

MINUTES
FLORIDA GATEWAY COLLEGE
DISTRICT BOARD OF TRUSTEES
August 14, 2025
5:00 pm, Regular Meeting
FGC Administration Building, Board Room

I.

Call to Order

The regular meeting of the District Board of Trustees was called to order August 14, 2025 at 5:00 p.m. by Chairperson Lindsey Lander.

All votes were unanimous unless stated otherwise.

II.

Pledge of Allegiance

Mr. Lindsey Lander led the Board in the Pledge of Allegiance.

III.

Audience of Any Citizen

There was no response.

IV.

Board Annual Reorganization

In accordance with Florida Statute 1001.61(4), this meeting required the board to organize by selecting a chair and vice chair. There was previous discussion about Mr. Lindsey Lander being re-elected Chairperson and Ms. Renae Allen continuing to serve as Vice-Chairperson.

Ms. Suzanne Norris nominated Mr. Lindsey Lander as Chairperson, Dr. Jim Surrency seconded the motion and the motion carried by a 6-0 vote.

Dr. Jim Surrency made a motion to elect Ms. Renae Allen as Vice-Chair, Mr. Chuck Brannan seconded the motion and the motion carried by a 6-0 vote.

V.

Approval of Minutes

Mr. John Medina made a motion to approve the June 12, 2025 Board workshop & regular meeting minutes. Ms. Suzanne Norris seconded the motion and the motion carried unanimously on a voice vote.

VI.

Student Government Report

There was no report.

VII.

Presentation of Consent Agenda

- A. *Personnel Matters
- B. *Routine Contracts and Agreements
- C. *Surplus Property
- D. *Approval of Course Changes
- E. *Approval of Program Changes

F. *Approval of Revised Policy: 6Hx12:6-45, Title IX Policy, Procedures and Investigations

Dr. Jim Surrency made a motion to approve the Consent Agenda consisting of items "A" through "F". Ms. Suzanne Norris seconded the motion and the motion carried unanimously on a voice vote.

Mr. Chuck Brannan, Board of Trustee and State Representative presented the college with a 1,050,000 check from the state of Florida, dedicated towards a new HVAC system in the Automotive Technology Building and the Howard Conference Center.

VIII. Academic Affairs

Dr. Kris Brady, Vice President of Academic Affairs, began his report sharing the events of this week. Which covered professional development sessions on rubric development, instructional strategies (including online), and the new growth-focused evaluation process. He noted that in the Liberal Arts department, the new edition of the Howl was submitted and printed to the Florida College System Publication Association.

He provided updates in several areas, the Early Childhood Education program received reaccreditation from the National Association for the Education of Young Children (NAEYC). Special recognition was given to Dr. Dawn Cross for her leadership in the process. Associate Dean, Dr. Elizabeth Carroll has been appointed to the State of Florida's Core Curricula Revision and Teacher Preparation Committee. Twenty-nine nurses were pinned in recognition of completing their BSN degrees through the nursing program.

Dr. Kris Brady then provided an update on the Workforce Programs. Chief Thomas Brown and Chief Michael Steele lead the EMS Program's successful reaccreditation through the Commission on Accreditation of Allied Health Education Programs. The Fire program conducted a summer training cohort for 13 new hires from their industry partner, Alachua County. The EMS program had 21 EMT's and 8 paramedic graduates with 21 out of 23 taking and passing their certification exams. The new HVAC facility and classroom are fully operational for the fall semester, with nearly 60 students enrolled.

IX. Student Affairs and Public Information

Dr. Barrett delivered the Student Affairs and Public Information report in the absence of Vice President Cardenas. A total of 73 students moved into Granger Hall on move-in day, with support from the campus community. In Athletics, the women's golf team will compete in a warm-up match against Seminole State in Orlando, FL from September 7th through 9th. Additionally, 15 members of the women's and men's cross-country teams will participate in their first competition at the HOKA Classic at Florida State University on September 12th.

Dr. Barrett concluded the report by highlighting the New Student Orientation included 3 sessions, with participation from 180 students and their families. The Public Information Office issued 7 press releases, which were picked up by the Lake City Reporter and Channel 20.

X.

Enrollment and Marketing

Ms. Kacey Mimbs, Vice President of Enrollment and Marketing, began her report by providing an update on Fall enrollment. Student enrollment increased by 8.2%, rising from 2,641 last year to 2,860 this Fall. Additionally, credit hours increased by 11%, growing from 25,238 to 28,014.

Ms. Mimbs noted that Ms. Julie Cannon, Director of Admissions and Dual Enrollment, hosted two orientation sessions this month for new dual enrollment students, with 60 students and their parents in attendance.

Vice President Mimbs continued with updates from her area. Graduation was held on August 7th, with 80 students in attendance, and featured a performance by the First Coast Highlander bagpipers. The Financial Aid department received \$824,000 in Open Door funding to support the short-term CTE programs. Additionally, \$308,000 was allocated through the Florida First Responder grant to assist students in law enforcement, Fire, EMT, and Paramedic.

Lastly, Vice President Mimbs announced that College Night will take place on August 26th, featuring 40 participating colleges. She also expressed her appreciation to the Audiovisual team for their hard work and support during the past few weeks of events.

XI.

Business Services

Ms. Michelle Holloway, Vice-President of Business Services requested Board consideration of the following items:

A. General Information

B. *Approval of Revised Operating Budget, Fiscal Year 2025-2026 Current Fund Unrestricted (Fund 1)

Mr. John Medina made a motion to approve revise Operating Budget, Fiscal Year 2025-2026 Current Fund Unrestricted (Fund 1). Ms. Renae Allen seconded the motion and the motion carried unanimously.

C. *Budget Amendment Number One (1) Restricted Current Fund (Fund 2) Fiscal Year 2025-2026.

Ms. Renae Allen made a motion to approve the Budget Amendment Number One (1) Restricted Current Fund (Fund 2) Fiscal Year 2025-2026. Ms. Suzanne Norris seconded the motion and the motion carried unanimously

D. * Budget Amendment Number One (1) Capital Outlay Plan for Unexpended Plant Fund (7) Budget Fiscal Year 2025-2026.

Ms. Suzanne Norris made a motion to approve Budget Amendment Number One (1) Capital Outlay Plan for Unexpended Plant Fund (7) Budget Fiscal Year 2025-2026. Dr. Jim Surrency seconded the motion and the motion carried unanimously.

XII.

President's Report

Dr. Barrett began his report by expressing gratitude to Lee Pinchouck, Associate Vice President of Resource Development, for organizing the donor luncheon yesterday, hosted by the FGC Foundation. He also noted the new Commissioner of Education, Anastasios Kamoutsas, visited and toured the school, expressing enthusiasm about working with the institution.

Dr. Barrett provided updates on several ongoing projects in the area. The deed for the Lake Shore Campus building has been received, with the property appraised at \$1.25 million and an estimated \$425,000 in necessary repairs. The college is currently awaiting confirmation on the potential acquisition of an additional 12 lots at no cost. Progress on the STEM II Building remains steady, with completion expected by January 16th. Additionally, the Welding Lab is set to undergo a \$1 million expansion, with the project expected to be completed by the summer of 2026.

President Barrett concluded his report with a brief overview of the Strategic Plan, highlighting its core focus areas: student success, community building, and innovation. He also reviewed some of the aspirational goals, including the development of eight new academic programs, the growth of the Foundation's assets, and achieving the highest enrollment in FGC's history by 2027.

XIV.

Topics for Future Meetings

Mr. John Medina requested more information on artificial intelligence and how it applies to students. Ms. Suzanne Norris asked for statistics related to four-year degree graduates, specifically focusing on their employment rates after graduation.

XV.

Inspect Warrant Register

XVI.

Set Time for the Next Meeting

September 11, 2025

Time: 5:00 pm Regular Meeting

Location Regular meeting: Florida Gateway College Board Room
Administration Bldg. 1

The meeting adjourned at 5:36 pm



Mr. Lindsey Lander, Chair



Dr. Lawrence Barrett, Secretary