SCE 3310 071	Teaching Science in Elementary School	3	A12	5/13/2024	8/7/2024
Karen P. Welch (P)		Apprenticeship Program	Course Development			4/25/2024	8/1/2024
Knight, Kayla	30335	ENC 1101 015	Freshman Composition I	3	B6	6/26/2024	8/7/2024
Leinas, Ina	30120	EMS 2437L				5/13/2024	8/22/2024
Leinas, Ina	30119	EMS 2436L				5/13/2024	8/22/2024
Lombo, Doris	30241	BSC 2085 014	Anatomy & Physiology I	3	B6	6/26/2024	8/7/2024
Lombo, Doris	30242	BSC 2085L H02	Anatomy & Physiology I Lab	1	B6	6/26/2024	8/7/2024
Lombo, Doris	30249	BSC 2086 013	Anatomy & Physiology II	3	B6	6/26/2024	8/7/2024
Lombo, Doris	30250	BSC 2086L H72	Anatomy & Physiology II Lab	1	B6	6/26/2024	8/7/2024
Love, Patricia	30199	NUR 4636C-01I	Community Health Clinical	1	B6	6/26/2024	8/4/2024
Love, Patricia	30200	NUR 4636C-012	Community Health	3	B6	6/26/2024	8/4/2024
Markwich, Jody	30112	EMS 0110				5/13/2024	8/22/2024
Matthews, Jimmie	30112	EMS 0110				5/13/2024	8/22/2024
Meloy, Graceann	Various	All Cosmo	Adjunct/ All Cosmo			6/24/2028	7/9/2024
Mimbs, Timothy	30401	GEB 2930 I51	Special Topics in Business	1	B6	6/26/2024	8/7/2024
Mora, Pedro	30219	MAT 1033 012	Intermediate Algebra	4	B6	6/26/2024	8/7/2024
Mora, Pedro	30223	MGF 1107 01I	Mathematics for Liberal Arts II	3	B6	6/26/2024	8/7/2024
Mora, Pedro	30404	MAC 1114 050	Trigonometry	3	B6	6/26/2024	8/7/2024
Morton, Michael	30112	EMS 0110				5/13/2024	8/22/2024
Murdoch, Margaret	30222	MGF 1106 012	Mathematics for Liberal Arts I	3	B6	6/26/2024	8/7/2024
Pardo, Gabriel	30251	BSC 2086 014	Anatomy & Physiology II	3	B6	6/26/2024	8/7/2024
Pardo, Gabriel	30252	BSC 2086L H02	Anatomy & Physiology II Lab	1	B6	6/26/2024	8/7/2024
Picklo, Andrew	30119	EMS 2436L				5/13/2024	8/22/2024
Polk, Austin	20586	EMS 2272C				5/13/2024	8/22/2024
Richardson, David	30113	EMS 1119 EMS 0110				5/13/2024	8/22/2024
Richardson, David	30113	EMS 1119				5/13/2024	8/22/2024
Richardson, David	30112	EMS 0110				5/13/2024	8/22/2024
Richardson, David	30376	EMS 1431C				5/13/2024	8/22/2024
Richardson, David	30113	EMS 1119				5/13/2024	8/22/2024
Rivera, Rebecca	30133	ASL 1150 012	American Sign Language II	4	B6	6/26/2024	8/7/2024
Robinson, Scott	30116	EMS 2272C				5/13/2024	8/22/2024
Robinson, Scott	30376	EMS 1431C				5/13/2024	8/22/2024
Robinson, Scott	20585	EMS 2272				5/13/2024	8/22/2024
Rogers, Elizabeth	30144	ENC 1102 013	Freshman Composition II	3	B6	6/26/2024	8/7/2024

Rooney, Michael			Law Enforcement CWE			5/15/2024	5/18/2024
Rowland, Rebekah	30042	POS 1041 015	American Government	3	B6	6/26/2024	8/7/2024
Smith, Andrea	30390	SLS 2370 014	Personal Academic & Career Eng	3	B6	6/26/2024	8/7/2024
Smith, Andrea	30080	SLS 1105 015	Skills for College Success	2	B6	6/26/2024	8/7/2024
Smith, Frederick	30054	HUM 2020 015	Introduction to the Humanities	3	B6	6/26/2024	8/7/2024
Smith, Frederick	30056	HUM 2020 017	Introduction to the Humanities	3	B6	6/26/2024	8/7/2024
Sprenger, Audrey	30098	SYG 1000 013	Intro to Sociology	3	B6	6/26/2024	8/7/2024
Steele, Michael	30119	EMS 2436C				5/13/2024	8/22/2024
Steele, Michael	30120	EMS 2437C				5/13/2024	8/22/2024
Steele, Michael	30121	EMS 2458L				5/13/2024	8/22/2024
Steele, Michael	30376 & 30112	EMS 1431C & EMS 0110C				5/13/2024	8/22/2024
Stewart, Joseph	30070	REL 2300 013	Intro to World Religions	3	B6	6/26/2024	8/7/2024
Tannachion, Charles	30120	EMS 2437L				5/13/2024	8/22/2024
Tannachion, Charles	20583	EMS 1119L				5/13/2024	8/22/2024
Tannachion, Charles	30106 & 30110	WFHX003				5/13/2024	8/15/2024
Taylor, Wyatt	30036	AMH 2020 015	U.S. History from 1865	3	B6	6/26/2024	8/7/2024
Taylor, Wyatt	30030	AMH 2010 013	U.S. History to 1865	3	B6	6/26/2024	8/7/2024
Valle, Elizabeth	30376	EMS 1431C				5/13/2024	8/22/2024
Valle, Rafael	20594	EMS 0110				5/13/2024	8/22/2024
West, Patti	30274	CET 1600C	Cisco Network Fundamentals	3	a12	5/13/2024	8/7/2024
White, Patricia			Medical Director			5/13/2024	8/15/2024
Williams, Anedria	30278	CIS 1254	Professional Dev for IT	3	a12	5/13/2024	8/7/2024
Williams, James	30013	CCJ 2452	Criminal Justice Admin	3	a6	5/13/2024	6/25/2024
Williams, James T	30013	CJL 2101	Criminal Law	3	B6	6/26/2024	8/7/2024
Woods, Daniel	30120	EMS 2437L				5/13/2024	8/22/2024
Wooten, Patricia	30132	ASL 1150 011	American Sign Language II	4	B6	6/26/2024	8/7/2024
Young, Brooke	30043	POS 1041 016	American Government	3	B6	6/26/2024	8/7/2024

AGENDA ITEM: VII.B.

Routine Contracts and Agreements

These contracts, agreements, and/or change orders reflect those which have been signed by the President or the Vice President for Business Services in accordance with Florida Gateway College Procedure 6Hx12:5-01.

Routine Contracts and Agreements

Board Date: August 8, 2024

Florida Gateway College Policy and Procedure Number 6Hx12:5-01 authorizes the President or designee to sign on behalf of the Board, contracts/agreements the value of which does not exceed \$325,000 and construction contract Change Orders the value of which each individual Change Order shall not exceed \$65,000 or which does not increase the contact Guaranteed Maximum Price. As authorized by this policy/procedure, the President or designee has signed the following contracts, agreements, memorandums, and construction change orders.

- 1. Second Party:** Northeast Florida State Hospital - Macclenny, FL
Suwannee River Area Health Education Center - Alachua, FL
Narrative: The College has entered into one or more Clinical Education Agreements or Memorandums of Agreement (MOA) with each of the health-related organizations and/or agencies listed above. These Agreements or MOA's allow FGC students enrolled in the Associate of Science in Nursing, Bachelor of Science in Nursing, Practical Nursing, Patient Care Assistant, Physical Therapist Assistant, Health Information Technology, Emergency Medical Services or Pharmacy Technology program to gain clinical laboratory experience at facilities operated by these organizations/agencies.
Cost: None
- 2. Second Party:** Steris Corporation - Mentor, OH
Narrative: The College entered into a Service Agreement with Steris Corporation for the maintenance and service of equipment.
Cost: \$ 10,526.00
- 3. Second Party:** Everything but the Mime, Inc. - Orlando, FL
Narrative: The College entered into an Agreement with Everything but the Mime, Inc. to provide Caricatures on Monday, August 19, 2024 and Tuesday, August 20, 2024.
Cost: \$ 2,480.00
- 4. Second Party:** CareerSource Florida Crown - Lake City, FL
Narrative: The College entered into an Agreement with CareerSource Florida Crown to provide employment assistance under the Summer Youth Employment Program.
Cost: None
- 5. Second Party:** Strata Information Group, Inc. - San Diego, CA
Narrative: The College entered into an Agreement with Strata Information Group, Inc. to provide Banner HR/Payroll consulting services to configure software to process the College's new Florida State health insurance benefit.
Cost: \$9,360.00
- 6. Second Party:** BCDR Solutions - New York, NY
Narrative: The College signed a Letter of Authority allowing BCDR Solutions to act as a representative in dealings between the College and AT&T in connection with marketing, sale and purchase of telecommunications, data, information, wireless, and other services.
Cost: None

- 7. **Second Party:** Encore Broadcast Solutions - Tampa, FL
Narrative: The College entered into an Agreement with Encore Broadcast Solutions to purchase A/V equipment and software for the television studio and local cable channel.
Cost: \$ 12,230.00

- 8. **Second Party:** The Lake Doctors, Inc. - Jacksonville, FL
Narrative: The College entered into a Renewal Agreement with The Lake Doctors, Inc. to provide an underwater and floating vegetation control program.
Cost: \$ 1,380.00

- 9. **Second Party:** BetterMynd, Inc. - Buffalo, NY
Narrative: The College entered into a Renewal Agreement with BetterMynd, Inc. to provide online mental health services for FGC students.
Cost: \$ 17,500.00

- 10. **Second Party:** Open Text, Inc - Menio Park, CA
Narrative: The College entered into a Renewal Agreement with Open Text to support XM Fax services for the college.
Cost: \$ 3,953.05

Short Term Contracts

Narrative: The College entered into one or more Agreements for short-term employment.

Second Party: Villamil, Josiah
Design and build set for Peter and the Star Catcher 05/28/24 – 6/27/24
Cost: \$ 800.00

AGENDA ITEM: VII.C.

Surplus Property

The College requests Board approval to remove the attached list of equipment from the inventory and dispose of the property in accordance with Section 274.06, Florida Statutes.

**FLORIDA GATEWAY COLLEGE
SURPLUS EQUIPMENT LIST
July 2024
Board Meeting Date: August 8, 2024**

	A	B	C	D	E
1					
2	DECAL	DESCRIPTION	PURCHASE VALUE	PURCHASE DATE	CLASS CODE
3	7815	Fluke Cable Analyzer and Smart Remote	1,550.00	03/07/01	11
4	10962	OptiPlex 990 Small Form Factor	1,502.57	05/24/12	11
5	11848	Scanjet Pro 3000 S2 Scanner	359.46	06/17/15	11
6	9411	Spectrum Media Manager Lectern	2,552.94	02/28/07	11
7	11153	MEDIA MANAGER Lecturn	2,030.12	06/21/12	11
8	11552	HP LASERJET M525 MFP PRINTER	1,682.12	07/09/14	11
9	11151	MEDIA MANAGER Lecturn	2,030.12	06/21/12	11
10	12608	HP Pavillion 14 touch screen laptop	494.79	04/25/19	11
11	12607	HP Pavillion 14 touch screen laptop	494.79	04/25/19	11
12	12617	HP Pavillion 14 touch screen laptop	494.79	05/20/19	11
13	12626	HP Pavillion 14 touch screen laptop	494.79	05/20/19	11
14	11193	HP Laptop EliteBook Folio 9470M	1,319.00	01/28/13	11
15	10887	Premie HAL Light Skin	18,395.00	09/11/11	11
16	10241	Cisco WS-C3560G-48PS-S Switch	5,222.25	02/08/10	11
17	10161	3560 SWITCH	5,797.10	03/31/09	11
18	10229	Cisco WS-C3560G-48PS-S Switch	5,222.25	02/08/10	11
19	10716	CISCO WIRELESS DOMAIN	5,151.54	12/15/11	11
20	10715	CISCO DATA CNTR BRIG CAT 6500	5,151.54	12/15/11	11
21	10215	Cisco WS-C3560G-48PS-S Switch	5,222.25	02/08/10	11
22					
23					
24					
25					
26					
27					
28					
29					
30					
31					
32					
33					
34					
35					
36					
37		TOTAL	65,167.42		
38					
39					
40	1=	OBSOLETE			
41	2=	SALVAGE/USED FOR PARTS			
42	3=	TOO COSTLY FOR REPAIRS			
43	4=	SALVAGE NOT REPAIRABLE			
44	5=	STOLEN (see attached report)			
45	6=	TRADED (see attached form)			
46	7=	TRANSFERRED TO ANOTHER AGENCY			
47	8=	SURPLUS NOT COST EFFECTIVE TO MAINTAIN			
48	9=	SURPLUS TO BE SOLD AND OR SOLD FOR PARTS			
49	10=	NATIONAL RECALL			
50	11=	OTHER			
51					

AGENDA ITEM: VII.D.

Approval of General Education Course List

In accordance with statutory requirements from Sections (ss.) 1007.25 and 1007.55, Florida Statutes (F.S.), all public postsecondary institutions must annually review their general education course offerings to ensure compliance with the content, principles and standards required for general education courses in the state of Florida.

Statewide Course Numbering System
General Education Course Report

Prefix	Level	Course Number	Lab	Course Title	Date of Last Update	Credit	General Ed Core	General Ed Requirements	Course Review Status	General Education Updates	Additional Updates	Total # Institutions Offering Course
AMH	2	010		UNITED STATES HISTORY TO 1865	08/18/2014	3.0	Social Sciences	Social Sciences	Reviewed: Updated	Both General Education (Core/Institution)	Other Changes	54
AMH	2	020		UNITED STATES HISTORY FROM 1865-II	08/01/2015	3	Social Sciences	Social Sciences	Reviewed: Updated	Both General Education (Core/Institution)	Other Changes	58
AMH	2	091		SURVEY OF AFRICAN AMERICAN HISTORY	08/01/2021	3		Social Sciences	Reviewed: Removed from General Education	Not Applicable	Other Changes	2
AML	2	020		AMERICAN LITERATURE II	08/21/2023	3.0		Humanities	Reviewed: Updated	General Education (Institution)	Course Description	29
AML	2	010		AMERICAN LITERATURE I	08/21/2023	3.0		Humanities	Reviewed: No Updates	General Education (Institution)	Not Applicable	29
AML	2	600		INTRODUCTION TO AFRICAN-AMERICAN LITERATURE	08/01/2021	3		Humanities	Reviewed: Updated	General Education (Institution)	Course Description	3
ANT	2	410		CULTURAL ANTHROPOLOGY	08/21/2023	3.0		Social Sciences	Reviewed: No Updates	General Education (Institution)	Not Applicable	18
ANT	2	100		INTRODUCTION TO ARCHAEOLOGY	08/01/2014	3		Social Sciences	Reviewed: No Updates	General Education (Institution)	Not Applicable	11
ARH	1	000		ART APPRECIATION & INTRO VISUAL ARTS	08/01/2015	3	Humanities	Humanities	Reviewed: Updated	Both General Education (Core/Institution)	Course Description	46
ARH	2	051		ART HISTORY: RENAISSANCE TO MODERN	08/18/2014	3.0		Humanities	Reviewed: No Updates	General Education (Institution)	Not Applicable	37
ARH	2	050		ART HISTORY: PREHISTORY TO GOTHIC	08/18/2014	3.0		Humanities	Reviewed: No Updates	General Education (Institution)	Not Applicable	38
AST	1	002		ASTRONOMY	05/01/1997	2.0	Natural Sciences	Natural Sciences	Reviewed: Updated	Both General Education (Core/Institution)	Course Description	42
AST	1	002	C	ASTRONOMY	08/01/2015	4		Natural Sciences	Reviewed: Removed from General Education	Not Applicable	Not Applicable	6
BOT	2	010	C	BOTANY I	08/01/1996	4.0		Natural Sciences	Reviewed: No Updates	General Education (Institution)	Not Applicable	16
BOT	1	000		PRINCIPLES OF PLANT GROWTH	08/01/2018	3.0		Natural Sciences	Reviewed: No Updates	General Education (Institution)	Not Applicable	4
BSC	2	085		ANATOMY AND PHYSIOLOGY I	05/09/2016	3	Natural Sciences	Natural Sciences	Reviewed: Updated	Both General Education (Core/Institution)	Course Description	29
BSC	2	086		ANATOMY AND PHYSIOLOGY II	04/05/2016	3.0		Natural Sciences	Reviewed: No Updates	General Education (Institution)	Not Applicable	18
BSC	2	085	L	HUMAN PHYS & ANATOMY LAB	05/09/2016	1.0		Natural Sciences	Reviewed: No Updates	General Education (Institution)	Not Applicable	20
BSC	2	086	L	ANATOMY AND PHYSIOLOGY II LABORATORY	08/01/1993	1.0		Natural Sciences	Reviewed: No Updates	General Education (Institution)	Not Applicable	17
BSC	1	010	L	GENERAL BIOLOGY LAB	08/01/1996	1.0		Natural Science	Reviewed: Removed from General Education	Not Applicable	Not Applicable	33
BSC	2	084	C	ESSENTIALS OF ANATOMY AND PHYSIOLOGY	08/01/2014	4.0		Natural Sciences	Reviewed: No Updates	General Education (Institution)	Not Applicable	6
BSC	1	010		GENERAL BIOLOGY	08/01/1996	3.0		Natural Sciences	Reviewed: Removed from General Education	Not Applicable	Not Applicable	48
BSC	1	005		BIOLOGICAL PRINCIPLES FOR NON-MAJORS	08/01/2015	3	Natural Sciences	Natural Sciences	Reviewed: Updated	Both General Education (Core/Institution)	Course Description	46
BSC	2	010		GENERAL BIOLOGY	11/29/2004	4.0		Natural Sciences	Reviewed: Removed from General Education	Not Applicable	Not Applicable	48
BSC	2	010	C	GENERAL BIOLOGY I WITH LAB	08/01/2015	4	Natural Sciences	Natural Sciences	Reviewed: Updated	Both General Education (Core/Institution)	Course Description	29
BSC	2	011	C	GENERAL BIOLOGY II WITH LAB	04/05/2016	4.0		Natural Sciences	Reviewed: No Updates	General Education (Institution)	Not Applicable	26
CHM	2	211		ORGANIC CHEMISTRY II	09/01/1987	3.0		Natural Sciences	Reviewed: Updated	General Education (Institution)	Course Description	12
CHM	2	046		GENERAL CHEMISTRY II	04/05/2016	3.0		Natural Sciences	Reviewed: Updated	General Education (Institution)	Course Description	32
CHM	2	045	L	GENERAL CHEMISTRY I LABORATORY	10/22/2008	1.0		Natural Sciences	Reviewed: No Updates	General Education (Institution)	Not Applicable	34
CHM	2	210	L	ORGANIC CHEMISTRY I LAB	10/22/2008	1.0		Natural Sciences	Reviewed: No Updates	General Education (Institution)	Not Applicable	12
CHM	2	045		GENERAL CHEMISTRY	08/01/2015	3	Natural Sciences	Natural Sciences	Reviewed: Updated	Both General Education (Core/Institution)	Course Description	44
CHM	2	210		ORGANIC CHEMISTRY I	10/22/2008	3.0		Natural Sciences	Reviewed: Updated	General Education (Institution)	Course Description	12
CHM	1	036	C	INTRODUCTORY CHEMISTRY II	09/01/1987	4.0		Natural Sciences	Reviewed: Removed from General Education	Not Applicable	Not Applicable	1
CHM	2	046	L	GENERAL CHEMISTRY II LAB	10/22/2008	1.0		Natural Sciences	Reviewed: No Updates	General Education (Institution)	Not Applicable	28
CHM	2	211	L	ORGANIC CHEMISTRY II LAB	09/01/1987	1.0		Natural Sciences	Reviewed: No Updates	General Education (Institution)	Not Applicable	11
CRW	2	000		CREATIVE WRITING	01/02/1997	3.0		Communications	Reviewed: Removed from General Education	Not Applicable	Not Applicable	5
CRW	2	001		CREATIVE WRITING	08/21/2023	3.0		Communications	Reviewed: No Updates	General Education (Institution)	Not Applicable	7
DEP	2	001		CHILD DEVELOPMENT	08/21/2023	3.0		Social Sciences	Reviewed: No Updates	General Education (Institution)	Not Applicable	2
DEP	2	004		HUMAN GROWTH & DEVELOPMENT	08/21/2023	3.0		Social Sciences	Reviewed: No Updates	General Education (Institution)	Not Applicable	26
ECO	2	013		MACROECONOMICS	08/19/2015	3.0	Social Sciences	Social Sciences	Reviewed: Updated	Both General Education (Core/Institution)	Course Description	55
ECO	2	023		MICROECONOMICS	08/02/2014	3.0		Social Sciences	Reviewed: No Updates	General Education (Institution)	Not Applicable	38
ENC	1	102		FRESHMAN COMPOSITION II	03/15/2023	3.0		Communications	Reviewed: No Updates	General Education (Institution)	Not Applicable	67
ENC	1	101		FRESHMAN COMPOSITION I	08/21/2017	3	Communications	Communications	Reviewed: Updated	Both General Education (Core/Institution)	Course Description	74
ENC	1	101	L	FRESHMAN COMPOSITION I LAB	01/01/2014	1		Communications	Reviewed: No Updates	General Education (Institution)	Not Applicable	1
ENC	1	141		WRITING ABOUT LITERATURE	08/01/2017	3		Communications	Reviewed: No Updates	General Education (Institution)	Not Applicable	4
ENL	2	010		BRITISH LITERATURE I	01/02/1997	3.0		Communications	Reviewed: Removed from General Education	Not Applicable	Not Applicable	5
ENL	2	012		BRITISH LITERATURE I	08/21/2023	3.0		Humanities	Reviewed: No Updates	General Education (Institution)	Not Applicable	29
ENL	2	022		BRITISH LITERATURE II	08/21/2023	3.0		Humanities	Reviewed: No Updates	General Education (Institution)	Not Applicable	29
EUH	2	001		WESTERN CIVILIZATION II	08/18/2014	3.0		Social Sciences	Reviewed: No Updates	General Education (Institution)	Not Applicable	35
EUH	2	000		WESTERN CIVILIZATION I	03/13/2023	3.0		Social Sciences	Reviewed: No Updates	General Education (Institution)	Not Applicable	36
EVR	1	001	C	INTRODUCTION TO ENVIRONMENTAL SCIENCE AND LABORATORY	06/29/2011	4		Natural Sciences	Reviewed: Removed from General Education	Not Applicable	Not Applicable	11
EVR	1	001		INTRODUCTION TO ENVIRONMENTAL SCIENCE	08/01/2015	3	Natural Sciences	Natural Sciences	Reviewed: Updated	Both General Education (Core/Institution)	Course Description	37
EVR	1	001	L	INTRODUCTION TO ENVIRONMENTAL SCIENCE LAB	08/20/2012	1.0		Natural Sciences	Reviewed: No Updates	General Education (Institution)	Not Applicable	7
GLY	1	001		EARTH SCIENCE	10/22/2008	3.0		Natural Sciences	Reviewed: No Updates	General Education (Institution)	Not Applicable	11
GLY	1	000		GEOLOGY	05/01/1997	2.0		Natural Science	Reviewed: Removed from General Education	Not Applicable	Not Applicable	11
GLY	1	000	C	GEOLOGY WITH LAB	08/18/2014	4.0		Natural Sciences	Reviewed: Removed from General Education	Not Applicable	Not Applicable	2
HUM	2	511		ART AND MUSIC	08/18/2014	3.0		Humanities	Reviewed: Removed from General Education	Not Applicable	Not Applicable	2
HUM	2	472		INTERCULTURAL EXPLORATIONS	08/22/2011	3.0		Humanities	Reviewed: Removed from General Education	Not Applicable	Not Applicable	1
HUM	2	551		PHILOSOPHY AND RELIGION	08/18/2014	3.0		Humanities	Reviewed: Removed from General Education	Not Applicable	Not Applicable	1
HUM	2	210		WORLD HUMANITIES: PREHISTORY TO THE 14TH CENTURY	08/19/2019	3.0		Humanities	Reviewed: No Updates	General Education (Institution)	Not Applicable	30
HUM	2	230		WORLD HUMANITIES: THE 14TH TO THE 20TH CENTURY	08/19/2019	3.0		Humanities	Reviewed: No Updates	General Education (Institution)	Not Applicable	27
HUM	2	310		MYTHOLOGY IN ARTS	08/18/2014	3.0		Humanities	Reviewed: No Updates	General Education (Institution)	Not Applicable	7
HUM	2	020		INTRODUCTION TO THE HUMANITIES	03/13/2023	3	Humanities	Humanities	Reviewed: Updated	Both General Education (Core/Institution)	Course Description	45
HUM	2	250		CONTEMPORARY WORLD HUMANITIES	08/19/2019	3		Humanities	Reviewed: No Updates	General Education (Institution)	Not Applicable	18
HUM	2	390		THEMES IN THE HUMANITIES	04/30/2018	3		Humanities	Reviewed: No Updates	General Education (Institution)	Not Applicable	1
HUM	2	454		AFRICAN AMERICAN HUMANITIES	08/01/2021	3		Humanities	Reviewed: Removed from General Education	Not Applicable	Other Changes	1

Statewide Course Numbering System
General Education Course Report

ISS	1	012		INTRODUCTION TO THE SOCIAL SCIENCES II	08/01/1996	3.0		Social Sciences	Reviewed: Removed from General Education	Not Applicable	Not Applicable	2
ISS	1	011		INTRODUCTION TO THE SOCIAL SCIENCES I	08/19/1996	3.0		Social Sciences	Reviewed: Removed from General Education	Not Applicable	Not Applicable	3
LIT	2	140		CONTEMPORARY WORLD NOVEL	08/21/2023	3.0		Humanities	Reviewed: No Updates	General Education (Institution)	Not Applicable	1
LIT	2	380		WOMEN IN LITERATURE	08/01/2014	3.0		Communications	Reviewed: Removed from General Education	Not Applicable	Not Applicable	12
LIT	2	110		WORLD LITERATURE I	08/21/2023	3.0		Humanities	Reviewed: No Updates	General Education (Institution)	Not Applicable	30
LIT	2	120		WORLD LITERATURE II	08/21/2023	3.0		Humanities	Reviewed: Updated	General Education (Institution)	Course Description	33
LIT	2	000		INTRODUCTION TO LITERATURE	04/30/2018	3	Humanities	Humanities	Reviewed: Updated	Both General Education (Core/Institution)	Course Description	11
MAC	1	105		COLLEGE ALGEBRA	08/01/2015	3	Math	Math	Reviewed: Updated	Both General Education (Core/Institution)	Course Description	59
MAC	1	114		TRIGONOMETRY	03/15/2023	3.0		Math	Reviewed: No Updates	General Education (Institution)	Not Applicable	39
MAC	1	140		PRECALCULUS	03/15/2023	3.0		Math	Reviewed: No Updates	General Education (Institution)	Not Applicable	36
MAC	2	233		SURVEY OF CALCULUS	08/21/2023	4.0		Math	Reviewed: No Updates	General Education (Institution)	Not Applicable	40
MAC	2	311		CALCULUS I	08/21/2023	4	Math	Math	Reviewed: Updated	Both General Education (Core/Institution)	Course Description	57
MAC	2	313		CALCULUS III	08/21/2023	4.0		Math	Reviewed: Updated	General Education (Institution)	Course Description	31
MAC	2	312		CALCULUS II	08/21/2023	4.0		Math	Reviewed: Updated	General Education (Institution)	Course Description	44
MAP	2	302		ELEMENTARY DIFFERENTIAL EQUATIONS	08/21/2023	3.0		Math	Reviewed: No Updates	General Education (Institution)	Not Applicable	26
MAT	1	033		INTERMEDIATE ALGEBRA	08/21/2023	4.0		Math	Reviewed: No Updates	Not Applicable	Not Applicable	10
MCB	2	010	L	MICROBIOLOGY LAB	10/22/2008	1.0		Natural Sciences	Reviewed: No Updates	General Education (Institution)	Not Applicable	7
MCB	2	010		MICROBIOLOGY	10/22/2008	3.0		Natural Sciences	Reviewed: No Updates	General Education (Institution)	Not Applicable	10
MGF	1	106		MATHEMATICS FOR LIBERAL ARTS I	08/19/2015	3.0	Math	Math	Reviewed: Updated	General Education (Core)	Not Applicable	49
MGF	1	107		MATHEMATICS FOR LIBERAL ARTS II	08/21/2023	3.0		Math	Reviewed: Updated	General Education (Institution)	Other Changes	41
MGF	1	130		MATHEMATICAL THINKING		3	Math	Math	Reviewed: No Updates	Both General Education (Core/Institution)	Not Applicable	18
MGF	1	131		MATHEMATICS IN CONTEXT		3		Math	Reviewed: No Updates	General Education (Institution)	Not Applicable	12
MUH	2	112		MUSIC HISTORY AND LITERATURE II	08/18/2014	3.0		Humanities	Reviewed: No Updates	General Education (Institution)	Not Applicable	6
MUH	2	111		MUSIC HISTORY AND LITERATURE	08/18/2014	3.0		Humanities	Reviewed: No Updates	General Education (Institution)	Not Applicable	4
MUH	2	019		HISTORY OF AMERICAN POPULAR MUSIC	08/01/2015	3		Humanities	Reviewed: No Updates	General Education (Institution)	Not Applicable	5
MUL	1	010		MUSIC APPRECIATION	03/13/2023	3	Humanities	Humanities	Reviewed: Updated	Both General Education (Core/Institution)	Course Description and Course Level	42
ORI	2	000		FUNDAMENTALS OF ORAL INTERPRETATION	08/18/2014	3.0		Communications	Reviewed: No Updates	General Education (Institution)	Not Applicable	2
PHI	2	600		ETHICS	08/18/2014	3.0		Humanities	Reviewed: No Updates	General Education (Institution)	Not Applicable	27
PHI	1	100		INTRODUCTION TO LOGIC	08/18/2014	3.0		Humanities	Reviewed: No Updates	General Education (Institution)	Not Applicable	22
PHI	2	010		INTRODUCTION TO PHILOSOPHY	08/01/2015	3	Humanities	Humanities	Reviewed: Updated	Both General Education (Core/Institution)	Course Description	53
PHI	2	635		INTRODUCTION TO BIOMEDICAL ETHICS	08/01/2019	3		Humanities	Reviewed: Updated	General Education (Institution)	Course Description	2
PHY	2	048	C	GENERAL PHYSICS WITH CALCULUS	08/01/2015	5	Natural Sciences	Natural Sciences	Reviewed: Updated	Both General Education (Core/Institution)	Course Description	25
PHY	2	053	C	GENERAL PHYSICS	08/01/2015	4	Natural Sciences	Natural Sciences	Reviewed: Updated	Both General Education (Core/Institution)	Course Description	25
PHY	2	049	C	GENERAL PHYSICS WITH CALCULUS	04/05/2016	5.0		Natural Sciences	Reviewed: No Updates	General Education (Institution)	Not Applicable	22
PHY	2	054	C	GENERAL PHYSICS	04/05/2016	4.0		Natural Sciences	Reviewed: No Updates	General Education (Institution)	Not Applicable	24
PHY	1	020		ESSENTIALS OF PHYSICS	08/21/2017	3	Natural Sciences	Natural Sciences	Reviewed: Updated	Both General Education (Core/Institution)	Course Description	26
POS	1	041		AMERICAN GOVERNMENT	08/01/2015	3	Social Sciences	Social Sciences	Reviewed: Updated	Both General Education (Core/Institution)	Course Description	58
PSC	1	341		PHYSICAL SCIENCE	05/09/2016	3.0		Natural Sciences	Reviewed: No Updates	General Education (Institution)	Not Applicable	10
PSY	2	012		GENERAL PSYCHOLOGY	08/21/2023	3	Social Sciences	Social Sciences	Reviewed: Updated	Both General Education (Core/Institution)	Course Description	73
REL	2	246		RELIGIOUS THOUGHT IN THE NEW TESTAMENT	08/21/2023	3.0		Humanities	Reviewed: No Updates	General Education (Institution)	Not Applicable	1
REL	2	210		RELIGIOUS THOUGHT IN THE OLD TESTAMENT	08/21/2023	3.0		Humanities	Reviewed: No Updates	General Education (Institution)	Not Applicable	7
SLS	1	501		THE COLLEGE EXPERIENCE	05/09/2018	3		Social Sciences	Reviewed: Removed from General Education	Not Applicable	Not Applicable	4
SLS	2	370		PERSONAL ACADEMIC AND CAREER ENGAGEMENT	08/01/2020	3		Social Sciences	Reviewed: No Updates	General Education (Institution)	Not Applicable	1
SPC	1	062		INTRO. TO ACADEMIC & PROFESSIONAL SPEAKING	03/30/1998	3.0		Communications	Reviewed: Removed from General Education	Not Applicable	Not Applicable	1
SPC	1	016		ORAL COMMUNICATIONS	08/01/1999	3.0		Communications	Reviewed: Removed from General Education	Not Applicable	Not Applicable	13
SPC	2	600		PUBLIC SPEAKING	02/23/1998	3.0		Communications	Reviewed: Removed from General Education	Not Applicable	Not Applicable	32
SPC	1	420		GROUP DISCUSSION	01/02/1999	3.0		Communications	Reviewed: Removed from General Education	Not Applicable	Not Applicable	1
SPC	1	061		INTRO. TO ACADEMIC & PROFESSIONAL SPEAKING	08/18/2014	3.0		Communications	Reviewed: Removed from General Education	Not Applicable	Not Applicable	1
SPC	2	608		PUBLIC SPEAKING	08/18/2014	3.0		Communications	Reviewed: No Updates	General Education (Institution)	Not Applicable	41
SPC	1	017		ORAL COMMUNICATIONS	08/18/2014	3.0		Communications	Reviewed: No Updates	General Education (Institution)	Not Applicable	20
STA	2	023		ELEMENTARY STATISTICS	08/21/2023	3	Math	Math	Reviewed: Updated	Both General Education (Core/Institution)	Course Description	59
SYG	2	300		INTRODUCTION TO SOCIAL PSYCHOLOGY	03/13/2023	3.0		Social Sciences	Reviewed: No Updates	General Education (Institution)	Not Applicable	2
SYG	1	000		INTRODUCTION TO SOCIOLOGY	08/01/2015	3	Social Sciences	Social Sciences	Reviewed: Updated	General Education (Institution)	Other Changes	66
THE	2	000		THEATRE APPRECIATION	08/01/2015	3	Humanities	Humanities	Reviewed: Updated	Both General Education (Core/Institution)	Course Description	39
WOH	2	012		WORLD HISTORY I	08/18/2014	3		Social Sciences	Reviewed: No Updates	General Education (Institution)	Not Applicable	31
WOH	2	022		WORLD HISTORY II	08/18/2014	3		Social Sciences	Reviewed: No Updates	General Education (Institution)	Not Applicable	31
ZOO	2	010	C	GENERAL ZOOLOGY	08/01/2018	4.0		Natural Sciences	Reviewed: No Updates	General Education (Institution)	Not Applicable	11

AGENDA ITEM: VII.E.

Approval of Course Changes

The College requests Board approval of the following course changes, which have been approved by the FGC Educational Affairs Committee and are being proposed to comply with new State requirements. Effective Date of implementation: Fall 2024

Mythology in the Arts (HUM 2310): This proposal updates the course description in compliance with the new State requirements. This course will be designated as a General Education Non-Core course.

Ethics (PHI 2600): This proposal updates the course description in compliance with the new State requirements. This course will be designated as a General Education Non-Core course.

World Humanities: Prehistory to the 14th Century (HUM 2210): This proposal updates the course description in compliance with the new State requirements. This course will be designated as a General Education Non-Core course.

Themes in the Humanities (HUM 2390): This proposal updates the course description in compliance with the new State requirements. This course will be designated as a General Education Non-Core course.

World Humanities: The 14th to the 20th Century (HUM 2230): This proposal updates the course description in compliance with the new State requirements. This course will be designated as a General Education Non-Core course.

African American Humanities (HUM 2454): This proposal updates the course description in compliance with the new State requirements. This course will be designated as an Associate in Arts Transfer course.

Survey of African American History (AMH 2091): This proposal updates the course description in compliance with the new State requirements. This course will be designated as an Associate in Arts Transfer course.

Contemporary World Humanities (HUM 2250): This proposal updates the course description in compliance with the new State requirements. This course will be designated as a General Education Non-Core course.

AGENDA ITEM: VII.F.

Approval of New Course

The College requests Board approval to offer a new course, Business Finance (FIN 3403), with the following course prerequisites for students enrolled in the Bachelor of Science in Business Administration program:

- **Introduction to Managerial Accounting (ACG 2071)**
- **Macroeconomics (ECO 2013)**
- **Microeconomics (ECO 2023)**

The proposal to add prerequisites to the new course has been approved by the FGC Educational Affairs Committee and is being proposed to improve student success in the Business Finance course. Effective Date of implementation: Fall 2024

AGENDA ITEM: VII.G.

Approval of Program Changes

The College requests Board approval for the addition of AMH 2010: U.S. History to 1877 as one of three civic literacy course options in addition to the existing AMH 2020: U.S. History from 1877 and POS 1041: American Government. AMH 2010 will become a civic literacy option in the following college-credit programs:

- **Associate in Arts, A.A.**
- **Associate in Applied Science, A.A.S.**
- **Associate in Science, A.S.**
- **College Credit Certificate, C.C.C. (Criminal Justice Technology Specialist)**
- **Bachelor of Applied Science, B.A.S.**
- **Bachelor of Science, B.S.**

The addition of AMH 2010 as a civic literacy course option within the college-credit programs has been approved by the FGC Educational Affairs Committee and is being proposed to comply with new State requirements. Effective date of implementation: Fall 2024

AGENDA ITEM: VII.H.

First Federal Visa Card Approval

The College requests approval to issue a First Federal Visa Credit Card in the amount of \$5,000.00 to Kathleen Ciez-Volz, Vice President for Academic Affairs at Florida Gateway College. The card will be issued according to the current terms of agreement with First Federal and will be used for college business purchases and college travel.

AGENDA ITEM: VIII.

AUTHORIZED LIST FOR DEFERMENT APPROVAL

In accordance with Florida State Board of Education Rule 6A-14.054(11), and Florida Gateway College District Board of Trustees Policy/Procedure 6Hx12:05-13, when the College has written promise of payment from business, industry, government unit, non-profit organization, or civic organization, fees and charges for books and supplies may be deferred up to sixty (60) days, but not beyond ten (10) days before the end of the term as determined by the board of trustees. The College requests Board approval to add the following to those previously approved for deferment:

- Duval County School Board

**BUSINESS, INDUSTRY, GOVERNMENT UNIT,
NONPROFIT ORGANIZATION OR CIVIC ORGANIZATION
PROMISE OF PAYMENT FOR DEFERMENT LIST**

Duval County School Board

7/22/24

AGENDA ITEM: VIII.A.

Academic Affairs Report

- A. General Information: Dr. Kathleen Ciez-Volz, Vice President Academic Affairs, will report on recent and upcoming events.

AGENDA ITEM: IX.A.

Student Affairs and Public Information Report

- A.** General Information: Mr. Tony Cardenas, Vice President of Student Affairs and Public Information will report on recent and upcoming events.

AGENDA ITEM: X.A.

Enrollment & Marketing Report

- A. General Information: Ms. Kacey Mimbs, Dean of Enrollment and Marketing will report on recent and upcoming events.

AGENDA ITEM: XI.A.

Business Services Report

- A. General Information: Ms. Michelle Holloway, Vice President of Business Services, will report on recent and upcoming events.

AGENDA ITEM: XI.B.

**Budget Amendment Number One (1)
Restricted Current Fund (Fund 2)
Fiscal Year 2024-25**

The College requests approval of *Budget Amendment Number One (1) to the Restricted Current Fund (Fund 2) for Fiscal Year 2024-2025*. This amendment recognizes revised award authorizations and new grants received in the 2024-25 fiscal year.

**BOARD OF TRUSTEES BUDGET AMENDMENT REQUEST
FLORIDA GATEWAY COLLEGE**

Budget Amendment Request Number : One

X

FISCAL YEAR: 2024-2025

REASONS FOR BUDGET AMENDMENT: Place an "X" by the applicable reason for amendment.

Fund Name	Fund #	Amount	Explanation
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(1) CHANGE IN FUND BALANCE:

	Current Budget	Increase	Decrease	Revised Budget
Beginning Fund Balance	714,646.41	\$	\$	\$ 714,646.41
Actual Revenues	103,158.88	0.00		103,158.88
Actual Expenditures	156,490.25	0.00	0.00	156,490.25
Ending Fund Balance	\$ 661,315.04	\$	-	\$ 661,315.04

Budgeted Fund Balance as % of Funds Available N/A

*The amounts listed above include, Perkins Voc. Ed., Perkins Rural Sparsley, CARES Act, GEER, Open Door, all foundation support accounts, student activities accounts and various restricted accounts.

CERTIFIED AS
APPROVED BY
BOARD:

President (as Secretary of the Board)

BOARD APPROVAL DATE:

DEPARTMENT OF EDUCATION

CERTIFIED AS APPROVED BY
DEPARTMENT OF EDUCATION:

CHANCELLOR, FLORIDA COMMUNITY COLLEGE SYSTEM

DATE:

BY: _____

AGENDA ITEM: XI.C.

**Budget Amendment Number One (1)
Capital Outlay Plan for Unexpended Plant Fund (7) Budget
Fiscal Year 2024-2025**

We are requesting approval of Fund 7 budget amendment One (1) which has been revised so the report reflects actual revenue, revised budgeted expenditures, actual expenses, and updated projects through July 22, 2024.

FLORIDA GATEWAY COLLEGE
FISCAL YEAR 2024-2025
CAPITAL OUTLAY PLAN FOR UNEXPENDED PLANT FUND (FUND 7)
As of July 22nd, 2024

A. Recapitulation by Source	Deferred Maintenance	Local Funds	License Tag Fees	Capital Improvement Fee	PECO Funds	Total Funds
Beginning Fund Balance	4,975,554.16	1,131,181.74	228,747.30	435,678.31	3,889,086.77	10,660,248.28
Plus: Revenues	-	0.00	0.00	143,631.32	0.00	143,631.32
Less: Expenditures	7,112.81	60,378.57	0.00	0.00	0.00	67,491.38
Ending Fund Balance	4,968,441.35	1,070,803.17	228,747.30	579,309.63	3,889,086.77	10,736,388.22

B. Budgeted Expenditure	Deferred Maintenance	Local Funds	License Tag Fees	Capital Improvement Fee	PECO Funds	Total
721450 Def. Maint. Roof/Window Replacement	194,307.47					194,307.47
721451 Def. Maint. Door Access/Security	-1,894.32					(1,894.32)
721452 Def. Maint. Cameras/Call Boxes	1,333,053.61					1,333,053.61
721453 Def. Maint. Fire Alarms	680,185.00					680,185.00
721454 Def. Maint. Roadways/Parking Lots	737,765.50					737,765.50
721455 Def. Maint. AHU Replacement	867,952.00					867,952.00
721448 STEM 22-23 Final appropriation	1,122,716.00					1,122,716.00
721449 Olustee 22-23 Final appropriation	34,356.09					34,356.09
721225 Olustee Campus Public Safety Project	0.00				0.00	0.00
721140 Building 8 & 9					3,889,086.77	3,889,086.77
709200 Local Funds Capital Outlay		1,070,803.17				1,070,803.17
720000 CO & DS			228,747.30			228,747.30
Roadways & walkways						
Life-Safety Corrections						
730050 Capital Improvement Fee				459,153.12		459,153.12
Performance Contract Payments						
730070 Capital Improvement Fee - PSAV				120,156.51		120,156.51
Renovations/Remodeling of Facilities						
Equipment for PSAV programs						
Technology Enhancements						
Total	4,968,441.35	1,070,803.17	228,747.30	579,309.63	3,889,086.77	10,736,388.22

CERTIFIED AS
APPROVED BY
BOARD:

President (as Secretary of the Board)

Date

AGENDA ITEM: XI.D.

Approval of 2024-2025 Salary Schedule

The College requests approval of the 2024-2025 Salary Schedule for Florida Gateway College.



FLORIDA GATEWAY COLLEGE

~~2023-2024~~ 2024-2025 SALARY
SCHEDULE

Approved by the District Board of Trustees
August 8, 2024 ~~June 8, 2023~~ 13, 2024
Effective July 1, ~~2023~~ 2024

AN EQUAL ACCESS/EQUAL OPPORTUNITY INSTITUTION

FLORIDA GATEWAY COLLEGE
NON-INSTRUCTIONAL SALARY SCHEDULE
~~2023-2024~~2024-2025

1. DEFINITIONS:

- A. Full-time Employee (Established Position):
An employee who occupies a Board approved (Established Position) budgeted, position requiring a normal work schedule of 40 hours per week, who receives all benefits accorded a full-time employee and participates in a retirement plan established by Florida Law.
- B. Part-time Employee (Established Position):
An employee, who is occupying an Established, budgeted position, is paid on an hourly basis and works less than a 40-hour week. There are no benefits offered to persons employed in this status except those benefits as provided for in Retirement Rule 60S-1.004.
- C. Temporary Employee:
Is paid on an hourly or daily rate at entry level. A temporary employee may work the full work day or part of it. The term of employment shall not exceed 6 months or one semester at a time. These positions are not eligible for any employee benefits, including retirement but are eligible for social security benefits in accordance with the Division of Retirement Rules.
- D. Administrator:
An employee who receives an administrative contract.
- E. Career Service:
An employee who is not hired on a contract and must satisfactorily complete a six-month probationary period upon entering a position.
- F. Grant Funded Employees:
Persons employed through grant or similar type non-recurring funds. These employees are eligible for Florida Retirement and employee benefits specifically specified in the grant and funded by the grant. Persons filling these positions are not guaranteed employment at expiration of the grant.

2. YEAR OF SERVICE:

The minimum time for credit for one year of work or military experience shall be more than six calendar months. Work experience with more than one employer or military experience may be added together to claim a year's experience. Part-time experience will be counted as allowable experience for a year of service on a pro-rated basis.

3. STARTING SALARY:

The starting salary for new employees may be increased by 2% per year for prior experience up to a maximum of 10% above the advertised salary for the appropriate position. This requires approval by the Executive Director of Human Resources. Approval for any higher starting salary requires the recommendation of the President based upon objective justification.

4. SALARY INCREASES:

May be granted annually contingent on availability of funds; the amount to be determined by the Board. Board approved salary increases will not be processed for personnel employed under federal/state grants unless monies for these increases have been budgeted in the grants. Personnel hired January 15th or later will not be eligible for any salary increase effective July 1.

5. ADJUSTMENTS SALARY:

In order to attract and/or retain employees in technical and otherwise specialized positions, and upon the recommendation of the Executive Director of Human Resources, the President is authorized to assign and adjust employees to the appropriate classification, pay grade, position or salary beyond the adopted schedules, based on current market data or other appropriate comparison. The President shall notify each Board Member of any adjustment within 30 days of the adjustment.

6. NON-INSTRUCTIONAL EDUCATION ADJUSTMENT:

Non-instructional employees shall be eligible to receive a one-time payment for each degree an employee earns that is a higher degree than those previously earned after initial employment and completion of two years of satisfactory employment.

Associate Degree	\$900.00
Bachelor's Degree	\$1500.00
Master's Degree	\$2250.00
Doctorate Degree	\$3000.00

In order to receive the payment, an official transcript indicating the date the degree was awarded, must be on file in the Human Resources Office, and must be from regionally accredited College or University.

7. NON-EXEMPT EMPLOYEES WORKING FOR OTHER DEPARTMENTS:

Non-exempt employees may perform supplemental work for other than their assigned department. In this case, the time will be reported on an overtime request form with the budget number of the supplemental department indicated. The overtime report will be submitted with the time entry of the assigned department.

8. OTHER COMPENSATION:

The Board, acting unilaterally or upon recommendation by the President, may direct or approve compensation to any or all employees when the Board determines that such compensation is in the best interest of the College.

9. STUDENT EMPLOYMENT:

Students must be enrolled and regularly attending class in order to be considered as a student employee. Student employees enrolled for 6 or more hours (3 or more hours during summer terms) will be exempted from FICA taxes. FICA will be paid on all other student employees. Students will be paid minimum wage for routine student positions. However, there may be exceptions made for more complex student positions. These exceptions must be justified to the Executive Director of Human Resources and approval must be received prior to employment. Students will normally be limited to work no more than 20 hours per week.

10. NON-INSTRUCTIONAL SPECIALIZED SERVICES PAYMENTS:

Casual Workers (part-time, seasonal, special activities) -Will be paid at minimum wage unless otherwise identified in this salary schedule.

Childcare Coordinator	-	\$20.00 per hour
Childcare Assistant	-	\$15.00 per hour
Lab Assistant	-	\$12.00 13.00 per hour
Second Chance Pell Liaison	-	\$2,750.00 5,000.00 per semester (fall, spring & summer)
Sign Language Interpreter	-	\$25.00 per hour
<u>Student Conduct Officer</u>	-	<u>\$2,000.00 per semester (fall, spring & summer)</u>
Notetaker/Reader	-	\$12.00 13.00per hour
Test Proctor	-	\$12.00 13.00 per hour
Tutor	-	\$12.00 13.00 per hour/\$25 per hour for instructors
Basketball Coach	-	\$12,000 13,000 annually/ \$6,000 6,500 per semester (fall and spring)
Cheerleading Coach	-	\$10,000 annually/\$5,000 per semester (fall and spring)
Cross Country Coach, Women's-	-	\$12,000 annually/ \$6,000 per semester (fall and spring)
Cross Country Coach, Men's-	-	\$10,000 annually/ \$5,000 per semester (fall and spring)
E-Sports Coach	-	\$11,000 annually/ \$5,500 per semester (fall and spring)
Flag Football Coach	-	\$11,000 13,000 annually/ \$5,500 6,500 per semester (fall and spring)
<u>Golf Coach</u>	-	<u>\$10,000 annually/ \$5,000 per semester (fall and spring)</u>
Softball Coach	-	\$10,000 11,000 annually/ \$5,000 5,500 per semester (fall and spring)
Assistant Basketball Coach (1)	-	\$2,000 per semester (fall and spring)
Assistant E-Sports Coach	-	\$1,500 per semester (fall and spring)
Assistant Flag Football Coach	-	\$1,500 per semester (fall and spring)
Assistant Softball Coach (2)	-	\$1,500 per semester (fall and spring)

11. Supplemental Contracts - May be issued to full-time non-instructional personnel for duties beyond their normal responsibilities. Supplemental contracts and rate of pay for supplemental contracts shall be based on the identified duties and responsibilities as approved by the President.

12. Pay Periods/Schedule - The annual salary will be divided into twenty-four (24) equal payments. For personnel beginning or terminating during the year, the salary will be prorated based on the length of recommendation. For twelve calendar month employees, pay is based on a 260-day work year from July 1 through June 30. The workweek for all employees is 40 hours
 OVERTIME: A non-exempt employee may not work in excess of forty (40) hours per week unless approved, in advance, by the appropriate Supervisor and Vice-President or President.

SCHEDULE: Semi-monthly payrolls are paid on the 15th and last day of each month. If the 15th or last day is a federal holiday the college will pay on the preceding federal workday.

PAY METHOD: All employees are required to be paid by direct deposit to a financial institution of their choice.

- 13. Specialized Services - Where specialized services are necessary, contracts at different rates of pay may be approved by the President or designee. This would include services of temporary part-time professional and career personnel involved in the program development, and contracting with them for services that are not under the classification and salary schedule.
- 14. Promotion & Transfer - This procedure is delineated in Board Policy 6Hx12: 6-17. A 5% increase to the current salary will be made for 1 paygrade promotion and 10% for 2 or more paygrade promotions.
- 15. Work Schedule - The work schedule for personnel paid per the non-instructional salary schedule who work less than 12 calendar months will be determined as follows:

Holidays that fall within the semester worked are considered days worked. For example, if work begins in the fall term, the holidays in the term which ends with the holiday break are considered days worked. However, Spring Break and Winter Break are not considered holidays or days worked. A calendar indicating workdays will be provided to Human Resources by September 30th.

NON-INSTRUCTIONAL ANNUAL SALARY SCHEDULE

PAY GRADE	EXEMPT/ NON-EXEMPT CATEGORY	CLASS TITLE	MINIMUM	MAXIMUM
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CAREER SERVICE

201	35,800		24,960 <u>27,040</u>	
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N Office Assistant (Part-Time)
Trades Helper (Part-Time)

202			31,200	44,770
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N College Access Specialist
N Library Technician I
N Receiving Clerk
N Senior Staff Assistant
N Teaching Assistant (213 day)
~~N~~ Testing Specialist

203			32,240	51,827
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N Administrative Specialist
~~N~~ Audio Visual Specialist
N Business Services Specialist, Accounts Payable
N Business Services Specialist, Accounts Receivable
N Communications Specialist I
N Employment Specialist
N Enrollment Specialist I
N Financial Aid Specialist I
N IT Technician
N Library Support Specialist
~~N~~ Media/Television Specialist
N Procurement Assistant
N Recruiter
N Skilled Maintenance Repairer
N Telecommunications Technician

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NON-INSTRUCTIONAL ANNUAL SALARY SCHEDULE

PAY GRADE	EXEMPT/ NON-EXEMPT CATEGORY	CLASS TITLE	MINIMUM	MAXIMUM
204			35,000	54,419
	N	Audio Visual Specialist II		
	N	Communications Specialist II		
	N	Electrician/Maintenance Repairer		
	N	Enrollment Specialist II		
	N	Executive Assistant		
	N	Financial Aid Specialist II		
	N	IT Helpdesk Manager		
	N	Operations Supervisor		
	N	Procurement Specialist		
	N	Student Success Coach		
205			36,000	57,139
	N	None		
206			36,500	59,858
	N	None		
207			37,500	63,024
	N	Research Specialist		
208			38,073	65,961
	N	Accounting Specialist		
	N	Skilled Maintenance Supervisor		

NON-INSTRUCTIONAL ANNUAL SALARY SCHEDULE

PAY GRADE	EXEMPT/ NON-EXEMPT CATEGORY	CLASS TITLE	MINIMUM	MAXIMUM
<u>ADMINISTRATIVE/PROFESSIONAL</u>				
A			40,000	80,850
	EPN	Academic Advisor		
	N	<u>Accounting & Operations Specialist</u>		
	EPN	Assistant to President		
	EPN	Associate Director, Enrollment Services		
	N	<u>Assistant Director, College Facilities</u>		
	EPN	Associate Director, Financial Aid		
	EPN	Bursar		
	EPN	Coordinator, Assessment and Planning		
	EPN	Coordinator, Campus Security		
	EPN	Coordinator, CTE Programs (Grant Funded)		
	EPN	Coordinator, Human Resources		
	EPN	Coordinator, Library Resources		
	EPN	Coordinator, Library Services		
	EPN	Coordinator, Media Operations		
	EPN	Coordinator, Payroll		
	EPN	Coordinator, Public Information		
	EPN	Coordinator, Research and Data Analysis		
	EPN	Coordinator, Student Success Center		
	EPN	Coordinator, Take Stock In Children		
	EPN	Coordinator, Technology Services		
	N	<u>Coordinator, Testing & Remediation</u>		
	EPN	Network/Systems Administration Specialist		
	EPN	Programmer Analyst		
	N	<u>Student Success Coach</u>		
	EPN	Systems Analyst		
	EPN	Wellness Coordinator		
B			50,000	103,950
	EP	Director, Accessibility Services & Test Center		
	EP	Director, Advising and Career Services		
	EP	Director, ASDN and Certificate Programs		
	EP	Director, Athletics		
	EP	Director, Benefits & Employee Relations		
	EP	Director, Business Services		
	EP	Director, Clinical Experience		
	EP	Director, College Facilities		

	EP	Director, Community Outreach & Special Projects		
	EP	Director, Curriculum Development		
	EP	Director, Dual Enrollment & Recruitment		
	EP	Director, Enterprise Systems		
	EP	Director, Grants		
	EP	Director, eLearning		
	EP	Director, Enrollment Services/Registrar		
	EP	Director, Financial Aid		
	EP	Director, Institutional Research & Assessment		
	EP	Director, Marketing		
	EP	Director, Payroll		
	EP	Director, Procurement and Contracts		
	EP	Director, Public Service Training Programs		
	EP	Director, Resource Development		
	EP	Director, Student Life		
	EP	Director, Testing & Remediation		
	EP	Director, TRIO		
	EP	Director, Network & Security		
C			62,000	130,000
	EP	Executive Director, Human Resources		
	EP	Executive Director, Information Technology/CIO		
	EP	Executive Director, Resource Development		
	EP	Assistant Dean, Nursing & Health Sciences		
	EP	Assistant Dean, Teacher Preparation Programs		
	EP	Assistant Dean, Olustee and Workforce Education		
D			70,000	135,000
	EP	Associate Dean, Student Affairs		
	EP	Associate Dean, Libraries and Institutional Effectiveness		
	EP	Associate Dean, Academic Quality, Evaluation & Innovation		
E			90,000	140,000
	EA	Dean, Academic Affairs and Baccalaureate Liaison		
	EA	<u>Liberal Arts & Sciences</u>		
	EA	Dean, Enrollment and Marketing		
		<u>Dean, Workforce, Career & Technical Education</u>		
F			110,250	157,080
	EE	V.P. Academic Affairs		
	EE	V.P. Business Services		
	EE	V.P. Student Affairs & Public Information		

G

EE

President

Board Determined

EXEMPT-NON-EXEMPT CATEGORIES:

N - Non-Exempt

EP - Exempt Professionally

EA - Exempt Administratively

EE - Exempt Executively

FLORIDA GATEWAY COLLEGE
INSTRUCTIONAL SALARY SCHEDULE
~~2023-2024~~2024-2025

1. DEFINITIONS:

a. Full Time Instructional Contracts:

Are issued to full time instructional personnel for a minimum of 164 duty days as approved in the school calendar who receive all benefits accorded full-time personnel (with the exception of annual leave and holidays) who participate in a retirement plan established by Florida Law. Duty hours consist of a forty (40) hour week with thirty-three (33) or twenty-five (25) scheduled hours. The teaching load is as outlined in Policy & Procedure 6Hx12: 4-05 - Instructional Work Schedule.

b. Supplemental Contracts:

Are issued as needed to full-time instructional personnel for non- instructional duties beyond the normal instructional load. The rate of pay shall be based on identified duties and responsibilities as approved by the President.

c. Temporary Contracts:

Are issued for varying number of days as needed not to exceed 6 months or one semester at a time. These positions are not eligible for retirement but are eligible for social security benefits in accordance with Florida Division of Retirement Rules. These positions are not eligible for any other employee benefits.

d. Overload Contracts:

Are issued to full-time instructional employees: for teaching additional credit or non-credit courses, or substituting for instructors with approved leave. Payment for this additional work will be paid as shown in paragraph 11 of this schedule.

e. Grant Funded Contracts:

Are issued to persons employed through a grant or similar type non- recurring funds. These positions are eligible for Florida Retirement and employee benefits specifically indicated in the grant and funded by the grant. Persons filling these positions are not guaranteed employment at expiration of grant.

f. Part-time Contracts:

Are issued one semester at a time to meet enrollment demands. Exceptions may be made for certain Career Education/Continuing Education programs. These positions are not eligible for retirement but are eligible for social security benefits in accordance with Florida Division of Retirement rules.

g. Summer Instructional Contracts:

Full-time Instructional personnel will be issued a contract for each course/class being taught during the summer terms. Pay will be computed as outlined in Policy and Procedure 6Hx12:4-05, Instructional Work Schedule.

h. Work Schedule Calendar:

A work schedule calendar for instructional personnel, who work other than a standard 164 day contract will be provided to Human Resources by September 30th.

i. Work Schedule Selection:

Instructional personnel who work a standard 164 day contract will annually provide Human Resources with their selected work schedule, of 33 or 25 scheduled hours, for the upcoming academic year by the end of the Spring semester.

2. YEARS OF SERVICE:

The minimum time for credit for one year of teaching service shall be more than one-half of the number of days required for the normal contractual period of service in the position held in accordance with Florida statutes. The minimum time for credit for one year of work or military experience shall be more than six calendar months. Work or military experience with more than one employer may be added together to claim a year's experience. Part-time experience will be counted as allowable experience for a year of service on a pro-rated basis (i.e.; half-time instructors will be granted one year of service credit after two years of experience).

3. STARTING SALARY:

The starting salary for new employees will be in accordance with the attached salary schedule. A maximum of ten (10) years credit for applicable experience will be awarded as follows:

- a. Teaching experience in other College/University will be one year for each year experience.
- b. Relevant experience in Business and Industry will be one year for every two years.
- c. Teaching in K-12 will be one year for every two years.
- d. Part-time in all categories is one year for every two years.

Approval for any higher starting salary requires the President's approval based on objective justification.

4. SALARY INCREASES:

May be granted annually contingent on availability of funds; the amount to be determined by the Board. An individual's salary may exceed the maximum by up to 10% upon recommendation of the President and approval of the Board of Trustees.

5. ADJUSTMENTS SALARY:

In order to attract and/or retain employees in STEM (Science, Technology, Engineering, Mathematics), Nursing and Health Sciences, technical and otherwise specialized positions, and upon the recommendation of the Executive Director of Human Resources, the President is authorized to assign and adjust employees to the appropriate classification, pay grade, position or salary beyond the adopted schedules, based on current market data or other appropriate comparison. The President shall notify each Board Member of any adjustment within 30 days of the adjustment.

6. OTHER COMPENSATION:

The Board, acting unilaterally or upon recommendation by the President, may direct or approve compensation to any or all employees when the Board determines that such compensation is in the best interest of the College.

7. CHANGE IN EDUCATION LEVEL:

The date on which an instructor’s salary will be adjusted annually due to a change in Education Level will be no later than October 1 of each year. All requirements must have been completed and official transcripts on file in the Human Resource Office by October 1. The adjustment in pay will be retroactive to the beginning of the current instructional contract year.

8. SUPPLEMENTAL CONTRACTS:

Supplemental contracts and the rate of pay for supplemental contracts shall be based on the additional duties and responsibilities as approved by the President.

9. SPECIALIZED ACTIVITIES shall be paid as follows:

Academic Chairs (3)	\$5,000 Per Semester (Fall, Spring & Summer) + 4 course release (Fall & Spring)
Brain Bowl Coach	\$5,000 Annually
Course Development	\$2,000/\$1,000 Partial Course Development
Faculty Coordinator	\$2,750 Per Semester (Fall, Spring & Summer)
Faculty Coordinator, Nursing Clinicals	\$4,417 per semester (Fall, Spring & Summer)
Forensic/Debate Team	\$1,000 Semester (Fall & Spring)
Hourly Coordinators (EMS/CPR)	\$25.00 per hour
Intramural Coordinator	\$2,000 Per Year (Student Activity Funds)
Literary Magazine Editor	\$2,000 Annually
<u>Program Development</u>	<u>\$3,000 Associates (upon completion)</u>
	<u>\$2,500 Bachelors (at NOI)</u>
	<u>\$3,500 Bachelors (upon completion)</u>
PTK Advisor (1)	\$1,500 Per Semester (Fall & Spring)
Theater Director	\$5,000 Per Semester (Fall & Spring)

10. PART-TIME INSTRUCTIONAL:

Part-time instructors teaching post-secondary adult vocational programs or adult education courses shall receive \$28.00 per student contact hour. For credit courses/programs requiring instructors with special knowledge, skills, or abilities, this rate may be increased to a level not to exceed \$35.00 per contact hour upon prior approval of the President. ~~Part-time instructors conducting assessments and training in specialty areas, for example CDL Driving Range, Mobile~~

~~Learning Labs, etc., will receive an hourly rate of pay ranging from \$12.00-\$16.00 per student contact hour.~~

Part-time and full-time instructors teaching college credit courses or PSAV (Post-Secondary Adult and Vocational) courses in Nursing Programs, EMS Program, and the Physical Therapy Assistant (PTA) Program will receive an hourly rate based on their educational level as indicated below. Part-time and full-time instructors teaching professional development courses and Florida Teacher Certification Examination review classes in the Center for Excellence will receive an hourly rate based on their educational level as indicated below.

AS and BS Nursing, EMS, PTA:		Teacher Preparation programs:	
AS/AA degree	\$28/hour	BS degree	\$28/hour
BSN degree	\$32/hour	MS degree/Specialist	\$30/hour
MSN degree	\$40/hour	Doctorate	\$32/hour
ARNP degree	\$40/hour		
Doctorate	\$45/hour		

Part-time instructors teaching in adult vocational, community service, recreational and/or lifelong learning classes shall negotiate their rate of pay with the President or his designee in conjunction with the approval of the Executive Director of Human Resources and appropriate Vice President. This rate shall not be considered official until approved by the President or his/her designee. Evidence to support such payment and approval by the President must be on file before issuance of a contract and before the course(s) begin.

Part-time instructors teaching College credit courses in Bachelors, AA, AS, and Prep, including those teaching through the compressed video system, shall be paid by enrollment per section on the following basis:

ENROLLMENT (Based on 3 credit class)	AA, AS and Prep	BACHELOR
1 – 3	\$ 146.00 per student	\$ 209.00
4-6	\$ 1,087.00	\$ 1,568.00
7 – 10	\$ 1,412.00	\$ 2,039.00
11 – 16	\$ 1,608.00	\$ 2,321.00
17 – 23	\$ 1,891.00	\$ 2,729.00
24 +	\$ 2,173.00	\$ 3,137.00

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FACE TO FACE LECTURE CLASSES *100% of class on campus

<u>7-- 10</u>	<u>\$1,662.00</u>	<u>\$2,289.00</u>
<u>11-- 16</u>	<u>\$1,858.00</u>	<u>\$2,571.00</u>
<u>17-- 23</u>	<u>\$2,141.00</u>	<u>\$2,979.00</u>
<u>24 +</u>	<u>\$2,423.00</u>	<u>\$3,387.00</u>

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- Enrollment determined at end of add/drop.
- Compensation for classes with credit hours other than three will be paid on a pro-rata basis.

Part-time instructors teaching College credit courses in STEM, Nursing and Health Sciences, AA, AS and Prep, including those teaching through the compressed video system, shall be paid by enrollment per section on the following basis:

ENROLLMENT (Based on 3 credit class)	AA, AS and Prep	BACHELOR
1 – 3	\$ 160.00 per student	\$ 230.00
4-6	\$ 1,196.00	\$ 1,724.00
7 – 10	\$ 1,554.00	\$ 2,241.00
11 – 16	\$ 1,769.00	\$ 2,552.00
17 – 23	\$ 2,080.00	\$ 3,000.00
24 +	\$ 2,391.00	\$ 3,448.00

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FACE TO FACE LECTURE CLASSES *100% of class on campus

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<u>7-- 10</u>	<u>\$1,804.00</u>	<u>\$2,491.00</u>
<u>11-- 16</u>	<u>\$2,019.00</u>	<u>\$2,802.00</u>
<u>17-- 23</u>	<u>\$2,330.00</u>	<u>\$3,250.00</u>
<u>24 +</u>	<u>\$2,641.00</u>	<u>\$3,698.00</u>

- Enrollment determined at end of add/drop.
- Compensation for meeting first class session: \$ 50.00
- Compensation for classes with credit hours other than three will be paid on a pro-rata basis.
- All Part-time Instructors are enrolled in the Alternate Social Security Plan.

Part-time instructors who teach assigned classes at locations other than the instructor's designated headquarters may be eligible for travel reimbursement upon approval of the appropriate Vice President and the applicable Executive Director/Director. Travel reimbursement will be paid based on the State of Florida mileage chart of distances from the assigned headquarters to the class location, or the employee's residence to the class location, whichever is less. This section is subject to change in accordance with the provisions of Chapter 112 F.S.

In the case of absence, pay shall be reduced at the same rate earned.

11. OVERLOAD:

Full-time faculty, including those teaching through the compressed video system, are paid by enrollment per section for overload pay according to schedule below:

a. Credit Hours:

ENROLLMENT (Based on 3 credit class)	AA, AS and Prep	BACHELOR
1 – 3	\$ 146.00 per student	\$ 209.00
4 - 6	\$ 1,087.00	\$ 1,568.00
7 – 10	\$ 1,412.00	\$ 2,039.00
11 – 16	\$ 1,608.00	\$ 2,321.00
17 – 23	\$ 1,891.00	\$ 2,729.00
24 +	\$ 2,173.00	\$ 3,137.00

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FACE TO FACE LECTURE CLASSES *100% of class on campus

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<u>7-- 10</u>	<u>\$1,662.00</u>	<u>\$2,289.00</u>
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<u>11-- 16</u>	<u>\$1,858.00</u>	<u>\$2,571.00</u>
<u>17-- 23</u>	<u>\$2,141.00</u>	<u>\$2,979.00</u>
<u>24 +</u>	<u>\$2,423.00</u>	<u>\$3,387.00</u>

Enrollment determined at end of add/drop.

- Compensation for classes with credit hours other than three will be paid on a pro-rata basis.

b. Contact Hours:
\$25.00 per overload contact hour.

12. OVERLOAD – STEM, NURSING AND HEALTH SCIENCES:

Full-time faculty, including those teaching through the compressed video system, are paid by enrollment per section for overload pay according to schedule below:

a. Credit Hours:

ENROLLMENT (Based on 3 credit class)	AA, AS, and Prep	BACHELOR
1 – 3	\$ 160.00 per student	\$ 230.00
4-6	\$ 1,196.00	\$ 1,724.00
7 – 10	\$ 1,554.00	\$ 2,241.00
11 – 16	\$ 1,769.00	\$ 2,552.00
17 – 23	\$ 2,080.00	\$ 3,000.00
24 +	\$ 2,391.00	\$ 3,448.00

FACE TO FACE LECTURE CLASSES *100% of class on campus

<u>7-- 10</u>	<u>\$1,804.00</u>	<u>\$2,491.00</u>
<u>11-- 16</u>	<u>\$2,019.00</u>	<u>\$2,802.00</u>
<u>17-- 23</u>	<u>\$2,330.00</u>	<u>\$3,250.00</u>
<u>24+</u>	<u>\$2,641.00</u>	<u>\$3,698.00</u>

Enrollment determined at end of add/drop.

- Compensation for classes with credit hours other than three will be paid on a pro-rata basis.

b. Contact Hours:

\$25.00 per overload contact hour.

~~\$28.00 per contact hour, skills practice lab (Nursing and Health Sciences).~~

13. SUBSTITUTES:

In the event it becomes necessary to employ adjunct instructors as substitutes, the rate of pay shall be \$ 28.00 per hour taught; full-time instructors substituting will be paid their hourly rate.

14. GENERAL:

- a. Music – Compensation for individual music/vocal lessons will be rendered in the following manner:

Fulltime Instructor – Applied music/voice lessons will be counted toward faculty load at the ratio of five (5) half-hour lessons (or any combination equaling 2.5 hours of instruction) to one (1) 3 semester hour class.

Adjunct Instructor – Applied music/voice lessons will be paid at the rate \$ 125.00 per student, per semester, for lessons of ½ hour duration, and \$ 225.00 per student, per semester, for lessons of 1-hour duration.

- b. Independent Study AA/AS – Shall be paid at \$146 per student per 3 credit hour course for non-STEM pro-rated if other than 3 credits or \$160 per student per 3 credit hour course for STEM, pro-rated if other than 3 credits. Independent Studies are paid in one payment at the completion of the semester.

- c. Bachelor: \$209 per student per 3 credit hour course for non-STEM, pro-rated if other than 3 credits, or \$230 per student per 3 credit hour course for STEM, pro-rated if other than 3 credits.

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Independent Studies are paid in one payment at the completion of the semester.

15. PAY PERIODS:

- a. The annual salary will be divided into twenty-four (24) equal payments. For personnel beginning or terminating during the year, the salary will be prorated based on the length of recommendation. For twelve calendar month employees, pay is based on a 260-day work year

from July 1 through June 30 of the fiscal year. The workweek for all employees is forty (40) hours. Instructors are required to spend thirty-three (33) or twenty-five (25) hours per week on campus as outlined in Policy & Procedure 6Hx12: 4-05 -Instructional Work Schedule.

- b. Payment for overload and to part-time instructors will be on the 15th and last day of the month during the period of the contract. Payment for Summer terms will be at the next applicable pay period after receipt of the Recommendation and Contract in Human Resources.
- c. Personnel on 164 day contracts will be paid over 24 pay periods, therefore will have salary deferred to accommodate this method.

16. FACULTY CHANGING DUTY DAYS:

- a. Instructors on 164 day contract who move to 224 day contract will receive a 20% increase.
- b. Instructors on 164 day contract who move to 194 day contract will receive a 10% increase.
- c. Instructors on 194 day contract who move to 224 day contract will receive a 10% increase.
- d. A new contract resulting in the reduction of duty days may result in a reduction of pay.

164 DAY FACULTY SALARY SCHEDULE FOR ~~2023-~~
~~2024~~2024-2025 (EXCLUDING STEM, NURSING AND
HEALTH SCIENCES) FOR STARTING SALARY
PLACEMENT

TWO PERCENT PER DEGREE
(ONE PERCENT PER STEP)

Effective Date: 7/01/~~2020~~2024

NON-STEM		0-2 YRS	3-4 YRS	5-7 YRS	8-10 YRS
Bachelors		\$38,059	\$39,010	\$39,986	\$40,985
Bachelors	6	\$38,440	\$39,401	\$40,386	\$41,395
Bachelors	12	\$38,824	\$39,795	\$40,789	\$41,809
Bachelors	18	\$39,212	\$40,193	\$41,197	\$42,227
Bachelors	24	\$39,604	\$40,594	\$41,609	\$42,650
Masters		\$40,000	\$41,000	\$42,025	\$43,076
Masters	6	\$40,400	\$41,410	\$42,445	\$43,506
Masters	12	\$40,804	\$41,824	\$42,870	\$43,941
Masters	18	\$41,212	\$42,242	\$43,298	\$44,381
Masters	24	\$41,624	\$42,665	\$43,731	\$44,825
MFA		\$42,040	\$43,091	\$44,169	\$45,273
Masters	36	\$42,461	\$43,522	\$44,610	\$45,726
Masters	42	\$42,885	\$43,958	\$45,056	\$46,183
Masters	48	\$43,314	\$44,397	\$45,507	\$46,645
Masters	54	\$43,747	\$44,841	\$45,962	\$47,111
Masters	60	\$44,185	\$45,290	\$46,422	\$47,582
Doctorate		\$44,627	\$45,742	\$46,886	\$48,058

NON-STEM		0-2 YRS	3-4 YRS	5-7 YRS	8-10 YRS
Bachelors		\$41,800	\$42,845	\$43,916	\$45,014
Bachelors 6		\$42,218	\$43,273	\$44,355	\$45,464
Bachelors 12		\$42,640	\$43,706	\$44,799	\$45,919
Bachelors 18		\$43,067	\$44,143	\$45,247	\$46,378
Bachelors 24		\$43,497	\$44,585	\$45,699	\$46,842
Masters		\$44,000	\$45,100	\$46,228	\$47,383
Masters 6		\$44,440	\$45,551	\$46,690	\$47,857
Masters 12		\$44,884	\$46,007	\$47,157	\$48,336
Masters 18		\$45,333	\$46,467	\$47,628	\$48,819
Masters 24		\$45,787	\$46,931	\$48,105	\$49,307
MFA		\$46,244	\$47,401	\$48,586	\$49,800
Masters 36		\$46,707	\$47,875	\$49,071	\$50,298
Masters 42		\$47,174	\$48,353	\$49,562	\$50,801
Masters 48		\$47,646	\$48,837	\$50,058	\$51,309
Masters 54		\$48,122	\$49,325	\$50,558	\$51,822
Masters 60		\$48,603	\$49,818	\$51,064	\$52,341
Doctorate		\$49,089	\$50,317	\$51,575	\$52,864

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164 DAY FACULTY SALARY SCHEDULE FOR ~~2023-2024~~
~~2024-2024~~ STEM (SCIENCE, TECHNOLOGY, ENGINEERING,
MATH) AND ALLIED HEALTH FOR STARTING SALARY
PLACEMENT

TWO PERCENT PER DEGREE
(ONE PERCENT PER STEP)

EFFECTIVE DATE: 07/01/20202024

STEM		0-2 YRS	3-4 YRS	5-7 YRS	8-10 YRS
Bachelors		\$41,864	\$42,911	\$43,983	\$45,083
Bachelors	6	\$42,283	\$43,340	\$44,423	\$45,534
Bachelors	12	\$42,705	\$43,773	\$44,867	\$45,989
Bachelors	18	\$43,133	\$44,211	\$45,316	\$46,449
Bachelors	24	\$43,564	\$44,653	\$45,769	\$46,913
Masters		\$44,000	\$45,100	\$46,228	\$47,383
Masters	6	\$44,440	\$45,551	\$46,690	\$47,857
Masters	12	\$44,884	\$46,007	\$47,157	\$48,336
Masters	18	\$45,333	\$46,467	\$47,628	\$48,819
Masters	24	\$45,787	\$46,931	\$48,105	\$49,307
MFA		\$46,244	\$47,401	\$48,586	\$49,800
Masters	36	\$46,707	\$47,875	\$49,071	\$50,298
Masters	42	\$47,174	\$48,353	\$49,562	\$50,801
Masters	48	\$47,646	\$48,837	\$50,058	\$51,309
Masters	54	\$48,122	\$49,325	\$50,558	\$51,822
Masters	60	\$48,603	\$49,818	\$51,064	\$52,341
Doctorate		\$49,089	\$50,317	\$51,575	\$52,864

STEM		0 - 2 YRS	3 - 4 YRS	5 - 7 YRS	8 -10 YRS
Bachelors		\$45,600	\$46,740	\$47,909	\$49,106
Bachelors 6		\$46,056	\$47,207	\$48,388	\$49,597
Bachelors 12		\$46,517	\$47,679	\$48,871	\$50,093
Bachelors 18		\$46,982	\$48,156	\$49,360	\$50,594
Bachelors 24		\$47,452	\$48,638	\$49,854	\$51,100
Masters		\$48,000	\$49,200	\$50,430	\$51,691
Masters 6		\$48,480	\$49,692	\$50,934	\$52,208
Masters 12		\$48,965	\$50,189	\$51,444	\$52,730
Masters 18		\$49,454	\$50,691	\$51,958	\$53,257
Masters 24		\$49,949	\$51,198	\$52,478	\$53,790
MFA		\$50,448	\$51,710	\$53,002	\$54,327
Masters 36		\$50,953	\$52,227	\$53,532	\$54,871
Masters 42		\$51,462	\$52,749	\$54,068	\$55,419
Masters 48		\$51,977	\$53,277	\$54,608	\$55,974
Masters 54		\$52,497	\$53,809	\$55,155	\$56,533
Masters 60		\$53,022	\$54,347	\$55,706	\$57,099
Doctorate		\$53,552	\$54,891	\$56,263	\$57,670

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AGENDA ITEM: XII.A.

President's Report

A. General Information: Dr. Lawrence Barrett will report on recent and upcoming activities and events.

Agenda Item: XII.B.

Review of Florida Gateway College Mission Statement

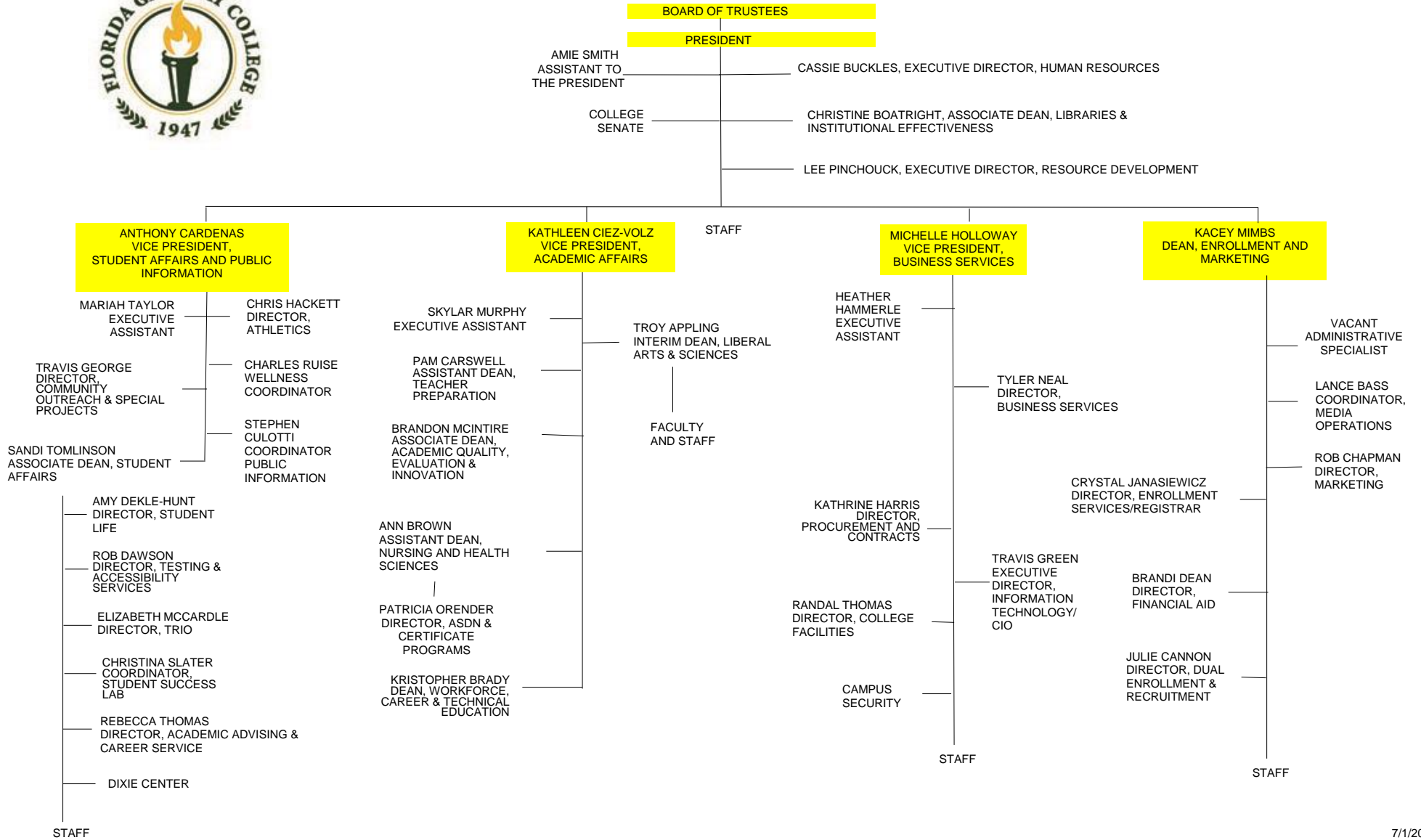
The College requests approval of the updated FGC Mission Statement. The statement was last reviewed and approved on June 13, 2024.

The mission statement is:

“The mission of Florida Gateway College is to provide superior instruction, nurture individual development, foster career readiness, and enrich the diverse communities it serves through affordable, quality higher education programs and lifelong learning opportunities.”



FLORIDA GATEWAY COLLEGE





**FLORIDA GATEWAY
COLLEGE**

Board of Trustees

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Model Standards of Good Practice for Trustee Boards

In Support of Effective Community College Governance, The Board Believes:

- That it derives its authority from the community and that it must always act as an advocate on behalf of the entire community;
- That it must clearly define and articulate its role;
- That it is responsible for creating and maintaining a spirit of true cooperation and a mutually supportive relationship with its CEO;
- That it always strives to differentiate between external and internal processes in the exercise of its authority;
- That its trustee members should engage in a regular and ongoing process of in-service training and continuous improvement;
- That its trustee members come to each meeting prepared and ready to debate issues fully and openly;
- That its trustee members vote their conscience and support the decision or policy made;
- That its behavior, and that of its members, exemplify ethical behavior and conduct that is above reproach;
- That it endeavors to remain always accountable to the community;
- That it honestly debates the issues affecting its community and speaks with one voice once a decision or policy is made.

Adopted by the ACCT Board of Directors, October 2000.

** The term "board" refers to a community college board of trustees or appropriate governing authority.*

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Florida Gateway College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award baccalaureate and associate degrees. Florida Gateway College also may offer credentials such as certificates and diplomas at approved degree levels. Questions about the accreditation of Florida Gateway College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website (www.sacscoc.org).

Florida Gateway College will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. The Disability Services Office can provide further information and assistance by calling the coordinator of disability services, at (386) 754-4215. Located in Building 017, Room 021, 149 SE College Place, Lake City, Florida 32025.

Florida Gateway College does not discriminate in education or employment related decisions on the basis of race, color, ethnicity, national origin, gender, religion, disability, age, marital status, genetic information, sexual orientation, pregnancy, or any other legally protected status in accordance with the law. The equity officer is Cassie Buckles, Executive Director of Human Resources, Building 001, Room 116, 149 SE College Place, Lake City, FL 32025, and may be reached at cassandra.buckles@fgc.edu or (386) 754-4313.